



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/27/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:00 PM

CCLC-799

Kids Haven - Salem Circle

141 Salem Circle Covington, GA 30016 Newton County
 (770) 784-9752 donterrell@bellsouth.net

Regional Consultant

Jacquelyn Sims

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jacquelyn.sims@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/27/2018	Licensing Study	Good Standing	
11/02/2017	Monitoring Visit	Good Standing	
08/30/2017	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Infants	1	4	C	8	C	NA	NA	Floor Play
Main	1st Rt	Three Year Olds	1	14	C	35	C	NA	NA	Centers
Main	2nd Left	One Year Olds	2	5	C	20	C	NA	NA	Free Play
Main	2nd Rt A/S Room	Three Year Olds	2	12	C	24	C	NA	NA	Centers
Main	3rd Left	Two Year Olds	2	17	C	26	C	NA	NA	Music
Main	3rd Rt Pre-K	PreK	2	20	C	24	C	NA	NA	Centers
Main	4 Left Pre-K	PreK	2	21	C	24	C	NA	NA	Centers
Main	I Gym		0	0	C	49	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 210						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 210			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a licensing study. Consultant provided emergency preparedness checklist to update current plans. Consultant also provided information on the Decal Scholars Program.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Don Terrell, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Technical Assistance

591-1-1-.25 - Consultant spoke with the director and asked that center staff ensure that bathroom lights have covers that are in good repair at all times.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation, that a teacher's bag, which contained Febreze spray and a pair of adult size scissors, was observed in a cubby. When asked by the consultant, the responsible staff stored the bag in that it was inaccessible to the children in the classroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/27/2018

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Consultant observed children to be served meatballs, mashed potatoes, pinto beans, mixed fruit, whole wheat bread and milk for lunch.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Director stated that the center does not dispense medications.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

591-1-1-.21(1)(p) - Consultant spoke with the director and asked that center update and post emergency preparedness plans. Consultant provided checklist to the director.

Correction Deadline: 4/1/2018

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Consultant observed complete documentation for a trip taken to Chuck E Cheese on February 20, 2018.

591-1-1-.36 Transportation(CR) **Met**

Comment

Consultant observed complete checklists for the weeks of March 12, 2018 and March 19, 2018.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Comment

Vehicle annual safety inspections observed, per documentation, to be completed on January 6, 2018.

Correction Deadline: 4/1/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Finding

591-1-1-.30(1)(b)2 requires that cots and mats are used by the same child daily and marked for individual use. It was determined based on an observation, that sheets and mats were not stored for individual use in that mats were observed to contain sheets and were stacked while touching other mats which contained sheets.

POI (Plan of Improvement)

The Center will ensure that cots and mats are used by the same child daily and marked for individual use.

Correction Deadline: 3/27/2018

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Director provided files for five employees hired since last visit.

Comment

Satisfactory criminal records checks were observed to be complete for 27 of 27 employees.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.