



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/17/2018 **VisitType:** Monitoring Visit

**Arrival:** 10:45 AM

**Departure:** 12:45 PM

**CCLC-771**

**Lollipop Childrens Center**

510 S.W. Bowens Mill Rd. Douglas, GA 31533 Coffee County  
 (912) 384-7659 lollipopchildrencenter@yahoo.com

**Regional Consultant**

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/17/2018	Monitoring Visit	Good Standing	
05/31/2018	Licensing Study	Good Standing	
10/05/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	A	Infants and One Year Olds	2	7	C	18	C	NA	NA	Diapering, Floor Play, Free Play, Circle Time
1	B	One Year Olds	1	7	C	10	C	NA	NA	Free Play, Floor Play
1	C	Two Year Olds	2	18	C	9	NC	NA	NA	Diapering, Centers, Circle Time, Clean Up
1	D	Three Year Olds	1	13	C	17	C	24	C	Centers, Clean Up, Circle Time
Total Capacity @35 sq. ft.: 54					Total Capacity @25 sq. ft.: 78					
2	PreK Mobile	PreK	2	19	C	24	C	31	C	Circle Time, Centers, Clean Up
Total Capacity @35 sq. ft.: 24					Total Capacity @25 sq. ft.: 78					
Total # Children this Date: 64					Total Capacity @25 sq. ft.: 78					

Building	Playground	Playground Occupancy	Playground Compliance
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### Comments

This Monitoring Visit is the first regulatory visit for Lollipop Childrens Center this 2018 - 2019 fiscal year.

The center currently has a one star Quality Rating. The center director stated medication is administered, field trips and routine transportation is provided.

The consultant reviewed all staff files and finds that each staff member has a satisfactory comprehensive fingerprint criminal records clearance determination letter on file.

Plan of Improvement: Developed This Date 12/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Vicki Miller, Program Official

Date

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Connie Boatright, Consultant

Date



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### Findings Report

**Date:** 12/17/2018 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(2) - The center director will ensure that current lesson plans are posted upon close of business on Friday evening or upon open of business on Monday morning. (No current lesson plans posted in the infant classroom, the one-year-old classroom and the three-year-old classroom).

**Correction Deadline: 12/17/2018**

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**591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Technical Assistance**

591-1-1-.12(2) - The center director will ensure that all classroom furniture and equipment is in good repair and poses no hazard. (Three-year-old classroom. The tape on the red chair and blue sofa is beginning to pull away from the furniture and exposing threads.)

**Correction Deadline: 12/17/2018**

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Center does not provide swimming activities.

<b>Children's Records</b>
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**Finding**

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on the consultant's observation of the sign in and sign out sheet and child head count that sixty four children was present and fifty eight children was signed in.

**POI (Plan of Improvement)**

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

**Correction Deadline: 12/18/2018**

**Recited on 12/17/2018**

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.07 Children's Health****Met**

**Correction Deadline: 5/31/2018**

Corrected on 12/17/2018

.07(5) - The previous citation is observed to be corrected on this date.

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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
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**Comment**

Proper diapering procedures observed.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
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**Comment**

Proper hand washing observed throughout the center.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.05 Animals</b>	<b>Met</b>
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**Comment**

Center does not keep animals on premises.

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<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Age-appropriate discussion and/or redirection observed.

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<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
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**Comment**

Please denote the full address of field trip destination.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Not Met</b>
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**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Please include address of destinations on transportation checklist.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on the consultant's review of transportation logs that on August 10, 2018, twelve children were picked up at Indian Creek Elementary School, Douglas, Georgia 31533 at 2:05 PM and returned to the center at 2:12 PM; however, zero of twelve children were marked on the transportation log as unloading at the center. Additionally, on August 10, 2018, three children were picked up at Eastside Elementary School, Douglas, Georgia 31533 at 2:33 PM and returned to the center at 2:43 PM; however, zero of three children were marked on the transportation log as unloading at the center.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 12/18/2018**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 02/28/2018	
Staff # 2	Met
Date of Hire: 10/13/2017	
Staff # 3	Met
Date of Hire: 09/25/2017	
Staff # 4	Met
Date of Hire: 04/20/2010	
Staff # 5	Met
Date of Hire: 12/14/2009	
Staff # 6	Met
Date of Hire: 07/15/2002	
Staff # 7	Met
Date of Hire: 11/09/2018	
Staff # 8	Met
Date of Hire: 08/26/2016	
Staff # 9	Met
Date of Hire: 06/21/2017	
Staff # 10	Met
Date of Hire: 07/18/2015	
Staff # 11	Met
Date of Hire: 08/22/2012	
Staff # 12	Met

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/23/2012

Staff # 13

Met

Date of Hire: 01/28/2013

Staff # 14

Met

Date of Hire: 08/04/2008

**Staff Credentials Reviewed: 14**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.