



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/18/2019 **VisitType:** Monitoring Visit **Arrival:** 8:50 AM **Departure:** 11:55 AM

CCLC-76

Primrose School of Buford

1650 Crossroads Drive Buford, GA 30518 Gwinnett County
(770) 932-5573 office@primrosebuford.com

Regional Consultant

Malissa Champion

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 09/18/2019 | Monitoring Visit | Good Standing | |
| 06/26/2019 | Licensing Study | Good Standing | |
| 10/24/2018 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|------|------------------------------------|---------------------------------|----------|------|---------------------------------|--------------|------------|--------------|-------------------------------------|
| Main | 1L | One Year Olds and Two Year Olds | 2 | 8 | C | 10 | C | NA | NA | Free Play, Diapering |
| Main | 1R | Infants and One Year Olds | 3 | 7 | C | 22 | C | NA | NA | Feeding, Diapering, Floor Play, Nap |
| Main | 2L | Two Year Olds | 3 | 17 | C | 20 | C | NA | NA | Diapering, Centers |
| Main | 2R | Three Year Olds and Four Year Olds | 2 | 15 | C | 20 | C | 29 | C | Transitioning, Circle Time |
| Main | 3L | Two Year Olds and Three Year Olds | 2 | 18 | C | 21 | C | NA | NA | Art, Centers |
| Main | 3R | Four Year Olds and Five Year Olds | 1 | 8 | C | 20 | C | 28 | C | Transitioning |
| Main | 4L | Three Year Olds and Four Year Olds | 1 | 11 | C | 19 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 132 | | | | | | Total Capacity @25 sq. ft.: 149 | | | | |
| Total # Children this Date: 84 | | | Total Capacity @35 sq. ft.: 132 | | | Total Capacity @25 sq. ft.: 149 | | | | |


| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------|----------------------|-----------------------|
| Main | A- Right Front | 23 | C |
| Main | B- Left Front | 41 | C |
| Main | c- Left Rear | 46 | C |

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on June 26, 2019.

Plan of Improvement: Developed This Date 09/18/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jennifer Horist, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Correction Deadline: 6/26/2019

Corrected on 9/18/2019

.12(2) - The previous citation was observed to be corrected on this date. Consultant observed equipment and furniture to be free from hazardous conditions on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms Technical Assistance

Technical Assistance

591-1-1-.06(4) - Consultant discussed with provider to monitor bathroom vents for dust and dirt buildup to ensure that there is adequate ventilation to control odors.

Correction Deadline: 10/18/2019

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a staff members purse was accessible to children located in an unlocked cabinet in Classroom 2R on this date.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/18/2019

Recited on 9/18/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface level beneath the equipment and fall zones on Playground B and Playground D measured approximately two to three inches on this date.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/11/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that an accumulation of pine straw build up was located on Playground B and Playground C on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/25/2019

Food Service

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 6/26/2019

Corrected on 9/18/2019

.18(7) - The previous citation was observed to be corrected on this date. Consultant observed kitchen to be clean and free of dirt on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Not Met

Comment

Proper hand washing observed for children throughout the center.

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that one (1) staff member did not wash their hands with liquid soap and warm running water after changing a child's diaper on this date.

POI (Plan of Improvement)

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

Correction Deadline: 9/18/2019

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(f)1. requires that all transported children be secured in a child passenger restraining system or seat safety belt in accordance with current state and federal laws and regulations and according to manufacturer's directions. It was determined based on observation that a seat belt on bus tag # PFG5563 on the first seat on the left was missing the latch portion of the seat belt on this date.

POI (Plan of Improvement)

The Center will ensure that manufacturer directions and state and federal laws are met when using child passenger restraining systems and seat safety belts.

Correction Deadline: 10/4/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

| | |
|--|-----|
| Staff # 1 Date of Hire: 11/07/2016 | Met |
| Staff # 2 Date of Hire: 09/17/2018 | Met |
| Staff # 3 Date of Hire: 04/22/2019 | Met |
| Staff # 4 Date of Hire: 06/01/2001 | Met |
| Staff # 5 Date of Hire: 01/08/2016 | Met |
| Staff # 6 Date of Hire: 11/15/2018 | Met |
| Staff # 7 Date of Hire: 09/04/2019 | Met |
| Staff # 8 Date of Hire: 08/22/2017 | Met |
| Staff # 9 Date of Hire: 08/09/2003 | Met |
| Staff # 10 Date of Hire: 07/26/2019 | Met |

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit on June 26, 2019.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.