



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/28/2018 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:45 PM

CCLC-76

Primrose School of Buford

1650 Crossroads Drive Buford, GA 30518 Gwinnett County
 (770) 932-5573 office@primrosebuford.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
 Fax: (912) 544-9425
 kati.cosby@decal.ga.gov

Mailing Address
 Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/28/2018	Licensing Study	Good Standing	
11/15/2017	Complaint Closure	Good Standing	
10/04/2017	Incident Investigation & Follow Up	Good Standing	


Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	One Year Olds	2	8	C	10	C	NA	NA	Snack
Main	1R	Infants and One Year Olds	4	12	C	22	C	NA	NA	Feeding, Floor Play, Nap
Main	2L	One Year Olds and Two Year Olds	2	13	C	20	C	NA	NA	Free Play
Main	2R	PreK	2	14	C	20	C	29	C	Circle Time
Main	3L	Two Year Olds and Three Year Olds	2	20	C	21	C	NA	NA	Transitioning, Circle Time
Main	3R	PreK	1	9	C	20	C	28	C	Circle Time
Main	4L	Three Year Olds and Four Year Olds	2	17	C	19	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 132						Total Capacity @25 sq. ft.: 149				
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 149				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Right Front	23	C
Main	B- Left Front	41	C
Main	c- Left Rear	46	C
Main	D- Right rear	84	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Jennifer Horist, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair. Consultant discussed that mulch in fall zones should be fluffed and redistributed after hard rains.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Proper diapering procedures observed. Consultant discussed with Director and Staff that if they are using gloves, hands should still be washed before starting the diapering procedure and the gloves should be removed with the soiled diaper and materials. The Staff may then put another pair of gloves on if desired.

Technical Assistance

591-1-1-.10(4) - Consultant discussed leaving the disinfectant solution on the surface for the required amount of time as required by the manufacture. Staff was observed to spray the diluted bleach solution on the surface and then immediately wipe off.

Correction Deadline: 2/28/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete for one field trip completed on January 23, 2018 to Brookdale Southlee Senior Assisted Living Community.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed for February 5-9, 2018 and February 12-16, 2018.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined, based on observations, that two seats on bus PFG5563 and four seats on AEC8889 had holes in the material and foam was exposed. The Director stated that the bus does not fill to capacity during the transportation routes and that children and staff avoid using the seat that are in need of repair.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 4/2/2018**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with infant room staff.

Comment

The correct number of mats, sheets and blankets were observed on this date. The Consultant observed a number and chart system for labeling individual use of cots. Cleaning and disinfecting of mats was discussed with staff on this date.

Staff Records**Records Reviewed: 25****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 01/21/2002	Met
Staff # 2 Date of Hire: 03/07/2016	Met
Staff # 3 Date of Hire: 09/22/2014	Met
Staff # 4 Date of Hire: 09/02/2008	Met
Staff # 5 Date of Hire: 09/21/2015	Met
Staff # 6 Date of Hire: 08/09/2003	Met
Staff # 7 Date of Hire: 08/04/2017	Met
Staff # 8 Date of Hire: 12/20/2017	Met
Staff # 9 Date of Hire: 07/27/2017	Met
Staff # 10 Date of Hire: 11/05/2007	Met
Staff # 11 Date of Hire: 06/01/2001	Met
Staff # 12 Date of Hire: 05/01/1999	Met
Staff # 13 Date of Hire: 07/29/2013	Met
Staff # 14	Met

Records Reviewed: 25**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/07/2016

Staff # 15 Met

Date of Hire: 04/25/2016

Staff # 16 Met

Date of Hire: 12/26/2017

Staff # 17 Met

Date of Hire: 02/26/2018

Staff # 18 Met

Date of Hire: 03/10/2014

Staff # 19 Met

Date of Hire: 05/02/2016

Staff # 20 Met

Date of Hire: 07/25/2014

Staff # 21 Met

Date of Hire: 11/08/2016

Staff # 22 Met

Date of Hire: 08/16/2016

Staff # 23 Met

Date of Hire: 08/18/2017

Staff # 24 Met

Date of Hire: 01/02/2017

Staff # 25 Met

Date of Hire: 07/03/2017

Staff Credentials Reviewed: 25**591-1-1-.09 Criminal Records Check(CR) Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Complete kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education credentials were observed and updated.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.