



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/7/2019 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:00 PM

CCLC-751

Our House

711 S. Columbia Dr. Decatur, GA 30030 DeKalb County
 (404) 378-0938 ourhouse@ourhousega.org

Mailing Address

P O Box 1304
 Decatur, GA 30031

Regional Consultant

Laurel Benta

Phone: (770) 357-3279

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carrie.spangler@decal.ga.gov

Joint with: Brandon Cason

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/07/2019	Monitoring Visit	Good Standing	
12/04/2018	Licensing Study	Good Standing	
04/25/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Blg 1	Large	PreK	3	6	C	23	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			23		Total Capacity @25 sq. ft.: 0					
New Blg	1st left	Three Year Olds	2	8	C	17	C	NA	NA	Outside
New Blg	2nd left	Three Year Olds	2	5	C	9	C	NA	NA	Art
New Blg	3rd left	Two Year Olds and Three Year Olds	2	8	C	9	C	NA	NA	Transitioning, Diapering
New Blg	4th left	One Year Olds and Two Year Olds	2	6	C	9	C	NA	NA	Diapering
New Blg	entrance	Infants and One Year Olds	2	4	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.:			65		Total Capacity @25 sq. ft.: 0					
Total # Children this Date:			37		Total Capacity @35 sq. ft.: 88					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Blg 1	Outdoor classroom	21	C

Comments

Plan of Improvement: Developed This Date 05/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tyese Lawyer, Program Official

Date

Laurel Benta, Consultant

Date

Brandon Cason, Consultant

Date



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Findings Report

Date: 5/7/2019 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 1:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 12/4/2018

Corrected on 5/7/2019

.25(12) - The previous citation was corrected. The consultant observed the closet locked and inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a wooden panel was detached from the wooden fence exposing two protruding nails accessible to children on the far left side of the garden.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 5/21/2019

Recited on 5/7/2019

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the red seat on the red tricycle was broken with jagged edges on the large playground.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 5/17/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 12/9/2018

Corrected on 5/7/2019

.21(3) - The previous citation was corrected on this date. The director will ensure tornado drill and lock down drills occur every six months.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 12/4/2018

Corrected on 5/7/2019

.30(1)(a)3 - The previous citation was corrected on this date. The consultant observed tight-fitting sheets.

Staff Records

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/22/2017	
Staff # 2	Met
Date of Hire: 08/29/2017	
Staff # 3	Met
Date of Hire: 03/19/2018	
Staff # 4	Met
Date of Hire: 12/28/2018	
Staff # 5	Met
Date of Hire: 01/06/2016	
Staff # 6	Met
Date of Hire: 05/21/2018	
Staff # 7	Met
Date of Hire: 11/12/2018	
Staff # 8	Met
Date of Hire: 04/14/2015	
Staff # 9	Met
Date of Hire: 09/26/2017	
Staff # 10	Met
Date of Hire: 02/01/2013	
Staff # 11	Met
Date of Hire: 01/04/2016	
Staff # 12	Met
Date of Hire: 07/30/2018	

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 13 Date of Hire: 08/13/2018	Met
Staff # 14 Date of Hire: 07/30/2018	Met
Staff # 15 Date of Hire: 08/03/2017	Met
Staff # 16 Date of Hire: 06/01/2012	Met
Staff # 17 Date of Hire: 09/28/2017	Met
Staff # 18 Date of Hire: 08/01/2018	Met
Staff # 19 Date of Hire: 07/05/2017	Met
Staff # 20 Date of Hire: 01/22/2018	Met
Staff # 21 Date of Hire: 10/29/2018	Met
Staff # 22 Date of Hire: 05/03/2014	Met

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Technical Assistance

Comment

Criminal record checks were observed to be complete.

Technical Assistance

591-1-1-.09(1)(j) - Please electronically port the determination letter from staff #4 hired on December 28, 2018.

Correction Deadline: 5/7/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.