



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/25/2018    **VisitType:** Monitoring Visit    **Arrival:** 11:05 AM    **Departure:** 1:20 PM

**CCLC-751**

**Our House**

711 S. Columbia Dr. Decatur, GA 30030 DeKalb County  
 (404) 378-0938 ourhouse@ourhousega.org

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
 Fax: (678) 891-5618  
 chrische.walker@decal.ga.gov

**Mailing Address**

P O Box 1304  
 Decatur, GA 30031

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2018	Monitoring Visit	Good Standing	
12/11/2017	Licensing Study	Good Standing	
04/25/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

<u>Building</u>	<u>Room</u>	<u>Age Group</u>	<u>Staff</u>	<u>Children</u>	<u>NC/C</u>	<u>Max 35 SF.</u>	<u>35 SF. Comp.</u>	<u>Max 25 SF.</u>	<u>25 SF. Comp.</u>	<u>Notes</u>	
Blg 1	Large	PreK	2	14	C	23	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:			23		Total Capacity @25 sq. ft.: 0						
New Blg	1st left	Two Year Olds and Three Year Olds	2	5	C	17	C	NA	NA	Transitioning,Outside	
New Blg	2nd left	Two Year Olds and Three Year Olds	3	6	C	9	C	NA	NA	Centers	
New Blg	3rd left	One Year Olds and Two Year Olds	2	7	C	9	C	NA	NA	Centers	
New Blg	4th left	Infants and One Year Olds	2	5	C	9	C	NA	NA	Nap,Floor Play,Feeding	
New Blg	entrance	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Outside	
Total Capacity @35 sq. ft.:			65		Total Capacity @25 sq. ft.: 0						
Total # Children this Date:			49		Total Capacity @35 sq. ft.:		88		Total Capacity @25 sq. ft.: 0		

<u>Building</u>	<u>Playground</u>	<u>Playground Occupancy</u>	<u>Playground Compliance</u>
Blg 1	Outdoor classroom	21	C

**Comments**

The purpose of today's visit was to conduct a Monitoring Visit to follow up from the previous visit on December 11, 2017.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

Tyese Lawyer, Program Official

Date

Chrische Walker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/25/2018    **VisitType:** Monitoring Visit    **Arrival:** 11:05 AM    **Departure:** 1:20 PM

**CCLC-751**

**Our House**

711 S. Columbia Dr. Decatur, GA 30030 DeKalb County  
(404) 378-0938 ourhouse@ourhousega.org

**Mailing Address**

P O Box 1304  
Decatur, GA 30031

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date. Great job.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair. Great job on the resilient surface near the fall zones. Please ensure to monitor the black mat near the purple slide on the upper playground near building one.

### Food Service

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Correction Deadline: 12/11/2017**

Corrected on 4/25/2018

.15(2) - The previous citation has been corrected on this date. The consultant observed all enrolled and present infant feeding plans in the 4th left infant classroom on this date.

## Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff stated proper knowledge of hand washing procedures.

591-1-1-.20 Medications(CR)

N/A

**Comment**

The site director stated that there is no medication administered as of this date.

## Safety

591-1-1-.11 Discipline(CR)

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

N/A

**Comment**

The site director stated that there is no transportation provided for the children as of this date. Transportation was provided at the last visit on December 11, 2017.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed in the infants classroom.

## Staff Records

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 06/19/2003

Staff # 2

Met

Date of Hire: 12/19/2016

Staff # 3

Met

Date of Hire: 11/22/2017

Staff # 4

Met

Date of Hire: 01/06/2016

Staff # 5 Date of Hire: 04/14/2015	Met
Staff # 6 Date of Hire: 09/26/2017	Met
Staff # 7 Date of Hire: 01/30/2017	Met
Staff # 8 Date of Hire: 07/31/2017	Met
Staff # 9 Date of Hire: 02/15/2016	Met
Staff # 10 Date of Hire: 02/01/2013	Met
Staff # 11 Date of Hire: 01/04/2016	Met
Staff # 12 Date of Hire: 03/13/2017	Met
Staff # 13 Date of Hire: 05/25/2016	Met
Staff # 14 Date of Hire: 08/03/2017	Met
Staff # 15 Date of Hire: 06/01/2012	Met
Staff # 16 Date of Hire: 02/03/2014	Met
Staff # 17 Date of Hire: 09/28/2017	Met
Staff # 18 Date of Hire: 03/30/2016	Met
Staff # 19 Date of Hire: 11/28/2015	Met

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 20 Date of Hire: 12/05/2016	Met
Staff # 21 Date of Hire: 07/05/2017	Met
Staff # 22 Date of Hire: 01/22/2018	Met
Staff # 23 Date of Hire: 05/03/2014	Met
Staff # 24	Met

**Staff Credentials Reviewed: 24**

---

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete. The Site Director provided two files for employees hired since last visit.

---

**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 1/10/2018**

**Corrected on 4/25/2018**

**.33(3) - The previous citation has been corrected on this date. The consultant observed new employees to have completed the health and safety training.**

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.