



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/9/2020    **VisitType:** Monitoring Visit    **Arrival:** 8:35 AM    **Departure:** 10:00 AM

**CCLC-685**

**Union County Head Start**

226 School Street Blairsville, GA 30512 Union County  
 (706) 745-4200 mbmoss@townscountyschools.org

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.gov

**Mailing Address**

PO Box 1028  
 Blairsville, GA 30514

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
03/09/2020	Monitoring Visit	Good Standing
08/29/2019	Licensing Study	Good Standing
03/11/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-2nd Left		0	0	C	21	C	NA	NA	
Main	B-3rd Left (4 YR HS)	Four Year Olds	2	12	C	24	C	NA	NA	Centers
Main	C-4th Left (4 YR HS)		0	0	C	24	C	NA	NA	
Main	Cafeteria-1st Left		0	0	C	43	C	NA	NA	
Main	D-1st Right		0	0	C	24	C	NA	NA	
Main	E-2nd Right	Three Year Olds and Four Year Olds	2	14	C	24	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 26

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool	69	C

**Comments**

Follow up to the previous Licensing Study that was conducted on August 29, 2019 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Mary Beth Moss, Program Official

Date

Colleen Covey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/9/2020    **VisitType:** Monitoring Visit    **Arrival:** 8:35 AM    **Departure:** 10:00 AM

#### CCLC-685

#### Union County Head Start

226 School Street Blairsville, GA 30512 Union County  
(706) 745-4200 mbmoss@townscountyschools.org

#### Mailing Address

PO Box 1028  
Blairsville, GA 30514

#### Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

No hazards observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

N/A

#### Comment

No children enrolled who require diapering.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

The Provider currently does not dispense/administer medication. Staff stated that breathing treatments are the only medication administered, and no treatments have been done since the previous visit was conducted on August 29, 2019. (This rule was not evaluated on this date).

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****N/A****Comment**

The center does not serve infants.

---

**Staff Records**

---

**Records Reviewed: 33****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/01/2018	
Staff # 2	Met
Date of Hire: 08/02/2019	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 08/06/2019	
Staff # 5	Met
Date of Hire: 06/05/2018	
Staff # 6	Met
Date of Hire: 09/03/2002	
Staff # 7	Met
Date of Hire: 01/01/2019	

Staff # 8 Date of Hire: 04/23/2019	Met
Staff # 9 Date of Hire: 03/15/2019	Met
Staff # 10 Date of Hire: 12/03/2018	Met
Staff # 11 Date of Hire: 09/09/2019	Met
Staff # 12 Date of Hire: 01/01/2009	Met
Staff # 13 Date of Hire: 08/19/2019	Met
Staff # 14 Date of Hire: 04/04/2019	Met
Staff # 15 Date of Hire: 03/15/2019	Met
Staff # 16 Date of Hire: 03/19/2019	Met
Staff # 17 Date of Hire: 03/22/2019	Met
Staff # 18 Date of Hire: 01/01/2019	Met
Staff # 19 Date of Hire: 01/01/2019	Met
Staff # 20 Date of Hire: 03/22/2019	Met
Staff # 21 Date of Hire: 03/22/2019	Met
Staff # 22 Date of Hire: 10/15/2018	Met

**Records Reviewed: 33**

**Records with Missing/Incomplete Components: 0**

---

Staff # 23 Date of Hire: 10/16/2017	Met
Staff # 24 Date of Hire: 03/06/2019	Met
Staff # 25 Date of Hire: 01/01/2009	Met
Staff # 26 Date of Hire: 01/01/2009	Met
Staff # 27 Date of Hire: 01/06/2020	Met
Staff # 28 Date of Hire: 01/01/2019	Met
Staff # 29 Date of Hire: 08/16/2019	Met
Staff # 30 Date of Hire: 07/19/2019	Met
Staff # 31 Date of Hire: 01/01/2019	Met
Staff # 32 Date of Hire: 07/11/2005	Met
Staff # 33 Date of Hire: 08/03/2018	Met

---

**Staff Credentials Reviewed: 1**

---

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
---	------------

**Comment**

Director provided one file for employees hired since last visit on August 29, 2019.

---

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
--	------------

**Correction Deadline: 9/28/2019**

**Corrected on 3/9/2020**

**.14(2) - Staff were observed to have CPR and First Aid as required.**

---

<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
-----------------------------------	------------

**Correction Deadline: 9/28/2019**

Corrected on 3/9/2020

.33(3) - Health and safety training was observed completed.

Correction Deadline: 9/28/2019

Corrected on 3/9/2020

.33(4) - Infectious disease control was observed completed for staff who were missing the training.

---

591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

591-1-1-.32 Supervision(CR)

Met

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.