



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2018 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 11:20 AM

CCLC-679

Ralph Bunche Elementary

400 Belletta Dr. Canton, GA 30114 Cherokee County
(770) 479-4744 Victoria.Thom@cherokee.k12.ga.us

Regional Consultant

Karyn Presley

Phone: (770) 342-7904

Fax: (678) 891-5958

karyn.presley@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/25/2018	Licensing Study	Good Standing	
09/14/2017	Monitoring Visit	Good Standing	
03/01/2017	Licensing Study	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	#203 Main Hall 2L	Three Year Olds and Four Year Olds	3	14	C	21	C	NA	NA	Circle Time	
Main	#302 Right Hall 1L	PreK	3	21	C	30	C	NA	NA	Centers	
Main	#307 Right Hall 1R	PreK	2	16	C	25	C	NA	NA	Centers	
Total Capacity @35 sq. ft.:			76			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			51			Total Capacity @35 sq. ft.:			76		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	70	C

Comments

Plan of Improvement: Developed This Date 01/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Victoria Thom, Program Official

Date

Karyn Presley, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Discussed updates to menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

There were no diapering children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultants review of records that no fire drill was completed on December 2017.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/30/2018

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Observed cots and mats to be in good repairs

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/04/2017	
Staff # 2	Met
Date of Hire: 08/01/2017	
Staff # 3	Met
Date of Hire: 11/10/2014	
Staff # 4	Met
Date of Hire: 07/11/2011	
Staff # 5	Met
Date of Hire: 12/19/1997	
Staff # 6	Met
Date of Hire: 11/05/1997	
Staff # 7	Met
Date of Hire: 07/25/2012	
Staff # 8	Met
Date of Hire: 08/01/2017	
Staff # 9	Met
Date of Hire: 01/23/2017	
Staff # 10	Met
Date of Hire: 09/14/2017	
Staff # 11	Met
Date of Hire: 08/04/2017	
Staff # 12	Met

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Date of Hire: 05/24/2004

Staff # 13

Met

Date of Hire: 07/30/2015

Staff # 14

Met

Date of Hire: 07/20/2017

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 9/14/2017

Corrected on 1/25/2018

.09(1)(a) - Previous citation was observed to be corrected in that all fingerprints were observed complete on this date.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 9/15/2017

Corrected on 1/25/2018

.24(1) - Previous citation was observed to be corrected in that all staff had orientation complete on this date

591-1-1-.33 Staff Training

Met

Correction Deadline: 3/31/2017

Corrected on 1/25/2018

.33(5) - Previous citation was observed to be corrected in that all staff had complete 2017 training documentation.

Consultant observed complete health and safety training as well for all required employees

591-1-1-.31 Staff(CR)

Met

Comment

Center staff were observed to comply with all applicable laws and regulations

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.