



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/4/2021      **VisitType:** LS POI Follow Up      **Arrival:** 9:30 AM      **Departure:** 12:00 PM

**CCLC-671**

**Hart County PreK**

500 North Richardson Street Hartwell, GA 30643 Hart County  
 (706) 376-9355 vivian.craft@ndohs.org

**Regional Consultant**

Kelly Jones

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kelly.jones@decal.ga.gov

**Mailing Address**

PO Box 956  
 Hartwell, GA 30643

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/04/2021	LS POI Follow Up	Good Standing	
07/15/2021	Incident Investigation Closure	Good Standing	
06/10/2021	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-11 mnths-1 yr	Infants and One Year Olds	2	6	C	8	C	NA	NA	Floor Play, Free Play, Transitioning
Main	B-1-2 yrs	One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Free Play
Main	C-4-5 yrs	Four Year Olds	2	9	C	21	C	NA	NA	Centers
Main	D-4-5 yrs	Four Year Olds	2	18	C	21	C	NA	NA	Circle Time
Main	E- 3-5 years	Two Year Olds	2	8	C	21	C	NA	NA	Transitioning, Outside
Main	F-3-4 yrs	Three Year Olds	2	8	C	19	C	NA	NA	Transitioning, Outside
Main	G-3-4 yrs	Three Year Olds	2	8	C	18	C	NA	NA	Outside, Transitioning
Main	H-4-5 yrs	Three Year Olds	2	14	C	20	C	NA	NA	Outside, Transitioning
Main	I-4-5 yrs		0	0	C	19	C	NA	NA	Not In Use
Main	J-3-4 yrs		0	0	C	19	C	NA	NA	
Main	K-3-4 yrs		0	0	C	19	C	NA	NA	Not In Use
Main	L		0	0	C	19	C	NA	NA	
Main	Library		0	0	C	19	C	NA	NA	

Total Capacity @35 sq. ft.: 191	Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Fire Marshall Limitations
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Total # Children this Date: 78	Total Capacity @35 sq. ft.: 191	Total Capacity @25 sq. ft.: 0
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Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	521	C
Main	Playground-infant/toddler	71	C

**Comments**

An Administrative Review was conducted on August 5, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 4, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 08/04/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Vivian Craft, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

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The following information is associated with a LS POI Follow Up:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent agreements observed obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Not Met**

**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that the program is using their own feeding plan. The feeding plan does not meet all the requirements of the feeding plan issued by the Department.

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

**Correction Deadline: 8/4/2021**

**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifier or other hazardous items. It was determined based on observation that an infant playing on a mat on the Infant/ Toddler playground had a pacifier clip attached to their clothing.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 8/4/2021**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

<b>Safety</b>
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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**Technical Assistance**

591-1-1-.30 - The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Consultant discussed the storage of mats in the classroom with the director.

**Staff Records**

**Records Reviewed: 69**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 10/24/2019

Staff # 2 Met  
Date of Hire: 07/22/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3 Met  
Date of Hire: 07/28/2004

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met  
Date of Hire: 02/09/2004

Staff # 7 Met  
Date of Hire: 09/23/2002

Staff # 8 Met

Staff # 9 Met  
Date of Hire: 02/20/2019

Staff # 10 Met  
Date of Hire: 07/27/2017

Staff # 11 Met  
Date of Hire: 01/28/2020

Staff # 12 Met

Date of Hire: 10/18/2019

Staff # 13 Met

Date of Hire: 10/19/2020

Staff # 14 Met

Date of Hire: 10/03/1994

Staff # 15 Met

Date of Hire: 12/20/2019

Staff # 16 Met

Date of Hire: 02/25/1995

Staff # 17 Met

Staff # 18 Met

Staff # 19 Met

Date of Hire: 09/03/2002

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/26/2019

Staff # 23 Met

Staff # 24 Met

Staff # 25 Met

Staff # 26 Met

Date of Hire: 08/19/2019

Staff # 27 Met

Date of Hire: 11/01/2019

Staff # 28 Met

Date of Hire: 04/03/2018

Staff # 29 Met

Staff # 30 Met

Date of Hire: 10/16/2019



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Staff # 31	Met
Staff # 32	Met
Date of Hire: 07/30/2001	
Staff # 33	Met
Date of Hire: 01/19/2010	
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Date of Hire: 09/06/2017	
Staff # 38	Met
Staff # 39	Met
Date of Hire: 01/31/2000	
Staff # 40	Met
Date of Hire: 10/16/2019	
Staff # 41	Met
Date of Hire: 09/18/2006	
Staff # 42	Met
Date of Hire: 08/21/2013	
Staff # 43	Met
Staff # 44	Met
Date of Hire: 03/22/2019	
Staff # 45	Met
Staff # 46	Met
Staff # 47	Met
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met

Staff # 51	Met
Staff # 52 Date of Hire: 07/31/2006	Met
Staff # 53	Met
Staff # 54 Date of Hire: 03/20/2006	Met
Staff # 55 Date of Hire: 09/29/1997	Met
Staff # 56	Met
Staff # 57	Met
Staff # 58	Met
Staff # 59 Date of Hire: 03/30/2001	Met
Staff # 60 Date of Hire: 05/04/2002	Met
Staff # 61 Date of Hire: 03/16/1998	Met
Staff # 62	Met
Staff # 63	Met
Staff # 64 Date of Hire: 01/01/2019	Met
Staff # 65	Met
Staff # 66 Date of Hire: 09/29/1997	Met
Staff # 67	Met
Staff # 68 Date of Hire: 12/10/2014	Met
Staff # 69 Date of Hire: 08/03/2018	Met

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

69 of 69 Criminal record checks were observed to be complete.

**Comment**

Director provided one file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**591-1-1-.33 Staff Training Technical Assistance**

**Technical Assistance**

591-1-1-.33(4) - Consultant discussed with the director the requirements for training food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage for the director and kitchen staff.

**Correction Deadline: 9/3/2021**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**Correction Deadline: 7/15/2021**

**Corrected on 8/4/2021**

**.32(7) - The previous citation was observed to be corrected on this date. Staff maintained supervision throughout the center.**