



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2018 **VisitType:** Monitoring Visit

Arrival: 2:25 PM

Departure: 3:55 PM

CCLC-670

Habersham County PreK

291 Light St. Baldwin, GA 30511 Habersham County
(706) 778-7809 ann.rogers@ndohs.org

Regional Consultant

Shannon Curtis

Phone: (770) 342-7802

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shannon.curtis@decal.ga.gov

Mailing Address

P.O. Box 231
Cornelia, GA 30531

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2018	Monitoring Visit	Good Standing	
03/29/2018	Incident Investigation Closure	Good Standing	
03/06/2018	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L		0	0	C	25	C	NA	NA	
Main	B-2L		0	0	C	26	C	NA	NA	
Main	C-3L		0	0	C	21	C	NA	NA	
Main	D-4L		0	0	C	22	C	NA	NA	
Main	E-4R		0	0	C	24	C	NA	NA	
Main	F-3R		0	0	C	21	C	NA	NA	
Main	G-2R		0	0	C	25	C	NA	NA	
Main	H-1R Library		0	0	C	21	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 185						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 185			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up to the previous visit conducted on January 10, 2018.

Consultant provided contact information on this date.

Consultant discussed CRC requirements on this date.

Consultant observed children transitioning for departure on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Ann Rogers, Program Official

Date

Shannon Curtis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed on this date. Per discussion with the Center Director, the program only transport children in care for medical appointments.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/27/2018	
Staff # 2	Met
Date of Hire: 11/06/2015	
Staff # 3	Met
Date of Hire: 09/23/2015	
Staff # 4	Met
Date of Hire: 08/17/2015	
Staff # 5	Met
Date of Hire: 06/13/2012	
Staff # 6	Met
Date of Hire: 09/20/2018	
Staff # 7	Met
Date of Hire: 04/28/2008	

Staff # 8 Date of Hire: 08/02/2017	Met
Staff # 9 Date of Hire: 11/05/2001	Met
Staff # 10 Date of Hire: 08/13/2012	Met
Staff # 11 Date of Hire: 08/01/1991	Met
Staff # 12 Date of Hire: 08/25/2003	Met
Staff # 13 Date of Hire: 12/04/2014	Met
Staff # 14 Date of Hire: 08/01/1994	Met
Staff # 15 Date of Hire: 11/22/1999	Met
Staff # 16 Date of Hire: 07/23/2018	Met
Staff # 17 Date of Hire: 11/05/2012	Met
Staff # 18 Date of Hire: 09/02/2015	Met
Staff # 19 Date of Hire: 07/24/2017	Met
Staff # 20 Date of Hire: 01/25/2018	Met
Staff # 21 Date of Hire: 11/14/2016	Met
Staff # 22 Date of Hire: 09/28/2017	Met

Records Reviewed: 29

Records with Missing/Incomplete Components: 0

Staff # 23 Date of Hire: 07/24/2017	Met
Staff # 24 Date of Hire: 08/13/2012	Met
Staff # 25 Date of Hire: 10/11/1999	Met
Staff # 26 Date of Hire: 07/24/2017	Met
Staff # 27 Date of Hire: 09/28/2015	Met
Staff # 28 Date of Hire: 11/10/2015	Met
Staff # 29 Date of Hire: 03/29/2011	Met

Staff Credentials Reviewed: 29

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Comprehensive Criminal record checks were observed to be complete for all staff on this date.

Comment

Director provided four files for employees hired since last visit on January 10, 2018 on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

There were no children present on this date. Consultant observed children departing/dismissal from the program on this date.