



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/18/2017 **VisitType:** Monitoring Visit

Arrival: 1:55 PM

Departure: 4:15 PM

CCLC-669

Regional Consultant

Franklin County Head Start/Pre-K (Hartwell Road)

84 Hartwell Road Lavonia, GA 30553 Franklin County
 (706) 356-3546 angel.coker@ndohs.org

Phone:

Fax:

rhianna.clark@decal.ga.gov

Mailing Address

PO Box 519

Lavonia, GA 30553

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/18/2017	Monitoring Visit	Good Standing	
01/19/2017	Monitoring Visit	Good Standing	
09/21/2016	Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3-4 years	PreK	2	14	C	22	C	NA	NA	Story, Transitioning
Main	B-3 years	Three Year Olds and PreK	2	30	C	25	NC	NA	NA	Transitioning
Main	C-4 years		2	0	C	22	C	NA	NA	Music, Transitioning
Main	D-4 years	PreK	2	18	C	22	C	NA	NA	Music
Main	E-4-5 years	Three Year Olds and PreK	2	19	C	22	C	NA	NA	Story
Main	F-Pre-K	PreK	2	18	C	22	C	NA	NA	Music, Transitioning
Main	G-Pre-K	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Story
Main	H-Pre-K	Three Year Olds	2	12	C	23	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 178					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 124					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	117	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angel Ayers, Program Official

Date

Rhianna Clark, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

Correction Deadline: 9/28/2016

Corrected on 8/18/2017

Previous citation observed to be corrected in that consultant observed to be clean on this date.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Director stated that no children are enrolled requiring diapering on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Consultant observed staff remind children to wash hands on this date.

591-1-1-.20 Medications(CR)

N/A

Comment

Director stated on this date, "No medication dispensed at this time."

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)

N/A

Comment

Director stated that the center does not provide routine transportation and that all transportation is completed by the school district.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Correct number of mats; disinfecting discussed

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 09/28/1998

Staff # 2 Met

Date of Hire: 03/21/2016

Staff # 3 Met

Date of Hire: 07/25/2016

Staff # 4 Met

Date of Hire: 09/03/2016

Staff # 5 Met

Date of Hire: 10/29/2007

Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/25/2016	
Staff # 8	Met
Date of Hire: 08/09/2004	
Staff # 9	Met
Date of Hire: 11/04/2015	
Staff # 10	Met
Date of Hire: 07/24/2017	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 08/29/2014	
Staff # 13	Met
Date of Hire: 10/19/2015	
Staff # 14	Met
Date of Hire: 07/25/2016	
Staff # 15	Met
Date of Hire: 09/17/2013	
Staff # 16	Met
Date of Hire: 11/05/2016	
Staff # 17	Met
Date of Hire: 11/05/2016	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 06/27/2005	
Staff # 20	Met
Date of Hire: 11/14/2005	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 01/04/2016	

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 23

Met

Staff # 24

Met

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 9/21/2016

Corrected on 8/18/2017

Previous citation observed to be corrected in that consultant reviewed criminal records checks to be complete on this date for twenty four of twenty four staff.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 9/26/2016

Corrected on 8/18/2017

Previous citation observed to be corrected in that consultant reviewed documentation of completed orientation for twenty four of twenty four staff on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed lead staff education requirements to be met on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff