



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/26/2018 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:05 PM

CCLC-669

Franklin County Head Start/Pre-K (Hartwell Road)

84 Hartwell Road Lavonia, GA 30553 Franklin County
 (706) 356-3546 angel.coker@ndohs.org

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

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coty.cummings@decal.ga.gov

Mailing Address

PO Box 519
 Lavonia, GA 30553

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/26/2018	Licensing Study	Good Standing	
02/14/2018	Licensing Study	Good Standing	
08/18/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3-4 years	PreK	2	19	C	22	C	NA	NA	Centers
Main	B-3 years	Three Year Olds	2	17	C	25	C	NA	NA	Free Play
Main	C-4 years	Four Year Olds and Five Year Olds	2	19	C	22	C	NA	NA	Art
Main	D-4 years	PreK	2	14	C	22	C	NA	NA	Transitioning
Main	E-4-5 years	PreK	2	18	C	22	C	NA	NA	Transitioning
Main	F-Pre-K	PreK	2	17	C	22	C	NA	NA	Story
Main	G-Pre-K	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Art
Main	Gym		0	0	C	75	C	NA	NA	
Main	H-Pre-K	Three Year Olds and Four Year Olds	2	15	C	23	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 253						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 132						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	117	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Angel Ayers, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Please ensure that cribs/cots are labeled for individual use.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/28/1998

Staff # 2

Met

Date of Hire: 03/21/2016

Staff # 3 Date of Hire: 08/30/2017	Met
Staff # 4 Date of Hire: 07/23/2018	Met
Staff # 5 Date of Hire: 10/29/2007	Met
Staff # 6 Date of Hire: 07/25/2016	Met
Staff # 7 Date of Hire: 08/09/2004	Met
Staff # 8 Date of Hire: 12/04/2017	Met
Staff # 9 Date of Hire: 11/04/2015	Met
Staff # 10 Date of Hire: 08/06/2018	Met
Staff # 11 Date of Hire: 07/24/2017	Met
Staff # 12 Date of Hire: 08/29/2014	Met
Staff # 13 Date of Hire: 10/19/2015	Met
Staff # 14 Date of Hire: 08/09/2018	Met
Staff # 15 Date of Hire: 07/25/2016	Met
Staff # 16 Date of Hire: 09/25/2017	Met
Staff # 17 Date of Hire: 08/20/2018	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 18 Date of Hire: 06/27/2005	Met
Staff # 19 Date of Hire: 11/14/2005	Met
Staff # 20 Date of Hire: 01/04/2016	Met
Staff # 21 Date of Hire: 11/27/2017	Met
Staff # 22 Date of Hire: 09/05/2017	Met
Staff # 23 Date of Hire: 01/22/2016	Met
Staff # 24 Date of Hire: 10/22/2018	Met

Staff Credentials Reviewed: 24**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.