



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/14/2018 **VisitType:** Licensing Study **Arrival:** 11:45 AM **Departure:** 3:05 PM

CCLC-669

Regional Consultant

Franklin County Head Start/Pre-K (Hartwell Road)

84 Hartwell Road Lavonia, GA 30553 Franklin County
 (706) 356-3546 angel.coker@ndohs.org

Phone:
 Fax:
 rhianna.clark@decal.ga.gov

Mailing Address
 PO Box 519
 Lavonia, GA 30553

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/14/2018	Licensing Study	Good Standing	
08/18/2017	Monitoring Visit	Good Standing	
01/19/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-3-4 years	PreK	2	22	C	22	C	NA	NA	Transitioning, Outside
Main	B-3 years	Three Year Olds and Four Year Olds	2	13	C	25	C	NA	NA	Circle Time
Main	C-4 years	PreK	2	16	C	22	C	NA	NA	Outside
Main	D-4 years	PreK	2	16	C	22	C	NA	NA	Circle Time
Main	E-4-5 years	PreK	2	17	C	22	C	NA	NA	Centers
Main	F-Pre-K	PreK	2	18	C	22	C	NA	NA	Outside, Transitioning
Main	G-Pre-K	Three Year Olds and Four Year Olds	2	16	C	20	C	NA	NA	Transitioning, Lunch
Main	H-Pre-K	Three Year Olds	2	14	NC	23	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 178					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 132					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	117	C

Comments

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Angel Ayers, Program Official

Date

Rhianna Clark, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no children enrolled in the program requiring diapering on this date.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	N/A
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The correct number of cots, sheets and blankets were observed on this date. Staff stated bedding is washed at least weekly on this date.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 09/28/1998

Staff # 2	Met
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Date of Hire: 03/21/2016

Staff # 3	Met
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Date of Hire: 07/25/2016

Staff # 4	Met
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Date of Hire: 09/03/2016

Staff # 5	Met
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Date of Hire: 10/29/2007

Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/25/2016	
Staff # 8	Met
Date of Hire: 08/09/2004	
Staff # 9	Met
Date of Hire: 11/04/2015	
Staff # 10	Met
Date of Hire: 07/24/2017	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 08/29/2014	
Staff # 13	Met
Date of Hire: 10/19/2015	
Staff # 14	Met
Date of Hire: 07/25/2016	
Staff # 15	Met
Date of Hire: 09/17/2013	
Staff # 16	Met
Date of Hire: 11/05/2016	
Staff # 17	Met
Date of Hire: 11/05/2016	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 06/27/2005	
Staff # 20	Met
Date of Hire: 11/14/2005	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 01/04/2016	

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 23

Met

Staff # 24

Met

Staff Credentials Reviewed: 24

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center's direct caregiver staff certified in First Aid and CPR on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant reviewed all staff files. Educational requirements observed to be met on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.