



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/8/2020 **VisitType:** Monitoring Visit

Arrival: 11:00 AM

Departure: 1:00 PM

CCLC-666

E.E. Butler Head Start/Pre-K

1300 Athens Street Gainesville, GA 30507 Hall County
 (770) 536-1816 kay.holiday@ndohs.org

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

Fax: (770) 357-4924

malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/08/2020	Monitoring Visit	Good Standing	
11/14/2019	Monitoring Visit	Good Standing	
05/20/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	T Back L Hall 1R		0	0	C	20	C	NA	NA	Not In Use
Main	U Back R Hall		0	0	C	22	C	NA	NA	
Main	O Main Hall 2L		0	0	C	21	C	NA	NA	Not In Use
Main	A 1R Hall 1R	PreK	2	13	C	22	C	NA	NA	Centers
Main	B 1R Hall 2R	PreK	2	12	C	22	C	NA	NA	Centers
Main	D 1R Hall 4R	PreK	2	10	C	22	C	NA	NA	Centers
Main	E 1R Hall 5R	One Year Olds and Two Year Olds	2	6	C	21	C	NA	NA	Lunch
Main	F 1R Hall 3L	Two Year Olds and Three Year Olds	2	7	C	17	C	NA	NA	Nap
Main	G 1R Hall 2L	Infants and One Year Olds	2	7	C	19	C	NA	NA	Nap
Main	H 1R Hall 1L	Two Year Olds and Three Year Olds and Four Year Olds	2	7	C	22	C	NA	NA	Nap
Main	I L Hall 1L		0	0	C	19	C	NA	NA	Not In Use
Main	J L Hall 2L		0	0	C	22	C	NA	NA	Not In Use
Main	L 2R Hall 2L		0	0	C	22	C	NA	NA	Not In Use
Main	P Main Hall 3L	Three Year Olds	2	14	C	21	C	NA	NA	Outside
Main	R Main Hall 4L	Three Year Olds	2	12	C	21	C	NA	NA	Transitioning
Main	S Back L Hall 2R		0	0	C	22	C	NA	NA	Not In Use
Main	C 1R Hall 3R	PreK	2	7	C	22	C	NA	NA	Centers
Main	K Hall 2L		0	0	C	19	C	NA	NA	Not In Use

Main	M	2R Hall 1L	Three Year Olds	2	13	C	22	C	NA	NA	Outside, Transitioning	
Main	N	Main Hall 1L		0	0	C	21	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.: 382				Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations					
Total # Children this Date: 108				Total Capacity @35 sq. ft.: 382			Total Capacity @25 sq. ft.: 0			Building @25 capacity limited by Fire Marshall Limitations		


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	368	C
Main	Small Playground	52	C

Comments

A virtual inspection was conducted on December 8, 2020 with the Director. Staff background checks were all reviewed. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on September 30, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Kay Holiday, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 11/14/2019

Corrected on 12/8/2020

.25(13) - The previous citation was observed to be corrected on this date. The consultant observed all hazardous items stored in a locked container and/or cabinet on this date.

Correction Deadline: 11/14/2019

Corrected on 12/8/2020

.25(7) - The previous citation was observed to be corrected on this date. The consultant observed all hazardous items stored in a locked container and/or cabinet on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing and sanitizing requirements were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 37**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/01/2016

Staff # 2

Met

Date of Hire: 08/07/2019

Staff # 3 Date of Hire: 04/03/2019	Met
Staff # 4 Date of Hire: 11/11/2019	Met
Staff # 5 Date of Hire: 09/29/2017	Met
Staff # 6 Date of Hire: 09/05/2017	Met
Staff # 7 Date of Hire: 09/20/2011	Met
Staff # 8 Date of Hire: 11/20/2000	Met
Staff # 9 Date of Hire: 01/07/2019	Met
Staff # 10 Date of Hire: 07/31/2017	Met
Staff # 11 Date of Hire: 11/14/2019	Met
Staff # 12 Date of Hire: 02/22/1993	Met
Staff # 13 Date of Hire: 02/26/2001	Met
Staff # 14 Date of Hire: 10/29/2010	Met
Staff # 15 Date of Hire: 01/16/2018	Met
Staff # 16 Date of Hire: 11/15/2017	Met
Staff # 17 Date of Hire: 10/18/2018	Met

Staff # 18 Date of Hire: 08/07/2019	Met
Staff # 19 Date of Hire: 09/21/2019	Met
Staff # 20 Date of Hire: 03/21/2018	Met
Staff # 21 Date of Hire: 01/28/2019	Met
Staff # 22 Date of Hire: 08/06/2019	Met
Staff # 23 Date of Hire: 08/22/2016	Met
Staff # 24 Date of Hire: 08/15/2019	Met
Staff # 25 Date of Hire: 11/04/2019	Met
Staff # 26 Date of Hire: 09/05/2018	Met
Staff # 27 Date of Hire: 08/12/2019	Met
Staff # 28 Date of Hire: 01/02/2019	Met
Staff # 29 Date of Hire: 11/13/2017	Met
Staff # 30 Date of Hire: 08/15/2019	Met
Staff # 31 Date of Hire: 01/25/2018	Met
Staff # 32 Date of Hire: 08/06/2007	Met

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 33 Met
Date of Hire: 02/09/2015

Staff # 34 Met
Date of Hire: 10/30/2013

Staff # 35 Met
Date of Hire: 11/05/2018

Staff # 36 Met
Date of Hire: 02/13/2017

Staff # 37 Met
Date of Hire: 11/17/2003

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.