



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/14/2019 **VisitType:** Monitoring Visit

Arrival: 8:20 AM

Departure: 2:05 PM

CCLC-666

E.E. Butler Head Start/Pre-K

1300 Athens Street Gainesville, GA 30507 Hall County
 (770) 536-1816 jonathan.moore@ndohs.org

Regional Consultant

Malissa Champion

Phone: (770) 357-4925

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malissa.champion@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/14/2019	Monitoring Visit	Good Standing	
05/20/2019	Monitoring Visit	Good Standing	
10/29/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	T Back L Hall 1R		0	0	C	20	C	NA	NA	
Main	U Back R Hall		0	0	C	22	C	NA	NA	
Main	O Main Hall 2L	Three Year Olds and Four Year Olds	2	13	C	21	C	NA	NA	Outside
Main	A 1R Hall 1R	PreK	2	16	C	22	C	NA	NA	Breakfast
Main	B 1R Hall 2R	PreK	2	18	C	22	C	NA	NA	Breakfast
Main	D 1R Hall 4R	PreK	2	19	C	22	C	NA	NA	Breakfast
Main	E 1R Hall 5R	Two Year Olds	2	8	C	21	C	NA	NA	Music
Main	F 1R Hall 3L	Two Year Olds	2	7	C	17	C	NA	NA	Outside
Main	G 1R Hall 2L	One Year Olds and Two Year Olds	2	7	C	19	C	NA	NA	Music
Main	H 1R Hall 1L	Two Year Olds and Three Year Olds	2	5	C	22	C	NA	NA	Outside
Main	I L Hall 1L		0	0	C	19	C	NA	NA	
Main	J L Hall 2L		0	0	C	22	C	NA	NA	
Main	L 2R Hall 2L		0	0	C	22	C	NA	NA	
Main	P Main Hall 3L	Three Year Olds	2	17	C	21	C	NA	NA	Outside
Main	R Main Hall 4L	Three Year Olds	2	17	C	21	C	NA	NA	Outside
Main	S Back L Hall 2R		0	0	C	22	C	NA	NA	
Main	C 1R Hall 3R	PreK	2	18	C	22	C	NA	NA	Breakfast
Main	K Hall 2L	Three Year Olds and Four Year Olds and Five Year Olds	2	5	C	19	C	NA	NA	Free Play
Main	M 2R Hall 1L	Three Year Olds	2	14	C	22	C	NA	NA	Circle Time

Main	N Main Hall 1L	Three Year Olds and Four Year Olds	2	16	C	21	C	NA	NA	Outside	
Total Capacity @35 sq. ft.: 382			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Fire Marshall Limitations					
Total # Children this Date: 180			Total Capacity @35 sq. ft.: 382			Total Capacity @25 sq. ft.: 0			Building @25 capacity limited by Fire Marshall Limitations		


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	368	C
Main	Small Playground	52	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on May 20, 2019.

Plan of Improvement: Developed This Date 11/14/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jonathan Moore, Program Official

Date

Malissa Champion, Consultant

Date



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Findings Report

Date: 11/14/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider to monitor furniture to potential tipping hazards on this date.

Correction Deadline: 11/14/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children on this date:

Classroom B

- There were 24 tubes of toothpaste labeled "Keep Out of Reach of Children" in basket on top of a shelf located beside the sink.

Classroom C

- There were seven (7) tubes of toothpaste labeled "Keep Out of Reach of Children" in an unlocked cabinet beneath the sink.

Classroom E

- Multiple plastic grocery bags were located in an unlocked bottom drawer beneath the changing table.

Classroom K

- A staff bag and purse were located in the floor in front of the cabinet beside the classroom door.

Classroom N

- Multiple plastic grocery bags were located in an unlocked cabinet beneath the sink.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/14/2019**Finding**

591-1-1-.25(7) requires that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. Except in School-age Centers, interior Center door locks shall permit Personnel to open the locked room from outside of the room in an emergency. It was determined based on observation that the door to the custodial closet was left unlocked and open leaving the area accessible to children on this date.

POI (Plan of Improvement)

The Center will routinely check that doors to unapproved rooms remain latched or locked and that Staff can open the locked rooms in an emergency.

Correction Deadline: 11/14/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Correction Deadline: 10/29/2018

Corrected on 11/14/2019

.11(1) - The previous citation was observed to be corrected on this date. Consultant observed positive interactions between children and staff during a walk through of the facility on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/01/2016	
Staff # 2	Met
Date of Hire: 08/07/2019	
Staff # 3	Met
Date of Hire: 04/03/2019	
Staff # 4	Met
Date of Hire: 11/11/2019	
Staff # 5	Met
Date of Hire: 09/29/2017	
Staff # 6	Met
Date of Hire: 09/05/2017	
Staff # 7	Met
Date of Hire: 09/20/2011	
Staff # 8	Met

Date of Hire: 11/20/2000

Staff # 9 Met

Date of Hire: 01/07/2019

Staff # 10 Met

Date of Hire: 07/31/2017

Staff # 11 Met

Date of Hire: 11/14/2019

Staff # 12 Met

Date of Hire: 02/22/1993

Staff # 13 Met

Date of Hire: 02/26/2001

Staff # 14 Met

Date of Hire: 10/29/2010

Staff # 15 Met

Date of Hire: 01/16/2018

Staff # 16 Met

Date of Hire: 11/15/2017

Staff # 17 Met

Date of Hire: 10/18/2018

Staff # 18 Met

Date of Hire: 08/07/2019

Staff # 19 Met

Date of Hire: 09/21/2019

Staff # 20 Met

Date of Hire: 03/21/2018

Staff # 21 Met

Date of Hire: 01/28/2019

Staff # 22 Met

Date of Hire: 08/06/2019

Staff # 23 Met

Date of Hire: 08/22/2016

Staff # 24 Date of Hire: 08/15/2019	Met
Staff # 25 Date of Hire: 11/04/2019	Met
Staff # 26 Date of Hire: 09/05/2018	Met
Staff # 27 Date of Hire: 08/12/2019	Met
Staff # 28 Date of Hire: 01/02/2019	Met
Staff # 29 Date of Hire: 08/15/2019	Met
Staff # 30 Date of Hire: 01/25/2018	Met
Staff # 31 Date of Hire: 08/06/2007	Met
Staff # 32 Date of Hire: 02/09/2015	Met
Staff # 33 Date of Hire: 10/30/2013	Met
Staff # 34 Date of Hire: 11/05/2018	Met
Staff # 35 Date of Hire: 02/13/2017	Met
Staff # 36 Date of Hire: 11/17/2003	Met

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 10 files for employees hired since last visit May 20, 2019.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 6/19/2019

Corrected on 11/14/2019

.14(2) - The previous citation was observed to be corrected on this date. Consultant observed all staff to have CPR and first aid training on this date.

591-1-1-.33 Staff Training

Met

Correction Deadline: 6/19/2019

Corrected on 11/14/2019

.33(3) - The previous citation was observed to be corrected on this date. Consultant observed all staff to have completed health and safety training on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.