



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2018 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 2:00 PM

CCLC-666

E.E. Butler Head Start/Pre-K

1300 Athens Street Gainesville, GA 30507 Hall County
 (770) 536-1816 jonathan.moore@ndohs.org

Regional Consultant

Tasha McDonald

Phone: (770) 344-3353

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tasha.mcdonald@decal.ga.gov

Joint with: Candace Gilbert

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2018	Monitoring Visit	Good Standing	
08/07/2017	Licensing Study	Good Standing	
04/11/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	T Back L Hall 1R	Four Year Olds	1	5	C	20	C	NA	NA	Art
Main	U Back R Hall		0	0	C	22	C	NA	NA	
Main	O Main Hall 2L	Four Year Olds	2	15	C	21	C	NA	NA	Centers
Main	A 1R Hall 1R	Four Year Olds and Five Year Olds	2	15	C	22	C	NA	NA	Centers
Main	B 1R Hall 2R	Four Year Olds and Five Year Olds	2	5	C	22	C	NA	NA	Centers
Main	D 1R Hall 4R	Four Year Olds and Five Year Olds	2	17	C	22	C	NA	NA	Centers
Main	E 1R Hall 5R	Infants and One Year Olds	2	6	C	21	C	NA	NA	Transitioning
Main	F 1R Hall 3L	Infants and One Year Olds	2	7	C	17	C	NA	NA	Centers
Main	G 1R Hall 2L	Infants and One Year Olds	2	7	C	19	C	NA	NA	Free Play
Main	H 1R Hall 1L	Two Year Olds	2	8	C	22	C	NA	NA	Free Play
Main	I L Hall 1L		0	0	C	19	C	NA	NA	
Main	J L Hall 2L		0	0	C	22	C	NA	NA	
Main	L 2R Hall 2L	Three Year Olds	3	14	C	22	C	NA	NA	Free Play
Main	P Main Hall 3L	Three Year Olds and Four Year Olds	3	13	C	21	C	NA	NA	Free Play
Main	R Main Hall 4L	Three Year Olds and Four Year Olds	2	16	C	21	C	NA	NA	Free Play
Main	S Back L Hall 2R		0	0	C	22	C	NA	NA	
Main	C 1R Hall 3R	Four Year Olds	2	14	C	22	C	NA	NA	Free Play
Main	K Hall 2L	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Free Play

Main	M	2R Hall 1L	Four Year Olds	3	16	C	22	C	NA	NA	Free Play				
Main	N	Main Hall 1L	Three Year Olds and Four Year Olds	2	14	C	21	C	NA	NA	Free Play				
Total Capacity @35 sq. ft.: 382				Total Capacity @25 sq. ft.: 0				Building @35 capacity limited by Fire Marshall Limitations							
Total # Children this Date: 186				Total Capacity @35 sq. ft.: 382				Total Capacity @25 sq. ft.: 0				Building @25 capacity limited by Fire Marshall Limitations			


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	368	C
Main	Small Playground	52	C

Comments

The purpose of this visit is to follow up on visit from Augusta 7, 2017 and to conduct a monitoring visit. Consultant discussed Quality Rated, Comprehensive Background Check, update in USDA guidelines, update of the existing Emergency Preparedness Plan to include all required topics, conducting lockdown drills every six months in addition to fire drills and tornado drills, changes in Provider Search and new features in the provider's Koala account.

Plan of Improvement: Developed This Date 04/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 8/7/2017

Corrected on 4/25/2018

.25(13) - Consultant observed the previous citation to be corrected.

591-1-1-.26 Playgrounds(CR)**Not Met**

Correction Deadline: 8/17/2017

Corrected on 4/25/2018

.26(6) - Consultant observed the previous citation to be corrected.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that a multitude of bees were on the large playground underneath and around the shade structure with picnic tables. Consultant observed children's jackets on the table and children throwing trash away under the shade structure during the time the bees were present. Additionally consultant observed a insect nest in the eaves of the same shade structure.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 4/25/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Provider stated that no medication is currently being administered at the center and that there is currently no emergency medication.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/31/2017

Staff # 2 Date of Hire: 02/09/2015	Met
Staff # 3 Date of Hire: 11/15/2007	Met
Staff # 4 Date of Hire: 08/06/2007	Met
Staff # 5 Date of Hire: 09/12/2011	Met
Staff # 6 Date of Hire: 10/29/2010	Met
Staff # 7 Date of Hire: 02/22/1993	Met
Staff # 8 Date of Hire: 02/26/2001	Met
Staff # 9 Date of Hire: 02/22/1993	Met
Staff # 10 Date of Hire: 12/16/2015	Met
Staff # 11 Date of Hire: 09/20/2011	Met
Staff # 12 Date of Hire: 04/15/2015	Met
Staff # 13 Date of Hire: 12/14/2016	Met
Staff # 14 Date of Hire: 12/05/2017	Met
Staff # 15 Date of Hire: 08/23/2004	Met
Staff # 16 Date of Hire: 09/24/2012	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 17 Date of Hire: 07/25/2016	Met
Staff # 18 Date of Hire: 08/22/2017	Met
Staff # 19 Date of Hire: 07/25/2016	Met
Staff # 20 Date of Hire: 07/25/2016	Met
Staff # 21 Date of Hire: 08/22/2016	Met
Staff # 22 Date of Hire: 11/17/2003	Met
Staff # 23 Date of Hire: 11/20/2000	Met
Staff # 24 Date of Hire: 05/23/1988	Met
Staff # 25 Date of Hire: 02/04/2017	Met
Staff # 26 Date of Hire: 01/19/2016	Met

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 9/6/2017

Corrected on 4/25/2018

.33(3) - Consultant observed that all staff had evidence of Health and Safety orientation training on this date.

Correction Deadline: 9/6/2017

Corrected on 4/25/2018

.33(6) - Consultant observed previous annual training observed for 2017.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed staff to follow all applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.