



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/29/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 11:10 AM **Departure:** 1:45 PM

CCLC-666

E.E. Butler Head Start/Pre-K

1300 Athens Street Gainesville, GA 30507 Hall County
 (770) 536-1816 jonathan.moore@ndohs.org

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

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colleen.covey@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/29/2018	Complaint Closure	Good Standing	
10/29/2018	Complaint Investigation Follow Up	Good Standing	
09/07/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	T Back L Hall 1R		0	0	C	20	C	NA	NA	
Main	U Back R Hall		0	0	C	22	C	NA	NA	
Main	O Main Hall 2L	Three Year Olds and Four Year Olds	2	15	C	21	C	NA	NA	Transitioning
Main	A 1R Hall 1R	PreK	2	19	C	22	C	NA	NA	Transitioning
Main	B 1R Hall 2R	PreK	2	18	C	22	C	NA	NA	Outside
Main	D 1R Hall 4R	PreK	2	20	C	22	C	NA	NA	Outside
Main	E 1R Hall 5R	Infants and One Year Olds	2	8	C	21	C	NA	NA	Lunch
Main	F 1R Hall 3L	Two Year Olds and Three Year Olds	2	7	C	17	C	NA	NA	Lunch
Main	G 1R Hall 2L	One Year Olds	2	6	C	19	C	NA	NA	Lunch
Main	H 1R Hall 1L	Two Year Olds and Three Year Olds	2	8	C	22	C	NA	NA	Lunch
Main	I L Hall 1L		0	0	C	19	C	NA	NA	
Main	J L Hall 2L		0	0	C	22	C	NA	NA	
Main	L 2R Hall 2L		0	0	C	22	C	NA	NA	
Main	P Main Hall 3L	Three Year Olds	2	12	C	21	C	NA	NA	Centers
Main	R Main Hall 4L	Three Year Olds and Four Year Olds	2	15	C	21	C	NA	NA	Centers
Main	S Back L Hall 2R		0	0	C	22	C	NA	NA	
Main	C 1R Hall 3R	Four Year Olds and Five Year Olds	2	20	C	22	C	NA	NA	Outside
Main	K Hall 2L		0	0	C	19	C	NA	NA	

Main	M	2R Hall 1L	Three Year Olds and Four Year Olds	2	15	C	22	C	NA	NA	Centers
Main	N	Main Hall 1L	Three Year Olds and Four Year Olds	2	14	C	21	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 382						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 177				Total Capacity @35 sq. ft.: 382		Total Capacity @25 sq. ft.: 0		Building @25 capacity limited by Fire Marshall Limitations			


Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	368	C
Main	Small Playground	52	C

Comments

Follow up to the previous Licensing Study that was conducted on September 7, 2018 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Jonathan Moore, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Staff Records

Records Reviewed: 30**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 12/01/2018	
Staff # 2	Met
Date of Hire: 01/02/2018	
Staff # 3	Met
Date of Hire: 07/31/2017	
Staff # 4	Met
Date of Hire: 02/09/2015	
Staff # 5	Met
Date of Hire: 08/06/2007	
Staff # 6	Met
Date of Hire: 09/12/2011	
Staff # 7	Met
Date of Hire: 09/01/2017	
Staff # 8	Met
Date of Hire: 10/29/2010	
Staff # 9	Met

Date of Hire: 02/22/1993

Staff # 10 Met

Date of Hire: 02/26/2001

Staff # 11 Met

Date of Hire: 02/22/1993

Staff # 12 Met

Date of Hire: 09/20/2011

Staff # 13 Met

Date of Hire: 04/15/2015

Staff # 14 Met

Date of Hire: 12/05/2017

Staff # 15 Met

Date of Hire: 08/23/2004

Staff # 16 Met

Date of Hire: 01/07/2018

Staff # 17 Met

Date of Hire: 09/24/2012

Staff # 18 Met

Date of Hire: 07/25/2016

Staff # 19 Met

Date of Hire: 09/24/2018

Staff # 20 Met

Date of Hire: 08/22/2016

Staff # 21 Met

Date of Hire: 11/17/2003

Staff # 22 Met

Date of Hire: 06/01/2018

Staff # 23 Met

Date of Hire: 10/18/2018

Staff # 24 Met

Date of Hire: 11/20/2000

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 25 Date of Hire: 05/23/1988	Met
Staff # 26 Date of Hire: 02/04/2017	Met
Staff # 27 Date of Hire: 07/15/2016	Met
Staff # 28 Date of Hire: 01/19/2016	Met
Staff # 29 Date of Hire: 11/01/2017	Met
Staff # 30 Date of Hire: 08/11/2018	Met

Staff Credentials Reviewed: 30

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided two files for employees hired since last visit on September 7, 2018. The total staff employed on this date was 30.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.