



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2018 **VisitType:** Licensing Study **Arrival:** 9:40 AM **Departure:** 1:05 PM

CCLC-665

Dawson County Pre-K

407 Allen Street Dawsonville, GA 30534 Dawson County
 (706) 265-2980 barbara.padgett@ndohs.org

Regional Consultant

Colleen Covey

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colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2018	Licensing Study	Good Standing	
02/21/2018	Complaint Investigation Follow Up	Good Standing	
02/21/2018	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	2R Room 2		0	0	C	21	C	NA	NA		
Main	3L room 3	Three Year Olds and Four Year Olds	2	14	C	22	C	NA	NA	Circle Time	
Main	3R Room 4		0	0	C	21	C	NA	NA		
Main	4L Room 5		0	0	C	21	C	NA	NA		
Main	4R room 6		0	0	C	22	C	NA	NA		
Main	5L room 7		0	0	C	21	C	NA	NA		
Main	5R Room 8	PreK	2	17	C	21	C	NA	NA	Circle Time	
Main	6L Room 9	Three Year Olds	2	17	C	21	C	NA	NA	Centers	
Main	7L Room 10	Two Year Olds	2	6	C	21	C	NA	NA	Free Play	
Total Capacity @35 sq. ft.:			191			Total Capacity @25 sq. ft.:					0
Total # Children this Date:			54			Total Capacity @35 sq. ft.:					191
						Total Capacity @25 sq. ft.:					0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground Main	352	C
Main	Toddler Playground	20	C

Comments

Follow up to the previous visit that was conducted on February 2, 2018 was completed on this date.

Required reporting on Decal Koala was discussed with the person in charge.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Barbara Padgett, Program Official _____ Date

Colleen Covey, Consultant _____ Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

The most recent health inspection was completed on May 7, 2018, with a score of 100.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20 - Discussed maintaining medication forms in a binder until the consultant has reviewed them.

Comment

Please document N/A or none if no adverse reaction is observed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined by a review of paperwork that the center did not have documentation showing drills were conducted in the past two years, other than in August 2018.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/4/2018

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Comment

The center does not serve infants. Infant sleep safety rules are not applicable.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/27/2013	
Staff # 2	Met
Date of Hire: 07/29/1983	
Staff # 3	Met
Date of Hire: 10/06/2014	
Staff # 4	Met
Date of Hire: 11/27/2017	
Staff # 5	Met
Date of Hire: 07/23/2012	
Staff # 6	Met
Date of Hire: 11/09/1995	
Staff # 7	Met
Date of Hire: 02/11/2016	
Staff # 8	Met

Date of Hire: 07/20/2007

Staff # 9

Met

Date of Hire: 11/16/1998

Staff # 10

Met

Date of Hire: 08/02/1993

Staff # 11

Met

Date of Hire: 06/26/2017

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records Check(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09 - The October 1, 2018 rule changes for criminal record checks were discussed. information was provided regarding the webinar that is available on the www.decal.ga.gov website.

Please ensure that all staff members have been ported into the center, prior to the October 1, 2018 deadline.

Comment

Criminal records checks were observed to be complete for all fifteen staff members employed on this date. Four new staff members were added since the previous visit was conducted on February 2, 2018.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined by consultant's review of files that there was no documentation of current CPR and First Aid for any staff members due to the responsible person not having access to staff files.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/29/2018**591-1-1-.24 Personnel Records****Technical Assistance****Technical Assistance**

591-1-1-.24(1) - Staff files will be reviewed on the next visit due to the responsible person not have access at the time of the visit.

Correction Deadline: 9/4/2018**Technical Assistance**

591-1-1-.24(2) - Consultant provided the center with a list of the required documents that should be placed in a binder to be reviewed in the event of a Director's absence.

Correction Deadline: 9/6/2018**591-1-1-.33 Staff Training****Technical Assistance**

Technical Assistance

591-1-1-.33 - Training for the 2017 year will be reviewed on the next visit due to the responsible person not have access at the time of the visit.

591-1-1-.31 Staff(CR)

Not Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Finding

591-1-1-.31(1)(a) requires the Center to have a Director who is responsible for the supervision, operation and maintenance of the Center. The Director must be on the Center's premises. If the Director is absent from the Center at any time during the hours of the Center's operation, there shall be an officially designated person on the Center site to assume responsibility for the operation of the Center, and this person shall have full access to all records required to be maintained under these rules. It was determined by consultant's observation that the person in charge did not have access to staff files. The consultant was unable to review staff files, training, CPR, First Aid, Education credentials, orientation forms, and criminal record checks on this date.

POI (Plan of Improvement)

The Center will ensure a director, responsible for the supervision, operation and maintenance of the Center is on the premises. during operating hours. The Center will officially designate a person to assume responsibility for the operation of the Center when the director is not present who has full access to all records.

Correction Deadline: 8/30/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.