



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/2/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 12:30 PM

CCLC-663

Banks County Pre-K/Head Start

335 Evans Street Homer, GA 30547 Banks County
 (706) 677-2963 jan.bertrang@ndohs.org

Regional Consultant

Kelly Jones

Phone: (770) 357-7062
 Fax: (770) 357-7061
 kelly.jones@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
09/02/2021	Monitoring Visit	Good Standing
01/21/2021	Licensing Study	Good Standing
08/26/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A:Front Hall-2L		0	0	C	22	C	NA	NA		
Main	B:Front Hall-2R	Three Year Olds and Four Year Olds	2	13	C	22	C	NA	NA	Centers	
Main	C:Front Hall-1R	Four Year Olds	2	15	C	22	C	NA	NA	Circle Time, Transitioning	
Main	D:Back Hall-1L		0	0	C	21	C	NA	NA		
Main	E:Back Hall-2R		0	0	C	21	C	NA	NA		
Main	F:Back Hall-2L	PreK	2	18	C	22	C	NA	NA	Music	
Main	G:Back Hall-1R	Three Year Olds	2	11	C	21	C	NA	NA	Music	
Total Capacity @35 sq. ft.:			151			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 57			Total Capacity @35 sq. ft.: 151			Total Capacity @25 sq. ft.:			0		
									Building @25 capacity limited by Health Department Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	125	C

Comments

A virtual inspection was conducted on September 2, 2021, with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jan Bertrang, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

No enrolled diapering children.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 70

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/03/2016

Staff # 2

Met

Date of Hire: 08/04/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 07/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Records Reviewed: 70**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/21/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Date of Hire: 08/02/2019

Staff # 6

Met

Date of Hire: 06/07/2010

Staff # 7

Met

Date of Hire: 06/06/2019

Staff # 8

Met

Date of Hire: 03/28/2019

Staff # 9

Met

Date of Hire: 06/27/2019

Staff # 10

Met

Date of Hire: 11/06/2017

Staff # 11

Met

Staff # 12

Met

Date of Hire: 07/22/2019

Staff # 13

Met

Date of Hire: 11/11/1996

Staff # 14

Met

Date of Hire: 07/23/2018

Staff # 15

Met

Staff # 16

Met

Date of Hire: 11/06/2017

Staff # 17

Met

Date of Hire: 12/20/2019

Staff # 18

Met

Date of Hire: 04/13/2021

Staff # 19

Met

Date of Hire: 09/05/2019

Staff # 20

Met

Date of Hire: 11/23/2018

Staff # 21 Met

Date of Hire: 09/19/2019

Staff # 22 Met

Date of Hire: 03/05/2019

Staff # 23 Met

Date of Hire: 03/15/2019

Staff # 24 Met

Date of Hire: 05/17/2019

Staff # 25 Met

Date of Hire: 03/28/2019

Staff # 26 Met

Date of Hire: 03/13/2019

Staff # 27 Met

Date of Hire: 09/12/2019

Staff # 28 Met

Date of Hire: 02/04/2021

Staff # 29 Met

Date of Hire: 03/19/2019

Staff # 30 Met

Date of Hire: 05/25/2021

Staff # 31 Met

Date of Hire: 11/16/2017

Staff # 32 Met

Date of Hire: 03/25/2019

Staff # 33 Met

Date of Hire: 08/02/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34 Met

Date of Hire: 05/28/2019

Staff # 35 Met

Date of Hire: 03/22/2019

Staff # 36 Met

Date of Hire: 03/15/2019

Staff # 37 Met

Date of Hire: 10/05/2012

Staff # 38 Met

Date of Hire: 03/19/2019

Staff # 39 Met

Date of Hire: 03/22/2019

Staff # 40 Met

Date of Hire: 03/26/2019

Staff # 41 Met

Date of Hire: 05/20/2019

Staff # 42 Met

Date of Hire: 03/11/2019

Staff # 43 Met

Date of Hire: 03/11/2019

Staff # 44 Met

Date of Hire: 04/01/2019

Staff # 45 Met

Staff # 46 Met

Date of Hire: 03/15/2019

Staff # 47 Met

Date of Hire: 01/01/2009

Staff # 48 Met

Staff # 49 Met

Date of Hire: 12/10/2019

Staff # 50 Met

Date of Hire: 03/07/2019

Staff # 51 Met

Date of Hire: 05/17/2019

Staff # 52 Met

Date of Hire: 08/22/2019

Staff # 53 Met

Date of Hire: 09/25/2018

Staff # 54 Met

Date of Hire: 04/01/2019

Staff # 55 Met

Date of Hire: 03/15/2019

Staff # 56 Met

Date of Hire: 08/16/2020

Staff # 57 Met

Date of Hire: 03/19/2019

Staff # 58 Met

Date of Hire: 02/19/2019

Staff # 59 Met

Date of Hire: 02/14/2019

Staff # 60 Met

Date of Hire: 03/25/2019

Staff # 61 Met

Date of Hire: 03/07/2019

Staff # 62 Met

Date of Hire: 06/19/2019

Staff # 63 Met

Staff # 64 Met

Date of Hire: 09/26/2018

Staff # 65 Met

Date of Hire: 07/23/2018

Staff # 66 Met

Date of Hire: 09/01/2018

Records Reviewed: 70

Records with Missing/Incomplete Components: 0

Staff # 67 Date of Hire: 07/13/2018	Met
Staff # 68 Date of Hire: 12/12/2016	Met
Staff # 69 Date of Hire: 07/16/2019	Met
Staff # 70 Date of Hire: 08/03/2018	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

70 of 70 Criminal record checks were observed to be complete.

Comment

Director provided five file(s) for employees hired since last visit January 21, 2021.

591-1-1-.33 Staff Training **Met**

Comment

Please ensure completed orientation checklists are documented and signed. Please ensure if a staff member is assigned to a new position this date is documented on the documentation of orientation.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.