



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/20/2020 **VisitType:** Licensing Study

Arrival: 1:00 PM

Departure: 3:00 PM

CCLC-638

Neighborhood Learning Center

10721 Veterans Memorial Highway Lithia Springs, GA 30122 Douglas
County
(770) 941-6606 sherprs1@aol.com

Mailing Address
Same

Regional Consultant

Tomekia Hudson

Phone: (770) 544-5978
Fax: (770) 544-5980
tomekia.hudson@decals.ga.gov

Quality Rated: ★

Compliance Zone Designation		
10/20/2020	Licensing Study	Good Standing
12/19/2019	Licensing Study	Good Standing
02/25/2019	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants	2	3	C	15	C	NA	NA	Feeding
Main	B - 2L	One Year Olds	2	3	C	22	C	NA	NA	Circle Time
Main	C - 3L	Two Year Olds	1	8	C	26	C	NA	NA	Centers
Main	D - 4L	Three Year Olds and Four Year Olds	2	16	C	33	C	NA	NA	Centers
Main	E - 2R GA Pre-K	PreK	2	11	C	19	C	NA	NA	Centers
Main	F - 1R	Six Year Olds and Over	1	6	C	19	C	NA	NA	Homework
Main	G - 3R		0	0	C	38	C	NA	NA	
Total Capacity @35 sq. ft.: 172						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 172			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	199	C
Main	Small Playground	19	C

Comments

An Administrative Review was conducted on 10/20/20. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on 10/28/20 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Sheryl Parson, Program Official

Date

Tomekia Hudson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting during COVID-19 pandemic.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Correction Deadline: 12/19/2019**Corrected on 10/20/2020****.26(9) - Citation corrected on this date. Playground free of hazards.****Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to COVID-19 pandemic. Proper diapering procedure was not directly observed during the virtual walk through. Regulations regarding proper diapering procedures were discussed with the Provider on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center during virtual visit due to COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/19/2018

Staff # 2

Met

Date of Hire: 03/01/2019

Staff # 3 Met

Date of Hire: 12/02/2019

Staff # 4 Met

Date of Hire: 12/02/2019

Staff # 5 Met

Date of Hire: 09/01/2020

Staff # 6 Met

Date of Hire: 11/08/2017

Staff # 7 Met

Date of Hire: 09/28/2020

Staff # 8 Met

Date of Hire: 09/30/2020

Staff # 9 Met

Date of Hire: 07/09/2019

Staff # 10 Met

Date of Hire: 04/26/1996

Staff # 11 Met

Date of Hire: 09/07/2016

Staff # 12 Met

Date of Hire: 09/23/2019

Staff # 13 Met

Date of Hire: 07/15/2019

Staff # 14 Met

Date of Hire: 01/31/2020

Staff # 15 Met

Date of Hire: 09/30/2019

Staff # 16 Met

Date of Hire: 06/01/2014

Staff # 17 Met

Staff # 18 Date of Hire: 08/31/2020	Met
Staff # 19 Date of Hire: 03/26/2019	Met
Staff # 20 Date of Hire: 11/28/2019	Met
Staff # 21 Date of Hire: 07/09/2019	Met
Staff # 22 Date of Hire: 11/06/2019	Met
Staff # 23 Date of Hire: 10/31/2018	Met
Staff # 24	Met
Staff # 25 Date of Hire: 12/20/2018	Met
Staff # 26 Date of Hire: 06/08/2020	Met
Staff # 27 Date of Hire: 08/01/2014	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Director provided six files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Met

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment
Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment
Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order Issued on August 15, 2020.

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Correction Deadline: 12/19/2019

Corrected on 10/20/2020

.31(2)(b)2. - Citation corrected on this date. Teaching staff enrolled in secondary school.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.