



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/13/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 2:00 PM

**CCLC-638**

**Neighborhood Learning Center**

10721 Veterans Memorial Highway Lithia Springs, GA 30122 Douglas County  
 (770) 941-6606 sherprs1@aol.com

**Mailing Address**  
 Same

**Regional Consultant**

Morgan Stahl  
 Phone: (770) 357-7042  
 Fax: (770) 357-7041  
 morgan.stahl@dec.al.gov

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
02/13/2019	Complaint Investigation & Monitoring Visit	Good Standing
01/07/2019	Complaint Closure	Good Standing
01/07/2019	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants	1	4	C	15	C	NA	NA	Feeding
Main	B - 2L	One Year Olds	1	7	C	22	C	NA	NA	Lunch
Main	C - 3L	Two Year Olds	1	9	C	26	C	NA	NA	Nap
Main	D - 4L	Three Year Olds and Four Year Olds	2	19	C	33	C	NA	NA	Nap
Main	E - 2R GA Pre-K	PreK	2	19	C	19	C	NA	NA	Nap
Main	F - 1R		0	0	C	19	C	NA	NA	Not In Use
Main	G - 3R		0	0	C	38	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 172						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 58						Total Capacity @35 sq. ft.: 172				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	199	C
Main	Small Playground	19	C

**Comments**

Plan of Improvement: Developed This Date 02/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Sheryl Parson, Program Official

Date

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Morgan Stahl, Consultant

Date



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### Findings Report

**Date:** 2/13/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 11:00 AM **Departure:** 2:00 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in classroom 4L, an unlocked closet contained two staff purses, a bottle of hand sanitizer, and a container of WD40; the items were located on the floor accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/13/2019**

**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

Please be mindful of swing chains as they are beginning to show rust.

**Correction Deadline: 2/13/2019**

**Comment**

Resilient surface was not adequately evaluated on this date due to the ground being wet from inclement weather. Please fluff and redistribute once dry.

**Correction Deadline: 2/13/2019**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**Finding**

591-1-1-.10(9) requires Center Staff to not use the area used for diapering for food preparation and to keep the diapering area clear of formulas, food, food utensils and food preparation items. It was determined based on observation that eating utensils no longer in use were in the diapering sinks in classrooms A-1L, B-2L, and C-3L.

**POI (Plan of Improvement)**

Center staff will be trained, specified areas will be available for food preparation and placement of food-related items, and the director will monitor.

**Correction Deadline: 2/13/2019**

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Per Director, medication has not been dispensed since the last regulatory visit.

**Correction Deadline: 2/13/2019**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation and discussion with staff that crib sheets are not changed daily as required, staff stated that crib sheets are changed once a week.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 2/13/2019**

**Staff Records**

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Correction Deadline: 12/19/2018**

**Corrected on 2/13/2019**

**.32(2) - Appropriate staff to child ratios observed.**

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.

**The following information is associated with a Complaint Investigation Visit:**

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/01/2018	
Staff # 2	Met
Date of Hire: 11/16/2017	
Staff # 3	Met
Date of Hire: 01/14/2019	
Staff # 4	Met
Date of Hire: 03/24/2013	
Staff # 5	Met
Date of Hire: 12/31/2018	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 12/11/2018	

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

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Staff # 8 Date of Hire: 07/11/2017	Met
Staff # 9 Date of Hire: 04/01/1996	Met
Staff # 10 Date of Hire: 09/07/2016	Met
Staff # 11 Date of Hire: 08/01/2014	Met
Staff # 12 Date of Hire: 06/01/2014	Met

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Correction Deadline: 11/20/2018**

**Corrected on 2/13/2019**

**.09(1)(a) - Satisfactory records checks observed for all staff.**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Correction Deadline: 1/7/2019**

**Corrected on 2/13/2019**

**.32(2) - Appropriate staff to child ratios observed.**