



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/20/2018 **VisitType:** Complaint Investigation **Arrival:** 10:30 AM **Departure:** 3:00 PM
Follow Up

CCLC-638

Neighborhood Learning Center

10721 Veterans Memorial Highway Lithia Springs, GA 30122 Douglas
County
(770) 941-6606 sherprs1@aol.com

Mailing Address
Same

Regional Consultant

Morgan Stahl
Phone: (770) 357-7042
Fax: (770) 357-7041
morgan.stahl@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/20/2018	Complaint Investigation Follow Up	Good Standing	
11/19/2018	Complaint Closure	Good Standing	
11/15/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1L	Infants	1	2	C	15	C	NA	NA	Nap, Floor Play
Main	B - 2L	One Year Olds	1	4	C	22	C	NA	NA	Transitioning
Main	C - 3L	Two Year Olds	1	7	C	26	C	NA	NA	Centers
Main	D - 4L	Three Year Olds and Four Year Olds	2	13	C	33	C	NA	NA	Outside
Main	E - 2R GA Pre-K		0	0	C	19	C	NA	NA	Not In Use
Main	F - 1R		0	0	C	19	C	NA	NA	Not In Use
Main	G - 3R	Five Year Olds and Six Year Olds and Over	1	17	C	0	NC	NA	NA	
Total Capacity @35 sq. ft.: 134						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large Playground	199	C
Main	Small Playground	19	C

Comments

Plan of Improvement: Developed This Date 11/20/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sheryl Parson, Program Official

Date

Morgan Stahl, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/20/2018 **VisitType:** Complaint Investigation **Arrival:** 10:30 AM **Departure:** 3:00 PM
Follow Up

CCLC-638

Neighborhood Learning Center

10721 Veterans Memorial Highway Lithia Springs, GA 30122 Douglas
County
(770) 941-6606 sherprs1@aol.com

Mailing Address
Same

Regional Consultant

Morgan Stahl

Phone: (770) 357-7042
Fax: (770) 357-7041
morgan.stahl@dec.al.ga.gov

The following information is associated with a Complaint Investigation Follow Up:

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that a nine-month-old infant in classroom A was sleeping on the floor on a Boppy pillow.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 11/20/2018

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 5

Staff # 1

Not Met

Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 10/22/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Met

Records Reviewed: 12**Records with Missing/Incomplete Components: 5**

Date of Hire: 11/16/2017

Staff # 4 Met

Date of Hire: 03/24/2013

Staff # 5 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 6 Not Met

Date of Hire: 12/11/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 7 Met

Date of Hire: 04/01/1996

Staff # 8 Met

Date of Hire: 07/08/2011

Staff # 9 Met

Date of Hire: 09/07/2016

Staff # 10 Met

Date of Hire: 08/01/2014

Staff # 11 Met

Date of Hire: 06/01/2014

Staff # 12 Not Met

Date of Hire: 11/01/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 12**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that three staff members were present without a current satisfactory Fingerprint Records Check Determination or a satisfactory Fingerprint Comprehensive Records Check Determination on file. As of this date, staff had not been fingerprinted at an authorized fingerprinting site and no Records Check Application was submitted to the Department.

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

Correction Deadline: 11/20/2018

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that three staff members were present without a current satisfactory Fingerprint Records Check Determination or a satisfactory Fingerprint Comprehensive Records Check Determination on file. As of this date, staff had not been fingerprinted at an authorized fingerprinting site and no Records Check Application was submitted to the Department.

POI (Plan of Improvement)

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 11/20/2018

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on review of records that one staff member with a Fingerprint Records Check Determination, but no Comprehensive Records Check Determination was not supervised at all times by a staff member with a valid and current satisfactory Comprehensive Records Check Determination.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 11/20/2018