



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/2/2020    **VisitType:** Licensing Study    **Arrival:** 12:30 PM    **Departure:** 12:25 PM

**CCLC-593**

**The Goddard School of Roswell**

11225 Woodstock Road Roswell, GA 30075 Fulton County  
 (770) 641-0122 roswell1ga@goddardschools.com

**Regional Consultant**

Coty Cummings

Phone: (770) 357-4919

Fax: (770) 357-4918

coty.cummings@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/02/2020	Licensing Study	Good Standing	
01/31/2020	Monitoring Visit	Good Standing	
07/10/2019	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L: Infants	Infants	3	10	C	23	C	NA	NA	Floor Play,Nap
Main	1R: 4-5 yr old	PreK	1	7	C	25	C	35	C	Free Play
Main	2L: 1 year olds	Six Year Olds and Over	1	8	C	11	C	NA	NA	Homework
Main	2R: PreK - Private	Five Year Olds	1	8	C	22	C	30	C	Free Play
Main	3L: Toddlers	One Year Olds and Two Year Olds	2	14	C	17	C	NA	NA	Nap
Main	4L: 2 yr old	Two Year Olds	2	10	C	19	C	NA	NA	Nap
Main	L-Rear: 2-3 yr old	Two Year Olds and Three Year Olds	3	16	C	21	C	NA	NA	Nap
Main	R-Rear: Preschool	Four Year Olds	2	14	C	20	C	28	C	Nap
Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 184							
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 158							
			Total Capacity @25 sq. ft.: 184							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Toddler	40	C
Main	B: Preschool	61	C

**Comments**

An Administrative Review and Virtual Visit was conducted on September 2, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 09/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jackie Brannon, Program Official

Date

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Coty Cummings, Consultant

Date



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### Findings Report

**Date:** 9/2/2020 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

#### Technical Assistance

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

#### Comment

Records were observed to be complete and well organized.

### Facility

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<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
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**Comment**

Licensed capacity observed to be routinely met by center.

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<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hazards were not observed during the virtual walk through.

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<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
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**Comment**

Playground observed to be clean and in good repair.

<b>Food Service</b>
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<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
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**Comment**

Center menu meets USDA guidelines.

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<b>591-1-1-.18 Kitchen Operations</b>	<b>Technical Assistance</b>
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**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

<b>Health and Hygiene</b>
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<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. During the virtual walk through the provider displayed proper knowledge of the rules and regulations.

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<b>591-1-1-.17 Hygiene(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Director stated proper handwashing procedures.

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<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
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**Comment**

Documentation for medication dispensing observed complete.

<b>Safety</b>
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<b>591-1-1-.11 Discipline(CR)</b>	<b>Technical Assistance</b>
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**Technical Assistance**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

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<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
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**Comment**

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Technical Assistance

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. - my addition infant sleeping

## Staff Records

Records Reviewed: 53

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 12/02/2019	
Staff # 2	Met
Date of Hire: 09/24/2019	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 07/30/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 09/18/2018	
Staff # 10	Met
Date of Hire: 08/15/2019	
Staff # 11	Met
Staff # 12	Met
Date of Hire: 09/30/2019	
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Date of Hire: 08/07/2019	

Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Date of Hire: 10/28/2019	
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Date of Hire: 04/27/2017	
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met
Date of Hire: 01/07/2020	
Staff # 33	Met
Staff # 34	Met
Date of Hire: 01/13/2020	
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met

**Records Reviewed: 53****Records with Missing/Incomplete Components: 0**

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Staff # 39	Met
Date of Hire: 01/13/2020	
Staff # 40	Met
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Date of Hire: 01/02/2020	
Staff # 45	Met
Staff # 46	Met
Staff # 47	Met
Date of Hire: 11/13/2019	
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met
Staff # 51	Met
Staff # 52	Met
Staff # 53	Met

**Staff Credentials Reviewed: 0**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff member #9 had a satisfactory comprehensive background check that was not ported electronically.



**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will watch CBC videos to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch CBC videos to ensure CRC rules are maintained.

**Correction Deadline: 9/2/2020**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.