



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/12/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 12:00 PM

CCLC-54890

Beverdale Head Start

9196 Highway 2 Dalton, GA 30721 Whitfield County
(423) 645-2256 paula@fratn.com

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
10/12/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	A		0	0	C	21	C	NA	NA	
Main Building	B		0	0	C	21	C	NA	NA	
Total Capacity @35 sq. ft.: 42						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
PG	Playground	35	C

Comments

An Administrative Review was conducted on October 4, 2021, Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on October 12, 2021. The exit conference was conducted virtually on October 13, 2021, at 2:40 pm with the Kaye Ralston. Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does carry Liability Insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Kaye Ralston, Program Official

Date

Melissa McFarlin, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/12/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 12:00 PM

CCLC-54890

Beaverdale Head Start

9196 Highway 2 Dalton, GA 30721 Whitfield County
(423) 645-2256 paula@fratn.com

Mailing Address
Same

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@decal.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A visit was conducted on this date, equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

A visit was conducted on this date, center does not provide swimming activities. No pool observed on site.

Comment

A visit was conducted on this date, the Center Director/Administrator stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The total Licensed capacity of the Head Start measured at 42 children, based on measurements of two (2) of two (2) classrooms, Licensed this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A visit was conducted on this date, no hazards observed accessible to children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A visit was conducted on this date, playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A visit was conducted on this date, staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

No children were enrolled in the program or present on this date. Consultant observed Department - approved medication authorization forms that the Center will use as required. The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A visit was conducted on this date, there were no children enrolled. The center's discipline policy was reviewed. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

The Director and Owner stated that the program will not provide Field Trips at this time. Consultant discussed with Director and Owner, all requirements needed in order to conduct field trips with children. Consultant also stated to Director and Owner that prior to conducting Field Trips, the program is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Director and all Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to enter Director and Owner, that prior to conducting Field Trips, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Field Trip requirements.

591-1-1-.36 Transportation(CR)**Met****Comment**

The Director and Owner stated that the program will not provide routine Transportation and Field Trips at this time. Consultant discussed with the Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Director and Owner that prior to providing Transportation and/or Field Trips, the program is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Director and all Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to Director and Owner, that prior to providing Transportation and/or Field Trips, the program is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The program is currently Licensed to care for children ages three - four years, and will not enroll Infants. Consultant observed cots in good condition. Consultant also discussed cot and mat disinfecting requirements with Director and Owner/Administrator, prior to the visit and on this date.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/03/2005	
Staff # 2	Met
Date of Hire: 08/06/2014	
Staff # 3	Met
Date of Hire: 11/11/2019	
Staff # 4	Met
Staff # 5	Met

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Five (5) of five (5) staff Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

A visit was conducted on this date, staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

Comment

Diapering Supervision Plan

During diapering, an additional Staff person will be present to assist with supervising children, due to diapering surfaces located in the bathrooms connected to classrooms A and B.

Playground Route

The Playground is located at the back of the school. The route from the back entrance/exit door of the school to the Playground entry/exit gate, is not fully fenced and measures approximately 99.9 feet in distance. During all transitions to and from the Playground, based on each classroom's individual Playground schedule, Staff will line up children; with Staff positioned at the front and rear of the line, and will travel down the main hallway of the school, to the entrance/exit door. Prior to children exiting the school, Staff will place orange plastic cones or other temporary barrier (i.e., - movable chain/rope fence, etc.), from the entrance/exit door of the school, along the path/route to the Playground entry/exit gate. Staff will ensure that the barrier is placed, and that Staff are positioned, to completely prevent children's access to other areas outside of the Playground. Staff will then closely monitor, supervise and escort children on the route from the school entrance/exit door to the Playground entry/exit gate. The same procedure will be used by the Staff to transition children from the Playground, back to the school.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.