



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/4/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:05 AM **Departure:** 12:05 PM

CCLC-54706

Cornerstone Academy

118 Old Evans Road Martinez, GA 30907 Columbia County
 (706) 814-7198 bilal@mantlepartnersllc.com

Mailing Address
 Same

Regional Consultant

Kati Cosby

Phone: (912) 544-8606

Fax: (912) 544-9425

kati.cosby@dec.al.ga.gov

Joint with: Jennifer Salies

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|-------------------------|---------------|--|
| 08/04/2021 | Initial Licensing Study | Good Standing | |
| | | | Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|-----------------|------------------------------------|-------|----------|------|------------|--------------|------------|--------------|--------------------------------|
| Main | A OneYear Old | One Year Olds | 4 | 16 | C | 21 | C | NA | NA | Outside, Floor Play, Diapering |
| Main | B Back Infants | Infants | 3 | 9 | C | 20 | C | NA | NA | Nap, Floor Play, Feeding |
| Main | C Front Infants | Infants | 3 | 12 | C | 14 | C | NA | NA | Floor Play |
| Main | D Back 2's | Two Year Olds | 2 | 16 | C | 20 | C | NA | NA | Lunch |
| Main | E Front 2's | Two Year Olds and Three Year Olds | 2 | 18 | C | 19 | C | NA | NA | Lunch |
| Main | F PreK | Three Year Olds | 2 | 23 | C | 34 | C | NA | NA | Free Play |
| Main | G 3's Front | Three Year Olds | 1 | 15 | C | 22 | C | NA | NA | Nap |
| Main | H 3's Back | Three Year Olds and Four Year Olds | 2 | 11 | C | 15 | C | NA | NA | Transitioning, Nap |

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 120

Total Capacity @35 sq. ft.: 165

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A One's | 21 | C |
| Main | B Infants | 10 | C |
| Main | C Two's | 44 | C |
| Main | D 4-12yrs | 39 | C |
| Main | E Three's | 34 | C |

Comments

An Administrative Review was conducted on 8/3/2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on 8/4/2021. The exit conference was conducted virtually on 8/11/2021 at 3:00PM with the Director. Permission to Operate issued on this date. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 08/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Rebecca Pierson, Program Official

Date

Kati Cosby, Consultant

Date

Jennifer Salies, Consultant

Date



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Findings Report

Date: 8/4/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:05 AM **Departure:** 12:05 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |
| Child # 6 | Met |

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 167.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(9) - Consultant discussed with Director that all fall zone mats should be flush with the mulch to eliminate any tripping hazards and that the fence should be inspected routinely for repairs and maintenance.

Correction Deadline: 8/4/2021

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15 - Consultant discussed with Cook that food should be inspected regularly to discard any items that may have expired. Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(1) - Consultant discussed with Director that all diapering areas should have a form of ventilation, either windows opened and screened or a ventilation to take the air outside of the building. Due to the extreme heat the center will submit a variance to use air purifiers for the square footage of each diapering classroom.

Correction Deadline: 8/4/2021

Technical Assistance

591-1-1-.10(2) - Consultant discussed with the Director that all diapering tables must be adjacent to the sink.

Correction Deadline: 8/4/2021

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

| | |
|------------------------------------|------------|
| 591-1-1-.20 Medications(CR) | Met |
|------------------------------------|------------|

Comment

Discussed proper medication documentation and procedures, administration and storage.

| |
|--------------------------------|
| Policies and Procedures |
|--------------------------------|

| | |
|--|------------|
| 591-1-1-.21 Operational Policies & Procedures | Met |
|--|------------|

Comment

Program observed complete emergency drills

| | |
|-----------------------------------|------------|
| 591-1-1-.27 Posted Notices | Met |
|-----------------------------------|------------|

Comment

Observed all required posted notices.

| | |
|---------------------------------------|------------|
| 591-1-1-.29 Required Reporting | Met |
|---------------------------------------|------------|

Comment

Discussed reporting requirements.

| |
|---------------|
| Safety |
|---------------|

| | |
|-----------------------------------|------------|
| 591-1-1-.11 Discipline(CR) | Met |
|-----------------------------------|------------|

Comment

Age-appropriate discussion and/or redirection observed.

| | |
|------------------------------------|------------|
| 591-1-1-.13 Field Trips(CR) | Met |
|------------------------------------|------------|

Comment

Field trip documentation observed to be complete.

| | |
|---------------------------------------|------------|
| 591-1-1-.36 Transportation(CR) | Met |
|---------------------------------------|------------|

Comment

Complete documentation of transportation observed for 36 children dated from July 19, 2021 through August 4, 2021.

| |
|---|
| Sleeping & Resting Equipment |
|---|

| | |
|---|------------|
| 591-1-1-.30 Safe Sleeping and Resting Requirements(CR) | Met |
|---|------------|

Comment

Twenty-seven (27) of twenty-seven (27) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2013 and November of 2011. Consultant discussed safe sleeping requirements with the Director during the inspection visit.

| |
|----------------------|
| Staff Records |
|----------------------|

| |
|-----------------------------|
| Records Reviewed: 40 |
|-----------------------------|

| |
|--|
| Records with Missing/Incomplete Components: 0 |
|--|

| | |
|-----------|-----|
| Staff # 1 | Met |
|-----------|-----|

Date of Hire: 11/30/2020

| | |
|-----------|-----|
| Staff # 2 | Met |
|-----------|-----|

Date of Hire: 01/04/2021

Staff # 3 Met

Date of Hire: 04/21/2020

Staff # 4 Met

Date of Hire: 05/14/2020

Staff # 5 Met

Date of Hire: 05/30/2019

Staff # 6 Met

Date of Hire: 01/22/2021

Staff # 7 Met

Date of Hire: 11/24/2020

Staff # 8 Met

Date of Hire: 07/28/2020

Staff # 9 Met

Date of Hire: 06/03/2021

Staff # 10 Met

Date of Hire: 03/22/2021

Staff # 11 Met

Date of Hire: 06/09/2021

Staff # 12 Met

Date of Hire: 06/25/2018

Staff # 13 Met

Date of Hire: 11/06/2009

Staff # 14 Met

Date of Hire: 11/09/2020

Staff # 15 Met

Date of Hire: 11/09/2020

Staff # 16 Met

Date of Hire: 04/12/2021

Staff # 17 Met

Date of Hire: 01/15/2019

| | |
|--|-----|
| Staff # 18 Date of Hire: 06/01/2021 | Met |
| Staff # 19 Date of Hire: 10/06/2020 | Met |
| Staff # 20 Date of Hire: 01/25/2021 | Met |
| Staff # 21 Date of Hire: 04/08/2021 | Met |
| Staff # 22 Date of Hire: 05/21/2018 | Met |
| Staff # 23 Date of Hire: 02/15/2020 | Met |
| Staff # 24 Date of Hire: 07/31/2019 | Met |
| Staff # 25 Date of Hire: 08/06/2020 | Met |
| Staff # 26 Date of Hire: 10/28/2019 | Met |
| Staff # 27 Date of Hire: 10/12/2020 | Met |
| Staff # 28 Date of Hire: 02/04/2013 | Met |
| Staff # 29 Date of Hire: 04/03/2009 | Met |
| Staff # 30 Date of Hire: 05/16/2011 | Met |
| Staff # 31 Date of Hire: 02/04/2019 | Met |
| Staff # 32 Date of Hire: 01/04/2021 | Met |

| | |
|--|-----|
| Staff # 33 Date of Hire: 06/14/2021 | Met |
| Staff # 34 Date of Hire: 02/24/2016 | Met |
| Staff # 35 Date of Hire: 10/07/2016 | Met |
| Staff # 36 Date of Hire: 01/15/2019 | Met |
| Staff # 37 Date of Hire: 04/26/2021 | Met |
| Staff # 38 Date of Hire: 06/08/2020 | Met |
| Staff # 39 Date of Hire: 01/30/2019 | Met |
| Staff # 40 Date of Hire: 06/07/2021 | Met |

Staff Credentials Reviewed: 6

| | |
|---|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|---|------------|

Comment

Thirty-six (36) of thirty-six 36 staff staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

| | |
|------------------------------|------------|
| 591-1-1-.31 Staff(CR) | Met |
|------------------------------|------------|

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

| | |
|--|------------|
| 591-1-1-.32 Staff:Child Ratios and Group Size(CR) | Met |
|--|------------|

Comment

Center observed to maintain appropriate staff:child ratios.

| | |
|------------------------------------|-----------------------------|
| 591-1-1-.32 Supervision(CR) | Technical Assistance |
|------------------------------------|-----------------------------|

Comment

A supervision plan was created on this date for classrooms E and F due to the shape of the classrooms to ensure direct supervision at all times.

Technical Assistance

591-1-1-.32(7) - Consultants discussed a supervision plan with the Director and staff in classrooms E and F to ensure that children will be supervised at all times.

Correction Deadline: 8/4/2021