



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/17/2021 **VisitType:** Initial Licensing Study **Arrival:** 8:00 AM **Departure:** 9:30 AM

CCLC-53784

Winward Child Development Center

5830 Windward Pkwy Alpharetta, GA 30005 Fulton County
 (678) 624-0222 rasantiago@kindercare.com

Mailing Address

3051 Parkbrooke Circle
 Woodstock, GA 30189

Regional Consultant

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@decal.ga.gov

Joint with: Lisa Chandler

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/17/2021	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L: Preschool A	Three Year Olds	1	3	C	21	C	NA	NA	Free Play
Main	2L: Preschool B		0	0	C	21	C	NA	NA	
Main	2R: A Infants A		0	0	C	16	C	NA	NA	
Main	3L: GA Pre-K 4		0	0	C	21	C	NA	NA	
Main	3R: Infant B		0	0	C	16	C	NA	NA	
Main	4L: GA PreK-2		0	0	C	21	C	NA	NA	
Main	4R: Learning Adventures		0	0	C	0	C	NA	NA	
Main	5L-Front: After Care		0	0	C	18	C	NA	NA	
Main	5L-Rear: After Care		0	0	C	16	C	NA	NA	
Main	5R: Early Foundations A	One Year Olds and Two Year Olds	1	3	C	13	C	NA	NA	Free Play
Main	6L: GA PreK-1		0	0	C	32	C	NA	NA	
Main	6R: Discovery Preschool A		0	0	C	13	C	NA	NA	
Main	7L: GA PreK-3		0	0	C	23	C	NA	NA	
Main	7R: Discovery Preschool B		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 244			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 6			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Infant/Toddler	16	C
Main	B: Preschool	69	C
Main	C: School Age	108	C

Comments

An Administrative Review was conducted on March 17, 2021. Staff files, children's files, training, and background checks were all reviewed. A Virtual Initial Licensing Study was conducted on March 17, 2021, due to Covid-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed prior to the visit and during the virtual inspection.

The program received a temporary license on this date. A permanent license will be issued when the programs provides an updated fire inspection, fire and building certificate of occupancy, zoning, water and sewer verification and operation plans.

The program does carry liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Raquel Santiago, Program Official

Date

Twylah Tyner, Consultant

Date

Lisa Chandler, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

A virtual visit was conducted, toys and equipment observed to be clean and safe from hazardous conditions.

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the virtual Initial Licensing Study on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Director stated the Center does not provide swimming activities. No pool observed on property during virtual visit on this date.

Children's Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Technical Assistance
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Technical Assistance

591-1-1-.06(4) - Center will ensure that exhaust fans throughout the center are operational. This will be assessed during the next in person visit to the center.

Correction Deadline: 4/16/2021

591-1-1-.19 License Capacity(CR)	Met
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Comment

The total license capacity of the Center measured at 244 children, based on 13 of 13 previously measured classrooms.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

A virtual visit conducted on this date, no hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

A virtual visit was conducted, playgrounds observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

A virtual visit was conducted, staff stated proper diaper changing procedure. The Director stated that sinks had heated, running water.

591-1-1-.17 Hygiene(CR)	Met
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Comment

A virtual visit was conducted, staff stated proper handwashing procedures. The Director stated all handwashing sinks had heated, running water.

591-1-1-.20 Medications(CR)	Met
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Comment

A virtual visit was conducted, Director stated the center is not currently administering medication.

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed during virtual visit conducted on this date..

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not provide routine transportation or field trips. Prior to virtual visit, Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation or field trips. Prior to virtual visit, Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - Ensure cots that are stored in classrooms are covered when not in use.

Comment

A virtual visit was conducted, 15 of 15 cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in December 2011.

Safe sleep requirements were discussed with Director during virtual visit this date.

Staff Records

Records Reviewed: 13**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Date of Hire: 03/17/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Staff # 13	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Thirteen (13) of thirteen (13) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR)	Met
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Comment

A virtual visit was conducted, staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

A virtual visit was conducted, Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

A virtual visit was conducted, Staff observed to provide direct supervision and be attentive to children's needs.