



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/30/2021    **VisitType:** Incident Investigation/Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 12:45 PM

**CCLC-53739**

**YMCA Learning Center-North Hall**

5760 Wade Whelchel Road Murrayville, GA 30564 Hall County  
 (770) 297-9622 cwhisnant@gamountainsymca.org

**Mailing Address**  
 2455 YMCA Dr.  
 Gainesville, GA 30501

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052  
 Fax: (770) 357-7051  
 jennifer.salies@dec.al.ga.gov

Joint with: Toni Williams

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/30/2021	Incident Investigation/Monitoring Visit	Good Standing	
01/07/2021	Initial Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (1L) 6wks-12mths	Infants	1	6	C	11	C	NA	NA	Nap,Feeding
Main	B (2L) 1's & 2's	One Year Olds	2	13	C	17	C	NA	NA	Nap
Main	C (3L) Potty Trained 2's	Two Year Olds and Three Year Olds and Four Year Olds	1	13	C	14	C	NA	NA	Centers
Main	E - (1R) 3's		0	0	C	25	C	NA	NA	
Main	F - (2R) Pre-K	PreK	2	18	C	24	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 91						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 50			Total Capacity @35 sq. ft.: 91			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (6wks-24 mths)	19	C
Main	Playground B (Middle) 2yrs - 12 yrs	107	C
Main	Playground C - (Back) 3-12 yrs	88	C

**Comments**

An Administrative Review was conducted on MArch 29, 2021. Staff files, children’s files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on MArch 30, 2021. The exit conference was conducted virtually on April 1, 2021 at 4:00 p.m. with the Director. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the inspection and discussed during the exit conference. Facility currently on a Temporary License.

Plan of Improvement: To Be Submitted 04/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Cassandra Whisnant, Program Official

Date

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Jennifer Salies, Consultant

Date

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Toni Williams, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities. Consultant observed no pool on site.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 1/21/2021**

**Corrected on 3/30/2021**

**.25(3) - Consultant observed ceiling tiles to be changed out and classroom C to have newly painted walls.**

**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Technical Assistance**

591-1-1-.26(6) - Consultant discussed cleaning off equipment and ensuring that the paint on the structures was not peeling.

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**Correction Deadline: 4/9/2021**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that on playground A that the side walk was not flush with the ground causing a tripping hazard.

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**Correction Deadline: 4/5/2021**

**Recited on 3/30/2021**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Correction Deadline: 1/7/2021**

**Corrected on 3/30/2021**

.17(7) - Consultant observed children to wash their hands when entering the classrooms on this date.

**Correction Deadline: 1/7/2021**

**Corrected on 3/30/2021**

.17(8) - Consultant observed staff to wash hands when entering the classrooms on this date.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

This rule is being reviewed under the investigation findings.

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**591-1-1-.36 Transportation(CR)** **Not Met**

**Comment**

Complete documentation of transportation observed for twelve (12) children transported from March 22, 2021 through March 29, 2021.

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**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.  
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**Finding**

591-1-1-.36(7)(c )3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of transportation files, that the time was not noted for the load/unload time at the school from March 22, 2021 through March 29, 2021.  
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**Correction Deadline: 3/31/2021**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of transportation files that from March 22, 2021 through March 29, 2021 the second signature check was missing.  
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**Correction Deadline: 3/30/2021**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Comment**

Discussed SIDS and infant sleeping position. Nine (9) of Nine (9) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012, 2014, and 2019. Owner will purchase additional cribs as enrollment increases.

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**Finding**

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the center did not have sheets for the children to lay on.

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**Correction Deadline: 3/30/2021**

**Staff Records**

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/29/2020	
Staff # 2	Met
Date of Hire: 03/01/2021	
Staff # 3	Met
Date of Hire: 08/06/2019	
Staff # 4	Met
Date of Hire: 01/07/2019	
Staff # 5	Met
Date of Hire: 02/01/2014	

Staff # 6 Date of Hire: 01/08/2021	Met
Staff # 7 Date of Hire: 03/12/2019	Met
Staff # 8 Date of Hire: 06/17/2019	Met
Staff # 9 Date of Hire: 06/27/2019	Met
Staff # 10 Date of Hire: 02/18/2021	Met
Staff # 11 Date of Hire: 07/15/2019	Met
Staff # 12 Date of Hire: 01/08/2021	Met

**Staff Credentials Reviewed: 5**


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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Comment**

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Initial Licensing Study on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

**Correction Deadline: 3/30/2021**

**Staffing and Supervision**


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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met**

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that in classroom C there were two (2) two year-old children nine(9) three year-old children and two (2) four year-old children.



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**Correction Deadline: 3/30/2021**

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**591-1-1-.32 Supervision(CR)**

**Not Met**

**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a child was observed to be sitting in the hallway and the teacher straddling the door in the Pre-K classroom.

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**Correction Deadline: 3/30/2021**