



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/16/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 10:30 AM

CCLC-53726

Buford Kindercare

3966 South Bogan Road Suite A Buford, GA 30519 Gwinnett County
 (678) 438-1784 jbarnett@kindercare.com

Mailing Address

3051 Parkbrooke Circle
 Woodstock, GA 30189

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@dec.al.gov

Joint with: Toni Williams

Quality Rated: No

Compliance Zone Designation		
03/16/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: 1R (6wks- 12mth)	Infants	1	3	C	14	C	NA	NA	Floor Play
Main	B: 2R (2 yrs)	Two Year Olds	2	7	C	20	C	NA	NA	Centers
Main	D: 4R (3yrs)		0	0	C	15	C	NA	NA	
Main	E: 5R (3yrs)	Three Year Olds	2	9	C	20	C	NA	NA	Centers
Main	F: 6R Pre-K	PreK	2	13	C	32	C	NA	NA	Centers
Main	G: 5L (Pre-K)	PreK	2	11	C	26	C	NA	NA	Music
Main	H: 4L (School Agers)	Five Year Olds and Six Year Olds and Over	1	3	C	21	C	NA	NA	Homework
Main	J: 2L (After School)		0	0	C	17	C	NA	NA	
Main	K: 1L (1's)		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 178						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 46			Total Capacity @35 sq. ft.: 178			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A - LF (6 wks- 24 mths)	18	C
Main	PG B - LB/B (2 yr- 12 yr)	101	C
Main	PG C - RS (6wks- 2 yrs)	74	C

Comments

An Administrative Review was conducted on March 15, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on March 16, 2021. The exit conference was conducted virtually on March 17, 2021 at 5:00 pm with the Director. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the inspection and discussed during the exit conference. A temporary license was issued on this date. Facility pending all approvals: Zoning, Fire/Building Certificate of Occupancy, Fire Inspection, and proof of Water/Sewer. Facility does carry Liability Insurance.

Plan of Improvement: Developed This Date 03/16/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Julie Barnett, Program Official

Date

Jennifer Salies, Consultant

Date

Toni Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 3/16/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 10:30 AM

CCLC-53726

Buford Kindercare

3966 South Bogan Road Suite A Buford, GA 30519 Gwinnett County
(678) 438-1784 jbarnett@kindercare.com

Mailing Address

3051 Parkbrooke Circle
Woodstock, GA 30189

Regional Consultant

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@decal.ga.gov

Joint with: Toni Williams

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center no longer providing swimming activities. Pool observed to be covered and gates locked on this date.
Center planning on installing a splash pad for the summer time.

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

Child # 2 Met

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(2)-Immunization

Child # 5

Not Met

"Missing/Incomplete Components"

.08(2)-Immunization

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's files that two (2) of five (5) files were missing the name and telephone number of the child's primary source of health care.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 3/16/2021

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on review of children's files that one (1) of five (5) files had an immunization record that expired in June 2020. Further one (1) file was missing proof of immunization.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation and ensure that all immunizations are up to date.

Correction Deadline: 3/26/2021

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - Consultant discussed with the Director about cleaning out the ventilation fans so that they function at full capacity in all the bathrooms.

Correction Deadline: 4/15/2021

591-1-1-.19 License Capacity(CR)

Met

Comment

A Temporary License was issued. Pending updated approvals: Zoning, Fire Inspection, Building and Fire Certificate of Occupancy, and proof of Water/Sewer. The overall licensed capacity is 178 children.

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children, to include plungers and toilet brushes.

Technical Assistance

591-1-1-.25(17) - Consultant discussed removing the new growth of ivy from the base of the fence on playground B.

Correction Deadline: 3/16/2021

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined that the following hazards existed on the playgrounds:

- Sidewalk was not flush with the ground causing a tripping hazard on Playgrounds A, B, and C.
- There was exposed tree roots on Playground B by the gate going to Playground C.

POI (Plan of Improvement)

The Center will add dirt to ensure the ground is flush with the sidewalks and spray paint the tree root.

Correction Deadline: 3/31/2021

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Due to COVID-19 Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position. Six (6) of six (6) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2013. Consultant discussed with the Director, prior to enrolling more infants, additional cribs will be purchased.

Staff Records**Records Reviewed: 19****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 08/28/2017	Met
Staff # 2 Date of Hire: 07/17/2020	Met
Staff # 3 Date of Hire: 11/16/2020	Met
Staff # 4	Met
Staff # 5 Date of Hire: 02/12/2018	Met
Staff # 6 Date of Hire: 09/13/2019	Met
Staff # 7 Date of Hire: 10/25/2018	Met
Staff # 8 Date of Hire: 07/01/2020	Met
Staff # 9 Date of Hire: 11/01/2018	Met
Staff # 10	Met
Staff # 11 Date of Hire: 03/11/2019	Met
Staff # 12	Met
Staff # 13 Date of Hire: 02/27/2019	Met
Staff # 14	Met

Date of Hire: 09/18/2018

Staff # 15 Met

Date of Hire: 08/03/2016

Staff # 16 Met

Staff # 17 Met

Date of Hire: 10/25/2018

Staff # 18 Met

Staff # 19 Met

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. Fourteen (14) of fourteen (14) staff were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the Initial Licensing Study on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

Correction Deadline: 3/16/2021

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

A supervision plan was created on this date for classrooms B and J due to the shape and position of the diaper changing table. A supervision plan was also created on this date for Playground B due to the shape.

Comment

Adequate supervision observed on this date.