



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/23/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 11:10 AM

CCLC-53609

Kiddie Academy of Suwanee

1446 Satellite Boulevard NW Suwanee, GA 30024 Gwinnett County
(470) 822-3344 sruthy.kuruvilla@kiddieacademy.net

Regional Consultant

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
02/23/2021	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L Infant's		0	0	C	12	C	NA	NA	Not In Use
Main	B 2L One's		0	0	C	15	C	NA	NA	Not In Use
Main	C 3L One's		0	0	C	9	C	NA	NA	Not In Use
Main	D 4L Two's		0	0	C	20	C	NA	NA	Not In Use
Main	E 5L Two's		0	0	C	11	C	NA	NA	Not In Use
Main	F 6L Three's		0	0	C	16	C	NA	NA	Not In Use
Main	G 7L Three's		0	0	C	13	C	NA	NA	Not In Use
Main	H 8L School Age		0	0	C	27	C	NA	NA	Not In Use
Main	I 1R Four's		0	0	C	18	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 141						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 141			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A School Age	29	C
Main	B Preschool	31	C
Main	C Infant/Toddler	18	C

Comments

An Administrative Review was conducted on February 18, 2021. Staff files, training, and background checks were all reviewed. A virtual inspection was conducted on February 23, 2021 with the Director and Owner. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

The program does carry liability insurance.

Congratulations permission to operate was granted on this date!

Plan of Improvement: Developed This Date 02/23/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Laura Bielstein, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through equipment and furniture were observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities, per the Owner.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The overall capacity for the center is 141 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playgrounds were observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

There were no children enrolled in the program on this date. Proper diaper facilities were observed with running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures. During the virtual walk through the Consultant observed the storage box for medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. Regulations regarding proper discipline were discussed with the Director and Owner.

591-1-1-.36 Transportation(CR)**Met****Comment**

The Center Owner stated that the Center will provide Transportation and will conduct Field Trips, however, no Transportation or Field Trips have been provided at this time. Prior to the visit and on this date, Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also observed documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation and/or Field Trips.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed twelve (12) of twelve (12) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the Director on this date.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Date of Hire: 10/12/2020

Staff # 3

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Met

Date of Hire: 02/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 1****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021. Staff observed to be compliant with applicable laws and regulations.

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the Director and Owner.

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.