



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/24/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 10:30 AM

CCLC-52798

White Oak Learning Academy #4

4930 Auraria Road Dawsonville, GA 30534 Lumpkin County
 (706) 482-2211 jessicag@whiteoakacademy.com

Regional Consultant

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|-------------------------|---------------|--|
| 06/24/2020 | Initial Licensing Study | Good Standing | |
| | | | Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------------|------------------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------|
| Main | A Ones | | 0 | 0 | C | 10 | C | NA | NA | Not In Use |
| Main | B Threes | | 0 | 0 | C | 11 | C | NA | NA | Not In Use |
| Main | C Twos | Two Year Olds | 1 | 6 | C | 9 | C | NA | NA | Centers |
| Main | D Ones | One Year Olds | 1 | 2 | C | 8 | C | NA | NA | Centers |
| Main | E Infants | Infants | 1 | 2 | C | 10 | C | NA | NA | Floor Play |
| Total Capacity @35 sq. ft.: 48 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| School Age | F 3-12 Yrs | Three Year Olds and Four Year Olds | 1 | 5 | C | 14 | C | NA | NA | Centers |
| School Age | G 4-12 Yrs | | 0 | 0 | C | 26 | C | NA | NA | Not In Use |
| School Age | H 4-12 Yrs | Six Year Olds and Over | 2 | 11 | C | 26 | C | NA | NA | Centers |
| Total Capacity @35 sq. ft.: 66 | | | Total Capacity @25 sq. ft.: 0 | | | | | | | |
| Total # Children this Date: 26 | | | Total Capacity @35 sq. ft.: 114 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|------------|--------------|----------------------|-----------------------|
| Main | A Playground | 80 | C |
| School Age | B Playground | 96 | C |

Comments

Permission to operate was granted on this date.
The program does carry liability insurance.

"An Administrative Review was conducted on June 23, 2020. Staff files, children's files, and background checks were reviewed. The exit conference was conducted on June 24, 2020 virtually due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual exit conference"

Plan of Improvement: Developed This Date 06/24/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Susan Edwards, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities, per the Director.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The overall capacity for the main building is limited to 48 children, per the septic documents. The overall capacity for the center is 114 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date. The Consultant was unable to determine the temperature of the water due to the visit being conducted virtually however, this will be follow-up on the next inspection by the Regional Consultant. Proper diaper facilities were observed with running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

The Center Director stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30 - Please ensure all mats are fully covered to prevent children from having access to them.

Comment

On this date, Consultant observed ten (10) of ten (10) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director, prior to the visit and on this date.

Staff Records

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/17/2015

Staff # 2

Met

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/02/2020

Staff # 3 Met

Staff # 4 Met

Date of Hire: 05/28/2020

Staff # 5 Met

Date of Hire: 06/05/2019

Staff # 6 Met

Date of Hire: 09/30/2019

Staff # 7 Met

Date of Hire: 07/13/2011

Staff # 8 Met

Date of Hire: 08/29/2019

Staff # 9 Met

Date of Hire: 10/08/2014

Staff # 10 Met

Date of Hire: 06/03/2019

Staff Credentials Reviewed: 2**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Adequate supervision observed on this date.