



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/20/2021 **VisitType:** LS POI Follow Up **Arrival:** 9:00 AM **Departure:** 11:00 AM

CCLC-52620

Grace Learning Center

1569 Edna Place Macon, GA 31204 Bibb County
(478) 745-8400 MaconGraceLearning@gmail.com

Regional Consultant

Brandi Mangino

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/20/2021	LS POI Follow Up	Good Standing	
12/22/2020	Complaint Closure	Good Standing	
11/23/2020	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Room G		0	0	C	75	C	NA	NA	
Total Capacity @35 sq. ft.:			75			Total Capacity @25 sq. ft.: 0				
Main	Room A - 1L		0	0	C	32	C	NA	NA	
Main	Room B - 2L/3L	PreK	2	18	C	31	C	NA	NA	Circle Time
Main	Room C - 4L	Six Year Olds and Over	2	18	C	40	C	NA	NA	Homework
Main	Room D - 3R	Two Year Olds and Three Year Olds	2	8	C	19	C	NA	NA	Lunch
Main	Room E - 2R	One Year Olds	1	4	C	18	C	NA	NA	Lunch
Main	Room F - 1R	Infants and One Year Olds	1	4	C	15	C	NA	NA	Lunch, Transitioning
Total Capacity @35 sq. ft.:			155			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			52			Total Capacity @25 sq. ft.: 0				
Total Capacity @35 sq. ft.:			230			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building II	Playground F	112	C
Main	Playground A (1st left)	14	C
Main	Playground B (second left)	19	C
Main	Playground C (Large back left)	64	C


Main	Playground D (Outside of class D)	8	C
Main	Playground E (right of class E)	6	C

Comments

An Administrative Review was conducted on January 20, 2021. Staff files, children's files, staff training, criminal record check, transportation logs and medication logs all reviewed. An in-person visit was conducted on January 21, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. The Executive Order issued August 15, 2020 was discussed with the Director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Tarnisha Scott, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

Age Appropriate lesson plan and activities were discussed.

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Correction Deadline: 1/20/2021

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Cleaning and disinfecting of toys and equipment was discussed.

Correction Deadline: 1/20/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Cleaning and sanitizing of restroom was discussed with the Director.

Correction Deadline: 2/19/2021

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Licensing Capacity requirements discussed with the Director.

Correction Deadline: 1/20/2021

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Consultant discussed keeping hazards inaccessible.

Correction Deadline: 2/19/2021

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Playground safety hazards were discussed with the provider on this date. The playground was observed during the virtual walkthrough.

Correction Deadline: 1/20/2021

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

New infant feeding plan requirements discussed on this date.

Correction Deadline: 1/20/2021

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Cleaning and sanitizing of the kitchen and surfaces was discussed.

Correction Deadline: 1/20/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Diapering requirements was discussed.

Correction Deadline: 1/20/2021**Technical Assistance**

Storage of used bottles was discussed with the Director.

Correction Deadline: 1/20/2021

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Handwashing procedure were discussed,

Correction Deadline: 1/20/2021

591-1-1-.20 Medications(CR)**Not Met****Correction Deadline: 10/26/2020****Corrected on 1/20/2021****.20(1) - Citation observed to be corrected.****Finding**

591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined based on a review of records that medication was dispensed over two weeks when the record indicated that medication was to be given from November 23, 2020 until December 28, 2020 without a note from the physician.

POI (Plan of Improvement)

The Center will train all Staff on the medication requirements. The designated person(s) will monitor the dispensing of medications.

Correction Deadline: 1/20/2021**Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that medication logs indicated that medication was to be given from November 23, 2020 until December 28, 2020 to a child. Based on medication logs the child was not given medication from November 23, 2020 until December 1, 2020, December 2, 2020 until December 8, 2020 and December 9, 2020 until December 18, 2020. It was further determined that a child was due to be given medication from December 29, 2020 until January 8, 2021 and the medication was not given on January 7, 2021 or January 8, 2021.

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 1/20/2021**Recited on 1/20/2021**

Policies and Procedures

Technical Assistance

New required reporting requirements discussed with the Director on this date.

Correction Deadline: 2/19/2021

Safety

591-1-1-.11 Discipline(CR)**Defer****Defer**

A virtual visit was conducted due to the COVID-19 pandemic. This citation is being deferred until the next regulatory visit when Discipline can be directly observed.

Consultant spoke with the Director about discipline regulations and she stated that discussion and redirection are being used.

POI (Plan of Improvement)

The Center will take immediate action to ensure the action/conduct has ceased; train/review appropriate child guidance techniques with center staff; and have a system in place to monitor and identify inappropriate actions.

Correction Deadline: 10/26/2020

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that during the morning and afternoon routes to Veterans Elementary on December 8, 2020 that no first check was completed on the center bus.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 1/21/2021

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of records that during the morning route on December 8, 2020 to Riley Elementary and Veterans Elementary that no second check was completed.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 1/20/2021

Sleeping & Resting Equipment

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Safe sleep requirements and cleaning and sanitizing of mat/cots was discussed.

Correction Deadline: 1/30/2021

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 09/21/2020	
Staff # 2	Met
Date of Hire: 12/07/2020	
Staff # 3	Met
Date of Hire: 11/30/2012	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 03/13/2017	
Staff # 6	Met
Date of Hire: 01/11/2021	
Staff # 7	Met
Date of Hire: 09/12/2020	
Staff # 8	Met
Date of Hire: 12/07/2020	
Staff # 9	Met
Date of Hire: 11/16/2020	
Staff # 10	Met
Date of Hire: 11/15/2018	
Staff # 11	Met
Date of Hire: 01/22/2019	
Staff # 12	Met
Date of Hire: 10/08/2020	

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 13 Met
Date of Hire: 03/19/2020

Staff # 14 Met
Date of Hire: 10/12/2020

Staff # 15 Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

All current staff have a satisfactory criminal record check.

Correction Deadline: 1/20/2021

591-1-1-.14 First Aid & CPR Met

Comment

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that one staff member hired October 12, 2020 did not have health and safety orientation completed within 90 days of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/19/2021

591-1-1-.31 Staff(CR) Technical Assistance

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Technical Assistance

Cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed.

Correction Deadline: 1/20/2021

Staffing and Supervision

Comment

Discussed combining children of mixed ages. Please ensure that a note is provided by the parents for the age group mixing.

Technical Assistance

A virtual visit was completed on this date due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Ratio guidelines were discussed with the Director during the virtual walk through.

Correction Deadline: 1/20/2021

Defer

A virtual visit was completed on this date due to the COVID-19 pandemic. This citation is being deferred until the next regulatory visit when the rule correction can be observed in person.

Supervision requirements and new mealtime supervision requirements were discussed with the Director.

POI (Plan of Improvement)

Please submit by January 8, 2020.

Correction Deadline: 1/8/2021

Technical Assistance

Please ensure that within classrooms during mealtime that staff members are within arms length away from children. One class had a staff member at the table and another putting out cots.

Correction Deadline: 1/20/2021