



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/26/2020 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:30 PM **Departure:** 2:30 PM

CCLC-52620

Grace Learning Center

1569 Edna Place Macon, GA 31204 Bibb County
 (478) 745-8400 MaconGraceLearning@gmail.com

Regional Consultant

Brandi Mangino

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
10/26/2020	Complaint Investigation & Monitoring Visit	Good Standing
10/26/2020	Complaint Closure	Good Standing
05/13/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Room G		0	0	C	75	C	NA	NA	
Total Capacity @35 sq. ft.: 75			Total Capacity @25 sq. ft.: 0							
Main	Room A - 1L		0	0	C	32	C	NA	NA	
Main	Room B - 2L/3L	PreK	2	14	C	31	C	NA	NA	Centers
Main	Room C - 4L	Six Year Olds and Over	2	22	C	40	C	NA	NA	Homework
Main	Room D - 3R	Two Year Olds	1	7	C	19	C	NA	NA	Circle Time
Main	Room E - 2R	One Year Olds	1	7	C	18	C	NA	NA	Story
Main	Room F - 1R	Infants and One Year Olds	2	5	C	15	C	NA	NA	Floor Play,Nap
Total Capacity @35 sq. ft.: 155			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 55		Total Capacity @35 sq. ft.: 230			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building II	Playground F	112	C
Main	Playground A (1st left)	14	C
Main	Playground B (second left)	19	C
Main	Playground C (Large back left)	64	C
Main	Playground D (Outside of class D)	8	C

Main	Playground E (right of class E)	6	C
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Comments


An in-person visit was conducted on this date.

A one-day letter was left on this date.

A copy of the new infant feeding plan and rule updates were emailed to the center.

Plan of Improvement: Developed This Date 10/26/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Tarnisha Scott, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

Consultant discussed the top of the fencing on the playground outside the one-year-old and two-year-old room needs to be secure as the metal piece was not secure.

Correction Deadline: 10/26/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Handwashing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that medication was provided to an enrolled child from September 24, 2020 until October 2, 2020 and the authorization of medication had no signature from the parent.

POI (Plan of Improvement)

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

Correction Deadline: 10/26/2020**Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that medication was provided to two children September 24, 2020 until October 2, 2020 and no specific dates were given only "Monday-Friday".

POI (Plan of Improvement)

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 10/26/2020**Safety**

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

The center has not provided transportation since March 2020 due to the COVID-19 pandemic.

Consultant discussed that prior to transportation the annual safety check would need to be current.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 09/21/2020	Met
Staff # 2 Date of Hire: 11/30/2012	Met
Staff # 3 Date of Hire: 10/08/2020	Met
Staff # 4 Date of Hire: 09/25/2020	Met
Staff # 5 Date of Hire: 03/13/2017	Met
Staff # 6 Date of Hire: 10/13/2020	Met
Staff # 7 Date of Hire: 09/12/2020	Met
Staff # 8 Date of Hire: 11/15/2018	Met
Staff # 9 Date of Hire: 01/22/2019	Met
Staff # 10 Date of Hire: 10/08/2020	Met
Staff # 11 Date of Hire: 03/19/2020	Met
Staff # 12 Date of Hire: 09/28/2020	Met
Staff # 13 Date of Hire: 10/03/2020	Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that Staff Member #13 started at the center on September 24, 2020 prior to having a valid and current satisfactory Comprehensive Records Check Determination on file.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will application will be followed up and to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure that all staff have a criminal record check prior to being present at the center to ensure the CRC rules are maintained.

Correction Deadline: 10/26/2020

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member #3 started at the center on October 8, 2020 and had a background from another location that portability expired for on August 14, 2020. It was further determined that staff member #12 left the center and returned with a new hire date September 24, 2020 and staff members background check expired for portability in April 2020.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will submit new application for both staff members to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will monitor decal koala to ensure CRC rules are maintained.

Correction Deadline: 10/26/2020

591-1-1-.31 Staff(CR)

Not Evaluated

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed on this date. The center was in compliance with the Executive Order issued August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.