



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/2/2020    **VisitType:** Initial Licensing Study    **Arrival:** 9:00 AM    **Departure:** 2:30 PM

**CCLC-52428**

**Primrose School at Johns Creek**

7396 McGinnis Ferry Road Suwanee, GA 30024 Forsyth County  
 (770) 476-9024 gpbaude@yahoo.com

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

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jennifer.salies@dec.al.ga.gov

**Mailing Address**

6010 Fords Lake Court  
 Acworth, GA 30101

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                         |               |
|------------------------------------|-------------------------|---------------|
| 04/02/2020                         | Initial Licensing Study | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                        | Room                    | Age Group                                 | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp.                                               | Max 25 SF. | 25 SF. Comp. | Notes   |
|---------------------------------|-------------------------|-------------------------------------------|---------------------------------|----------|------|-------------------------------|------------------------------------------------------------|------------|--------------|---------|
| Main                            | A- 1's                  | One Year Olds                             | 1                               | 5        | C    | 13                            | C                                                          | NA         | NA           | Nap     |
| Main                            | B- young 2's            | Two Year Olds                             | 1                               | 6        | C    | 18                            | C                                                          | NA         | NA           | Outside |
| Main                            | C- older 2's            | Two Year Olds and Three Year Olds         | 1                               | 6        | C    | 20                            | C                                                          | NA         | NA           | Outside |
| Main                            | D- 2's-3's              |                                           | 0                               | 0        | C    | 20                            | C                                                          | NA         | NA           |         |
| Main                            | E- GA Pre-K/Afterschool |                                           | 0                               | 0        | C    | 19                            | C                                                          | NA         | NA           |         |
| Main                            | F- 4's                  | Five Year Olds and Six Year Olds and Over | 1                               | 9        | C    | 19                            | C                                                          | NA         | NA           | Outside |
| Main                            | G- 3-4's                |                                           | 0                               | 0        | C    | 19                            | C                                                          | NA         | NA           |         |
| Main                            | H- 3's & 4's            | Four Year Olds                            | 1                               | 6        | C    | 20                            | C                                                          | NA         | NA           | Outside |
| Main                            | I- 6 wks- 12mths        | Infants                                   | 1                               | 3        | C    | 20                            | C                                                          | NA         | NA           | Nap     |
| Total Capacity @35 sq. ft.: 150 |                         |                                           |                                 |          |      | Total Capacity @25 sq. ft.: 0 | Building @35 capacity limited by Fire Marshall Limitations |            |              |         |
| Total # Children this Date: 35  |                         |                                           | Total Capacity @35 sq. ft.: 150 |          |      | Total Capacity @25 sq. ft.: 0 |                                                            |            |              |         |

| Building | Playground                    | Playground Occupancy | Playground Compliance |
|----------|-------------------------------|----------------------|-----------------------|
| Main     | FPlayground D- 6 wks- 12 mths | 19                   | C                     |
| Main     | Playground A- 1's and 2's     | 37                   | C                     |
| Main     | Playground C- 3 -12 yrs       | 93                   | C                     |


|      |                       |    |   |
|------|-----------------------|----|---|
| Main | Playground B- 2-4 yrs | 39 | C |
|------|-----------------------|----|---|

**Comments**

Final Licensed issued on this date. Facility does carry liability insurance. The overall licensed capacity may not exceed 150 children per the Fire Certificate of Occupancy. Consultant discussed Quality Rated and the Criminal Background Requirements on this date. Compliance with the Executive Order issued on March 23, 2020 was reviewed during the inspection and discussed during the exit conference.

Plan of Improvement: Developed This Date 04/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Britney Fuerstenberg, Program Official

Date

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Jennifer Salies, Consultant

Date



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### Findings Report

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Final License issued on this date, the overall licensed capacity is limited to 150 per the Fire Marshal.

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children. Consultant discussed adding brooms to hooks where children could not reach them in classrooms G and E.

**Technical Assistance**

591-1-1-.25(6) - Consultant discussed adding hooks at the children's level in classrooms A, and B so that children have access to their personal items.

**Correction Deadline: 5/2/2020**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

#### Finding

591-1-1-.10(3) requires Center Staff to change diapers in the child's own crib or on a diaper changing surface that is used for no purposes other than changing diapers and other clothing in each room where infants or any other children wearing diapers are served. It was determined based on observation that classroom B did not have a diaper changing table present.

#### POI (Plan of Improvement)

The Center will add a diaper changing table to classroom B.

**Correction Deadline: 4/6/2020**

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Currently no transportation has been provided. Consultant discussed proper documentation with the director on this date.

#### Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position. Thirteen (13) of thirteen (13) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in October of 2011 and in 2016. Further facility has remainder cribs for the capacity of classroom in storage.

## Staff Records

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 02/03/2020

Staff # 2

Met

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

Date of Hire: 09/01/2015

Staff # 3 Met

Date of Hire: 05/26/2009

Staff # 4 Met

Date of Hire: 03/01/2017

Staff # 5 Met

Date of Hire: 08/01/2019

Staff # 6 Met

Date of Hire: 10/01/2015

Staff # 7 Met

Date of Hire: 02/15/2016

Staff # 8 Met

Date of Hire: 02/01/2017

Staff # 9 Met

Date of Hire: 06/22/2015

Staff # 10 Met

Date of Hire: 03/12/2019

Staff # 11 Met

Date of Hire: 08/01/2019

Staff # 12 Met

Date of Hire: 03/15/2019

Staff # 13 Met

Date of Hire: 12/01/2017

Staff # 14 Met

Date of Hire: 08/01/2013

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Thirty-two (32) of thirty-two (32) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. Consultant also observed four (4) of four (4) comprehensive satisfactory Criminal Background Check determination letters on file for independent contract workers on this date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A supervision plan was created on this date for classroom D and G for the distance to the bathrooms. A supervision plan was also created on this date for classroom A, due to the diaper changing table facing the wall.

**Comment**

Adequate supervision observed on this date.