



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/12/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:00 PM

CCLC-52256

St. Martins Explorers

3110 Ashford Dunwoody Road Northeast Suite A Brookhaven, GA
 30319 DeKalb County
 (404) 228-0729 mwalker@stmartinschool.org

Mailing Address
 Same

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
 Fax: (678) 891-5630
 neli.todorova@decal.ga.gov

Quality Rated: No

Compliance Zone Designation		
02/12/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-# 104-Infants	Infants and One Year Olds	3	8	C	10	C	NA	NA	Free Play, Diapering, Snack, Floor Play
Main	B- #101-1's		0	0	C	15	C	NA	NA	
Main	C- #100-1's	One Year Olds	2	10	C	18	C	NA	NA	Snack
Main	D-#102-Music Room		0	0	C	0	C	NA	NA	
Main	E-#120- 4's & Up	Four Year Olds	2	16	C	22	C	NA	NA	Outside
Main	F-#118-4's & Up	Four Year Olds	2	13	C	22	C	NA	NA	Outside
Main	G-#110-Pre-K		0	0	C	22	C	NA	NA	
Main	H-#107- Cafeteria/in door Gym		0	0	C	0	C	NA	NA	
Main	I- #226-3's & Up	Three Year Olds	2	13	C	20	C	NA	NA	Transitioning
Main	J-#224-3's	Three Year Olds	2	14	C	20	C	NA	NA	Transitioning
Main	K-#217-3's	Three Year Olds	3	8	C	20	C	NA	NA	Circle Time
Main	L-#215-2's	Two Year Olds	1	7	C	16	C	NA	NA	TV
Main	M-#213-2's	Two Year Olds	2	11	C	15	C	NA	NA	Free Play
Main	N-#209-Art Lab		0	0	C	0	C	NA	NA	
Main	O-Tinker Lab		0	0	C	0	C	NA	NA	
Main	P-#206-Science Lab		0	0	C	0	C	NA	NA	

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 100

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- 2's & Up	47	C
Main	Playground B - 2 and up	45	C
Main	Playground C - 6wk-12 months	5	C

Comments

Permanent License not issued today pending verification from Zoning, Fire Marshall and Building Certificate of Occupancy. The provider carries Liability Insurance.

Plan of Improvement: Developed This Date 02/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Morries Walker, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

Please ensure that all computer monitors in the Computer Lab are secured as required.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Center appears clean and well maintained.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation, that the following potentially hazardous items were accessible to the children as follows:

- * In room L-#215- a container with odor neutralizer, a candle, Clorox wipes, a stapler, a hole puncher and a bottle with hand sanitizer were placed on low shelf and in unlocked drawers accessible to the children.
- * In room M-# 213 - bottles with essential oils, permanent markers and a hole puncher .
- * In room K- #217- a plastic bag with push pins and permanent markers.
- * In room J- # 224- adult scissors, permanent glue and permanent markers.
- * In room F- # 118- bottles with essential oils, permanent markers, a small container with wall paint and an essential oil diffuser.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/12/2020

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

The provider will provide verification from the company that installed the playground equipment and resilient surface to determine compliance.

The Director will ensure that the children are supervised when exiting and entering the slide structures, and will possibly install barriers at the entrance of both slides.

Technical Assistance

Discussed with the Provider to ensure that the area of Playground A in front of the Science Lab is marked with cones when the children are using the rest of the Playground. The provider cannot install a fence there due to Fire Marshall's requirements and will ensure that additional staff is available to supervise.

Correction Deadline: 2/12/2020

Technical Assistance

591-1-1-.26(9) - Discussed with the provider to ensure that the boulders on Playground A do not have exposed sharp edges.

Correction Deadline: 2/12/2020

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

Please ensure that as soon as an Infant can hold their head upright, her hands are washed after each diapering and not just wipes with a wipe.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Please ensure lids remain on trash containing organic waste.

Comment

Proper hand washing of children and staff observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

On this date, Consultant observed 10 of 10 cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/19/2018	
Staff # 2	Met
Date of Hire: 08/14/2018	
Staff # 3	Met
Date of Hire: 08/18/2018	
Staff # 4	Met
Date of Hire: 07/18/2018	
Staff # 5	Met
Date of Hire: 09/01/2000	
Staff # 6	Met
Date of Hire: 11/11/2019	

Staff # 7 Date of Hire: 08/01/2003	Met
Staff # 8 Date of Hire: 08/01/2019	Met
Staff # 9 Date of Hire: 08/01/2019	Met
Staff # 10 Date of Hire: 02/12/2020	Met
Staff # 11 Date of Hire: 08/01/2015	Met
Staff # 12 Date of Hire: 12/27/2019	Met
Staff # 13 Date of Hire: 08/01/2003	Met
Staff # 14 Date of Hire: 08/01/2019	Met
Staff # 15 Date of Hire: 01/18/2020	Met
Staff # 16 Date of Hire: 07/27/2018	Met
Staff # 17 Date of Hire: 08/01/2014	Met
Staff # 18 Date of Hire: 08/01/2019	Met
Staff # 19 Date of Hire: 08/01/2019	Met
Staff # 20 Date of Hire: 08/01/2019	Met
Staff # 21 Date of Hire: 11/14/2019	Met

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 22 Date of Hire: 05/25/2011	Met
Staff # 23 Date of Hire: 08/01/2019	Met
Staff # 24 Date of Hire: 08/03/2017	Met
Staff # 25 Date of Hire: 08/22/2017	Met
Staff # 26 Date of Hire: 10/07/2008	Met
Staff # 27 Date of Hire: 01/18/2020	Met
Staff # 28 Date of Hire: 08/15/2018	Met
Staff # 29 Date of Hire: 02/12/2020	Met
Staff # 30 Date of Hire: 08/01/2001	Met
Staff # 31 Date of Hire: 08/01/2019	Met

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for 33 staff.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was created on this date for Playground use, diapering tables facing the wall, play-scapes in the classrooms, and separation from the Exempt Program.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.