



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/23/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:50 AM **Departure:** 1:30 PM

CCLC-52187

Kids Harbor of Rosebud

3058 Rosebud Road Loganville, GA 30052 Gwinnett County
 (770) 978-5588 director.rosebud@kids-harbor.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

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neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation		
12/23/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-Infants	Infants and One Year Olds	2	4	C	19	C	NA	NA	Snack,Free Play
Main	B-2L-1's	One Year Olds	2	9	C	16	C	NA	NA	Free Play,Circle Time
Main	C-3L-2's	Two Year Olds	2	9	C	19	C	NA	NA	Circle Time
Main	D-Middle-3's & Up		0	0	C	24	C	NA	NA	
Main	E-5R-4's & Up		0	0	C	35	C	50	C	
Main	F-4R-4's & Up	Five Year Olds	3	17	C	29	C	40	C	Centers,Free Play
Main	G-3R-4's	Five Year Olds and PreK	2	26	C	28	C	39	C	Centers
Main	H-2R-3's	Three Year Olds	3	8	C	24	C	NA	NA	Circle Time
Main	I-1R-3's	Three Year Olds	2	5	C	21	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 215						Total Capacity @25 sq. ft.: 252				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 215			Total Capacity @25 sq. ft.: 252				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Left-Infants,1's,2's	25	C
Main	Playground B-Back-4's & Up	85	C
Main	Playground C-Right-3's	75	C

Comments

Permanent License not issued on this date pending Fire and Building Certificate of Occupancy.
The provider has Liability Insurance.
Permanent License issued on January 6, 2020.

Plan of Improvement: Developed This Date 12/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Sabrina Jackson, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed 25 square feet rule.

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) - Please ensure that potentially hazardous items are stored inaccessible to the children.

Correction Deadline: 12/23/2019

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures. Additionally, Consultant observed proper diapering facilities (non - porous surface and adjacent sink) with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Director stated that the center does not administer medication. Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Please ensure that the most current emergency drills form is used, and all required drills are conducted and documented as required.

Correction Deadline: 12/28/2019

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

On this date, Consultant observed 12 of 12 cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director and Owner, prior to the visit and on this date. Further, Consultant observed the correct number of cots, sheets and covers, and discussed cot disinfecting requirements with Center Director/Owner on this date.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/06/2014	
Staff # 2	Met
Date of Hire: 09/03/2019	
Staff # 3	Met
Date of Hire: 03/29/2018	
Staff # 4	Met
Date of Hire: 10/06/2014	
Staff # 5	Met
Date of Hire: 11/18/2019	
Staff # 6	Met
Date of Hire: 10/02/2019	
Staff # 7	Met
Date of Hire: 08/03/2015	

Records Reviewed: 17

Records with Missing/Incomplete Components: 0

Staff # 8 Date of Hire: 07/31/2019	Met
Staff # 9 Date of Hire: 01/26/2018	Met
Staff # 10 Date of Hire: 09/07/2016	Met
Staff # 11 Date of Hire: 08/25/2015	Met
Staff # 12 Date of Hire: 08/08/2018	Met
Staff # 13 Date of Hire: 09/26/2018	Met
Staff # 14 Date of Hire: 10/06/2014	Met
Staff # 15 Date of Hire: 10/06/2014	Met
Staff # 16 Date of Hire: 10/22/2014	Met
Staff # 17 Date of Hire: 06/12/2017	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Comprehensive criminal record checks were observed to be complete for 33 staff.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date.- due to the shape of Playground B, additional staff will be available to supervise.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.