



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/2/2020 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-52186

Kids Harbor of Bay Creek

315 Cooper Rd. Loganville, GA 30052 Gwinnett County
 (678) 376-5115 director.baycreek@kids-harbor.com

Regional Consultant

Jessica Grant

Phone: (770) 359-5808

Fax: (404) 591-5814

jessica.grant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | |
|------------------------------------|-------------------------|---------------|
| 01/02/2020 | Initial Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|---------|--|---------------------------------|----------|------|---------------------------------|--------------|------------|--------------|----------------|
| Main | A 1L | One Year Olds | 1 | 7 | C | 13 | C | NA | NA | Floor Play |
| Main | B- 1R | Infants | 1 | 4 | C | 10 | C | NA | NA | Nap,Floor Play |
| Main | C- 2R | Three Year Olds | 1 | 5 | C | 21 | C | NA | NA | Centers |
| Main | D- 2L | Two Year Olds | 1 | 10 | C | 18 | C | NA | NA | Centers |
| Main | E-3L | Two Year Olds | 1 | 9 | C | 16 | C | NA | NA | Centers |
| Main | F- 4R | | 0 | 0 | C | 15 | C | NA | NA | Not In Use |
| Main | G- 3R | Four Year Olds and Five Year Olds | 1 | 4 | C | 19 | C | NA | NA | Centers |
| Main | H- 5 R | Four Year Olds and Six Year Olds and Over | 1 | 11 | C | 20 | C | 28 | C | Centers |
| Main | I-4L | Three Year Olds and Four Year Olds | 1 | 4 | C | 20 | C | NA | NA | Centers |
| Main | J- 6R | | 0 | 0 | C | 24 | C | 34 | C | Not In Use |
| Main | K- 5L | | 0 | 0 | C | 27 | C | 38 | C | Not In Use |
| Main | L- Back | Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 10 | C | 32 | C | 45 | C | Centers |
| Total Capacity @35 sq. ft.: 235 | | | | | | Total Capacity @25 sq. ft.: 277 | | | | |
| Total # Children this Date: 64 | | | Total Capacity @35 sq. ft.: 235 | | | Total Capacity @25 sq. ft.: 277 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | PG A | 16 | C |


| | | | |
|------|------|-----|---|
| Main | PG B | 20 | C |
| Main | PG C | 105 | C |
| Main | PG D | 61 | C |

Comments

Congratulations permission to operate was granted on this date!
The program does carry liability insurance.

Plan of Improvement: Developed This Date 01/02/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Chrissy Williams, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Current/completed inspections were observed for all three vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position with the staff.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 02/03/2015 | |
| Staff # 2 | Met |
| Date of Hire: 01/01/2020 | |
| Staff # 3 | Met |
| Date of Hire: 09/09/2003 | |
| Staff # 4 | Met |
| Date of Hire: 02/28/2016 | |
| Staff # 5 | Met |
| Date of Hire: 07/24/2012 | |
| Staff # 6 | Met |
| Date of Hire: 11/01/2004 | |
| Staff # 7 | Met |
| Date of Hire: 01/01/2020 | |

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.