



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/3/2019    **VisitType:** Initial Licensing Study    **Arrival:** 8:35 AM    **Departure:** 2:30 PM

**CCLC-52150**

**The Play Zone**

139 Dixon Drive Ellaville, GA 31806 Schley County  
(229) 937-2681 playzonetoo@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Jennifer Salies

Phone: (770) 357-7052

Fax: (770) 357-7051

jennifer.salies@decal.ga.gov

Joint with: Charlene Story

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
12/03/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	RmA/1's	One Year Olds	1	6	C	8	C	NA	NA	Transitioning, Outside
Main	RmB/1's & 2's	Two Year Olds	1	6	C	11	C	NA	NA	Centers
Main	RmC/6wks - 12mths	Infants	2	5	C	12	C	NA	NA	Floor Play, Feeding
Main	RmD/3's & 4's	Three Year Olds and Four Year Olds	1	10	C	15	C	20	C	Centers
Main	RmE/5 & up		0	0	C	20	C	28	C	
Total Capacity @35 sq. ft.: 66						Total Capacity @25 sq. ft.: 79				
Total # Children this Date: 27			Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 79				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (Infant - 2yrs)	37	C
Main	Playground B (5 & up)	41	C
Main	Playground C (5 & up)	36	C
Main	Playground D (3 - 4yrs.)	22	C

**Comments**

Temporary License issued on this date. Pending Zoning verification and Fire Certificate of Occupancy. Facility does not carry Liability Insurance. Consultant discussed Decal Scholars and Quality Rated with the owner on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated, by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Leah Clark, Program Official

Date

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Jennifer Salies, Consultant

Date

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Charlene Story, Consultant

Date



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### Findings Report

**Date:** 12/3/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:35 AM **Departure:** 2:30 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Equipment and furniture observed to be properly secured.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 3	Met
Child # 4	Met
Child # 5	Met

**Technical Assistance**

591-1-1-.08(1) - Consultant discussed obtaining complete documentation for all blanks on the enrollment forms to include the complete address for whom the child may be released. One (1) file of five (5) was missing the complete address.

**Correction Deadline: 12/3/2019**

<b>Facility</b>
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**591-1-1-.06 Bathrooms****Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the bathrooms in classrooms A and D were not fully enclosed and had half doors.

**POI (Plan of Improvement)**

The Center will add a curtain to the bathroom doors to ensure they are fully enclosed.

**Correction Deadline: 1/2/2020**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**Comment**

Temporary Licensed issued, pending Zoning and Fire Certificate of Occupancy.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Comment**

No hazards observed accessible to children on this date.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the floor vents in classrooms A, D, and E were rusted and accessible to the children. Further the sink knobs in the bathrooms of classroom D and E were corroded and seven (7) lights were out in classroom E.

**POI (Plan of Improvement)**

The Center will replace the vent covers, replace the light bulbs, and clean off the corrosion off of the sink knobs.

**Correction Deadline: 12/17/2019**

**Technical Assistance**

591-1-1-.25(8) - Consultant discussed adding outlet covers in classroom C as added protection with the cribs next to the outlets.

**Correction Deadline: 12/3/2019**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following fence hazards existed:

- Playground B - the back fence was loose from the fence pole creating a gap of five (5) inches. Further the middle gate had a six (6) inch gap between the gate and the fence pole, when the gap should measure less than three (3) and one half (1/2) inches.
- Playground C - the left and front fence measured three (3) feet and seven (7) inches when four (4) feet are required.
- Playground D- the left and back side fence measured three (3) feet and eight (8) inches when four (4) feet are required. Further, the fence pole ties around the three (3) left panels were missing/broken exposing sharp edges and creating gaps that measured five (5) inches between the fence poles and the fence.

**POI (Plan of Improvement)**

The Center will be repaired with approved fencing material to ensure it remains four (4) feet high.

**Correction Deadline: 12/17/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that playgrounds B and C posed tripping hazards as ground was uneven with holes throughout the play areas.

**POI (Plan of Improvement)**

The Center fill the holes with sand and dirt to ensure the ground is even.

**Correction Deadline: 12/17/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)**

Met

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)**

Met

**Comment**

Documentation for medication dispensing observed completed for two (2) children.

**Safety**

**591-1-1-.05 Animals**

Not Met

**Finding**

591-1-1-.05(2) requires Center Staff to confine animals in pens or covered areas except during specific teacher-directed learning experiences and to keep animal pens and confinement areas clean. It was determined based on observation that there was a dog walking the hallways when the consultant arrived for the inspection. Once the consultant notified the owner, that the dog must be confined, the owner of the dog took her home.

**POI (Plan of Improvement)**

The Center will ensure that a cage is present to keep the dog in while she is at the facility.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hour transportation training prior to transporting children.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position. Seven (7) of seven (7) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2013.

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**Staff Records**

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**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 09/30/2019	
Staff # 2	Met
Date of Hire: 09/30/2019	
Staff # 3	Met
Date of Hire: 02/01/2003	
Staff # 4	Met
Date of Hire: 10/18/2019	
Staff # 5	Met
Date of Hire: 10/21/2019	
Staff # 6	Met
Date of Hire: 08/07/2019	
Staff # 7	Met
Date of Hire: 08/06/2019	

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete. Nine (9) of nine (9) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**591-1-1-.33 Staff Training Technical Assistance**

**Technical Assistance**

591-1-1-.33(4) - Consultant discussed requirements for the Kitchen staff to complete the required four (4) hour training for nutrition.

**Correction Deadline: 1/2/2020**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

A supervision plan was created on this date for classroom E and F due to the shape of the classrooms. Please ensure staff are supervising children at all times.

**Comment**

Adequate supervision observed on this date.