



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/25/2021 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:15 AM **Departure:** 11:50 AM

CCLC-51991

KidzBiz Childcare Center

3549 Windsor Spring Rd. Hephzibah, GA 30815 Richmond County
(706) 796-3505 kidzbizchildcare3549@gmail.com

Regional Consultant

Kaycee Purvis

Phone: (770) 357-4915

Fax: (404) 478-8085

kaycee.purvis@decals.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2021	Complaint Investigation Follow Up	Good Standing	
02/17/2021	Complaint Investigation by Phone	Good Standing	
12/03/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	Infants	1	6	C	17	C	NA	NA	Free Play, Floor Play, Feeding
Main	B-2nd Left	Two Year Olds	1	10	C	20	C	NA	NA	Centers
Main	C-3rd Left	Six Year Olds and Over	1	7	C	20	C	NA	NA	Homework
Main	D-1st Right	One Year Olds	2	10	C	15	C	NA	NA	Outside
Main	E-2nd Right	Three Year Olds and Four Year Olds	1	9	C	18	C	NA	NA	Centers
Main	F-3rd Right	PreK	2	18	C	26	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 116						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 60			Total Capacity @35 sq. ft.: 116			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Back	91	C
Main	B-Left	37	C

Comments

Plan of Improvement: Developed This Date 02/25/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Ashley Harrison, Program Official

Date

Kaycee Purvis, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based upon a review of records that there were six infants present on February 25, 2021 and there were five infants signed in on that date. It was also determined that there were ten toddlers present on February 25, 2021 and there were nine toddlers signed in on that date. It was determined that there were ten two-year-olds present on February 25, 2021 and there were eight two-year-olds signed in on that date. It was further determined that there were nine three-year-olds present on February 25, 2021 and there were eight three-year-olds signed in on that date.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information, and will provide the records to the Department when requested.

Correction Deadline: 2/25/2021

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/26/2019	
Staff # 6	Met
Staff # 7	Met
Date of Hire: 05/27/2014	
Staff # 8	Met
Date of Hire: 08/19/2015	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 12/17/2018	
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 10/03/2017	
Staff # 14	Met

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 2/17/2021

Corrected on 2/25/2021

.09(1)(a) - Correction of previous citation in that the Consultant observed completed documentation of satisfactory records check determination letters on file for staff on this date.

Correction Deadline: 2/17/2021

Corrected on 2/25/2021

.09(1)(c) - Correction of previous citation in that the Consultant observed completed documentation of satisfactory records check determination letters on file for staff on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(1) - The Consultant and Director discussed ensuring that an adequate number staff are present in the building.

Correction Deadline: 2/25/2021