



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/7/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:40 AM **Departure:** 4:45 PM

CCLC-51989

CUC Academy

5148 Memorial Drive Stone Mountain, GA 30083 DeKalb County
(470) 357-6110 shaurinad@gmail.com

Mailing Address
Same

Regional Consultant

Tamra Thomas

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Joint with: Neli Todorova

Quality Rated: No

Compliance Zone Designation		
11/07/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Right Technology Room		0	0	C	0	C	NA	NA	
Main	Dance Room		0	0	C	0	C	NA	NA	
Main	Indoor Play Room		0	0	C	0	C	NA	NA	
Main	Room F 2nd Middle		0	0	C	17	C	NA	NA	
Main	Room A - 1st left Afterschools		0	0	C	45	C	NA	NA	
Main	Room B		0	0	C	21	C	NA	NA	
Main	Room C		0	0	C	30	C	NA	NA	
Main	Room D-4th Middle		0	0	C	16	C	NA	NA	
Main	Room E-Middle 3rd right		0	0	C	16	C	NA	NA	
Main	Room G Middle 1st Right	Two Year Olds	2	17	C	20	C	NA	NA	Circle Time
Main	Room H-2nd Right	Infants	1	3	C	21	C	NA	NA	Floor Play, Diapering
Main	Room I - 3rd right	One Year Olds	2	6	C	10	C	NA	NA	Centers
Main	Room J		0	0	C	11	C	NA	NA	
Total Capacity @35 sq. ft.: 207						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 26			Total Capacity @35 sq. ft.: 207			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Preschool-Afterschool	58	C
Main	B - Basketball Court	12	C
Main	C - Water/Soccer	34	C
Main	D - Toddler Area	25	C
Main	E - Infant Area	16	C
Main	F- Golf and Hard Pad	20	C

Comments

The purpose of the visit was to conduct an initial licensing visit. The provider is pending an updated Fire Marshal inspection and proof of water/sewer. A temporary license will be issued.

Plan of Improvement: Developed This Date 11/07/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

 Erline Pierre-Jean, Program Official

Date

 Tamra Thomas, Consultant

Date

 Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

591-1-1-.12(4) The consultant did not observe any equipment of weight or mass to be not secured on this date. The consultant discussed with the provider to ensure any equipment of weight or mass must be secured and does not pose a tip over hazard.

Correction Deadline: 11/7/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming pool activities. The consultant discussed with the provider to ensure close supervision is provided during sprinkler water play activities on the playground D.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized. The consultant discussed with the provider to ensure sibling parent's complete separate enrollment applications for each child enrolled.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation, classroom A had two light fixtures with bulbs not working and the faucet needed to be secured. The right side hallway and middle hallway light fixtures were not working, and all classrooms had at least one light bulb not working properly.

POI (Plan of Improvement)

The provider will make repairs and replace the bulbs that were not working on this date. The center will implement a plan to keep the center in good repair that includes regular monitoring.

Correction Deadline: 11/21/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation, the black rod iron exterior and interior fences on all playgrounds had gaps measuring four to five inches posing an entrapment hazard. On playground A, the back gate had a chain with a pad lock instead of a safety latch.

POI (Plan of Improvement)

The provider stated, netting will be added to the rod iron fence areas to prevent gaps that are posing an entrapment hazard, and the provider stated they will ensure a safety latch is added to the back gate that does not present an entrapment hazard.

Correction Deadline: 11/7/2019**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultant observation, playground F had a merry go round with red peeling paint, and the swing chains plastic covering was peeling posing a hazard.

POI (Plan of Improvement)

The provider stated, the swing chains will be replaced and the merry go round will be painted. The provider will use DECAL playground checklist to monitor all playgrounds to ensure compliance.

Correction Deadline: 11/17/2019

Technical Assistance

591-1-1-.26(7) - The provider had soccer goals on playground C that was not fully secured. The provider will add additional anchors to ensure the goals do not pose a tipping hazard.

Correction Deadline: 11/17/2019

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

The consultant observed bottle to be labeled and covered this date. The provider will monitor ongoing to ensure bottles are stored covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures, and the consultant reminded the staff to turn on the exhaust fan.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The provider stated currently the center does not dispense/administer medication. The provider has a policy that requires parents to provide any medication required during operating hours.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the emergency drills form could not be located, and the provider stated the last fire drill was conducted June or July 2019. The provider had fire extinguishers with expired tags dated August 2019.

POI (Plan of Improvement)

The provider stated, the center will hold the emergency drills as required and keep the documentation of the drills on file for two years. The provider will ensure a Fire Drill is conducted within the next ten days, and complete the form for all drills required. The provider will ensure the fire extinguishers are maintained.

Correction Deadline: 11/18/2019

Safety

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(7)(b) - The provider had emergency vehicle forms for children transported, but the consultant discussed ensuring that siblings have individual forms completed. The provider had two students who were siblings with both names listed on the same form.

Correction Deadline: 11/8/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a) - . The provider had one of seventeen cribs that did not meet CPSC standards dated February 1, 2009 that was not in use by an enrolled infant and the crib was removed during the visit. The one crib with a date of February 1, 2009 was removed during the visit. The provider stated, classroom H will serve infants and toddlers, so mats and cots are used for one-year-old children that meet requirements

Correction Deadline: 11/17/2019

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 08/01/2019	
Staff # 2	Met
Date of Hire: 07/08/2019	
Staff # 3	Met
Date of Hire: 07/08/2019	
Staff # 4	Not Met
Date of Hire: 10/08/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-10 Yr. Work History Missing	
Staff # 5	Not Met
Date of Hire: 10/23/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-10 Yr. Work History Missing	

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. The consultant discussed with the director to ensure DECAL background check rules are followed at all times.

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of records eight staff files did not have ten year employment history.

POI (Plan of Improvement)

The center will secure ten year history for the file reviewed and ensure all staff files are monitored for required information.

Correction Deadline: 11/12/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

The consultant observed the staff to provide direct supervision and to be attentive to children's needs. The provider created supervision plans for the route to the playground, indoor special use play area, playground C garden and for playground A given the shape. The provider will ensure staff are trained to follow all supervision plans.