



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/9/2019    **VisitType:** Initial Licensing Study    **Arrival:** 10:00 AM    **Departure:** 1:00 PM

**CCLC-51904**

**Tee Tee's Learning Center**

940 Lakeside Drive Valdosta, GA 31602 Lowndes County  
(229) 232-5659 teetesinc1@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Angela Byrd

Phone: (678) 920-3975

Fax:

angela.byrd@decals.ga.gov

Joint with: Lisa Chandler

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
10/09/2019	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A		0	0	C	7	C	NA	NA	
Main	Room B		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.:			12			Total Capacity @25 sq. ft.:		0		
Total # Children this Date:			0			Total Capacity @35 sq. ft.:		12		
						Total Capacity @25 sq. ft.:		0		

Building @35 capacity limited by Zoning

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	16	C

**Comments**

Congratulations! This facility was granted permission to operate on this date.

This licensed facility does not carry liability insurance. A sign is posted on the posted notice board.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Kim Jackson, Program Official

Date

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Angela Byrd, Consultant

Date

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Lisa Chandler, Consultant

Date



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**Findings Report**

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The following information is associated with a Initial Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**Correction Deadline: 10/9/2019**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director/Owner stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with Center Director/Owner, prior to the visit and on this date. Consultant also stated to Center Director/Owner that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 4**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-No Record

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-No Record

Child # 4 Not Met  
"Missing/Incomplete Components"  
.08(1)-No Record

Child # 5 Not Met  
"Missing/Incomplete Components"  
.08(1)-No Record

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**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on consultant's review of the the files four (4) of five (5) children were missing center enrollment forms.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. Center Director stated she was sending a text message to all families so that she will obtain all necessary documents.

**Correction Deadline: 10/9/2019**

**Facility**

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**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

591-1-1-.06(5) - Please ensure the toilet facilities for children aged four (4) and older shall be suitably screened for privacy

**Correction Deadline: 10/19/2019**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

This licensed center has a capacity of 12 occupants due to the Zoning Department.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(3) - Please ensure the bug zapper is placed behind the fenced area with the air conditioning unit. Also, please ensure the fence around the air conditioning unit is measuring at the required four (4) feet in height.

**Correction Deadline: 11/8/2019**

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diaper facilities were discussed with the Center Director on this date and prior to the visit. Consultant observed warm running water and proper ventilation on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Center Director/Owner stated that the Center does not currently dispense medication. Consultant discussed proper medication documentation and administration procedures with Center Director/Owner, prior to the visit and on this date.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director / Owner stated that the Center will not provide routine transportation and field trips at this time. Consultant discussed with Center Director / Owner, all requirements needed in order to conduct field trips with children. Consultant also stated to Center Director / Owner that prior to conducting routine transportation and field trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director / Owner, that prior to conducting routine transportation and field trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all routine transportation and field trip requirements.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

On this date, Consultant observed three (3) cribs used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Consultant also discussed all Infant Safe Sleeping and Resting requirements with Center Director, prior to the visit and on this date.

**Correction Deadline: 10/19/2019****Staff Records**

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**Records Reviewed: 2****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/18/2019

Staff # 2

Met

Date of Hire: 08/01/1997

**Staff Credentials Reviewed: 1**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

On this date, Consultant observed a Satisfactory Gelmato COGENT Criminal Records Check Determination letter, regarding four (4) Center Employees. Consultant also discussed all Gelmato COGENT Criminal Records Check requirements with Center Owner, prior to the visit and on this date.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.