



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/14/2020    **VisitType:** Initial Licensing Study    **Arrival:** 9:00 AM    **Departure:** 1:45 PM

**CCLC-51789**

**Montessori Preparatory Academy of Lee**

1225 US Highway 19 South Leesburg, GA 31763 Lee County  
(229) 231-2151 montessoriprepoflee@gmail.com

**Regional Consultant**

Angela Byrd

Phone: (678) 920-3975

Fax:

angela.byrd@decals.ga.gov

**Mailing Address**

1225 US HWY 19 S  
Leesburg, GA 31763

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
01/14/2020	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.:			24			Total Capacity @25 sq. ft.:		0		
Total # Children this Date:			0			Total Capacity @35 sq. ft.:		24		
						Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	23	C

**Comments**

Congratulations! This facility was granted permission to operate on this date.

This licensed facility has liability insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Kahaunani Hook, Program Official

Date

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Angela Byrd, Consultant

Date



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### Findings Report

**Date:** 1/14/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 1:45 PM

**CCLC-51789**

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**Correction Deadline: 1/14/2020**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director/Owner stated that the program will not participate in Swimming/water activities, in water measuring two (2) feet in depth or greater. Consultant discussed Swimming/water requirements with Center Director/Owner, prior to the visit and on this date. Consultant also stated to Center Director/Owner that prior to participating in Swimming/water activities, in any type of equipment holding water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming/water activity Rules.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The program has a capacity of 24 occupants.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant's observation 11 protruding screws were observed on the gates of the playground fence measuring over the two threads. Consultant also observed a gap in the back of the four (4) feet lattice fencing around the three (3) air conditioning units in route to the playground area measuring five inches to seven inches which poses an entrapment hazard to the children in care.

**POI (Plan of Improvement)**

The Center will turn the 11 screws on the gates facing outwards and cut down the screws to two threads and sand for the screws that are accessible to the children in care. The center will also add extra wood on the fencing to close the gaps on the air conditioning units.

**Correction Deadline: 1/14/2020**

<b>Food Service</b>
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**591-1-1-.18 Kitchen Operations****Met****Comment**

Food is not prepared on site. Food preparation was observed free of hazard on this date.

**Correction Deadline: 1/24/2020**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

There were no children enrolled in the program on this date. The center will care for children three (3) years through six (6) years. Routine diapering will not be required.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date and prior to the visit.

**591-1-1-.20 Medications(CR)****Met****Comment**

No children were enrolled in the program or present on this date. Consultant discussed proper medication documentation and procedures.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director/Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director/Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director/Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director/Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Comment**

The program is licensed to serve children ages three-years and older. Sleeping and resting equipment is not required. Consultant also discussed all Safe Sleeping and Resting requirements with Center Director/Administrator, prior to the visit and on this date and prior to the visit.

**Correction Deadline: 1/24/2020**

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**Staff Records****Records Reviewed: 3****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/14/2020	
Staff # 2	Met
Date of Hire: 01/14/2020	
Staff # 3	Met
Date of Hire: 01/14/2020	

**Staff Credentials Reviewed: 1**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

On this date, Consultant observed a Satisfactory Gelmato COGENT Criminal Records Check Determination letter, regarding three center employees. Consultant also discussed all Gelmato COGENT Criminal Records Check requirements with Center Owner, prior to the visit and on this date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, were discussed with the director on this date.