



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/8/2020 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 11:00 AM

CCLC-51575

Milton Montessori School at Kelly Mill

1791 Kelly Mill Road Cumming, GA 30040 Forsyth County
(770) 781-5586 suheir.ibrahim@themiltonmontessorischool.com

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

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mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/08/2020	Monitoring Visit	Good Standing	
01/07/2020	Monitoring Visit	Good Standing	
07/31/2019	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building 1 Front Main	A-1st Left Side	One Year Olds and Two Year Olds	2	8	C	23	C	NA	NA	Circle Time	
Building 1 Front Main	B-2nd Back Left	Three Year Olds and Four Year Olds and Five Year Olds	2	7	C	25	C	NA	NA	Centers	
Total Capacity @35 sq. ft.: 48						Total Capacity @25 sq. ft.: 0					
Building 2 Left Side	A - Main Room	Infants	1	1	C	18	C	NA	NA	Free Play	
Total Capacity @35 sq. ft.: 20						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Heath Department Limitations			
Building 3 Middle Back	A-1st Left	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Centers	
Building 3 Middle Back	B-1st Right	Six Year Olds and Over	1	7	C	20	C	NA	NA	Homework	
Total Capacity @35 sq. ft.: 40						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request			
Total # Children this Date: 37		Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 0						

Building	Playground	Playground Occupancy	Playground Compliance

Comments

A virtual inspection was conducted on October 8, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

The new infant feeding plan was shared with the provider on this date.

Plan of Improvement: Developed This Date 10/08/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Suheir Ibrahim, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The physical plant appeared to be clean and in good repair upon virtual walk through.

Technical Assistance

591-1-1-.25(13) - Consultant discussed with provider to ensure that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children.

Correction Deadline: 10/8/2020

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground appeared to be clean and in good repair upon virtual walk through.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Hand washing requirements for children and staff were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

Technical Assistance

591-1-1-.30(1)(a)3 - Consultant discussed with provider to ensure that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/8/2020

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 08/01/2019

Staff # 2

Not Met

Records Reviewed: 8**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/01/2019

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 3

Met

Date of Hire: 03/01/2020

Staff # 4

Met

Date of Hire: 08/09/2020

Staff # 5

Met

Date of Hire: 09/19/2020

Staff # 6

Met

Date of Hire: 08/03/2020

Staff # 7

Met

Date of Hire: 07/06/2020

Staff # 8

Met

Date of Hire: 08/01/2019

Staff Credentials Reviewed: 2**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided eight file(s) for employees hired since the last visit conducted on January 7, 2020.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff member #2 with a documented date of hire of August 1, 2019 did not possess certification in CPR training it was observed to have been obtained from a online source.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. The provider that staff person # 2 would be enrolled in an in person CPR class by October 12, 2020 and all staff would participate in in person CPR courses moving forward.

Correction Deadline: 10/12/2020**Recited on 10/8/2020****591-1-1-.33 Staff Training****Met**

Correction Deadline: 2/6/2020

Corrected on 10/8/2020

.33(3) - The previous citation was corrected on this date as staff persons with direct care responsibilities who were observed to be past their first 90 days of employment were observed to have completed health and safety training orientation.

591-1-1-.31 Staff(CR)

Met

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15 , 2020.

Correction Deadline: 10/8/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.