



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/16/2020 **VisitType:** Licensing Study **Arrival:** 3:35 PM **Departure:** 4:35 PM

CCLC-51444

Silverspoon Learning Center, Inc.

221 Everett Square Warner Robins, GA 31088 Houston County
(478) 232-5268 silverspoonlearningcenter@gmail.com

Regional Consultant

Charlene Story

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Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
07/16/2020	Licensing Study	Good Standing
02/27/2020	Licensing Study	Good Standing
09/05/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - left room	Three Year Olds and Six Year Olds and Over	2	27	C	31	C	NA	NA	Nap,Art
Main	B - middle room	Infants and One Year Olds	1	6	C	21	C	NA	NA	Nap
Main	C - right room	One Year Olds and Two Year Olds	2	11	C	31	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 83						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground All ages	42	C

Comments

An Administrative Review was conducted on July 16, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on July 20, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Chandra Nelson, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 7/16/2020 **VisitType:** Licensing Study **Arrival:** 3:35 PM **Departure:** 4:35 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met on this date. A virtual visit was completed due to the COVID-19 Pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 2/27/2020

Corrected on 7/16/2020

.25(13) - Citation was observed to be corrected on this date. The consultant did not observe any hazards during the virtual visit.

591-1-1-.26 Playgrounds(CR)**N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 2/27/2020

Corrected on 7/16/2020

.26(4) - The citation was observed to be corrected on this date of virtual walk through. The provider added foam to enclose the four inch gap.

Food Service

591-1-1-.15 Food Service & Nutrition**Defer****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decals.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Defer

591-1-1-.15(3)-A Virtual Visit was conducted due to the COVID-19 pandemic. This citation is deferred until the next regulatory visit when the rule correction can be observed in person.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 2/27/2020

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

A virtual visit was conducted on this date due to the COVID-19 Pandemic

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures to the consultant.

A virtual visit was conducted due to the COVID-19 Pandemic.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

A virtual visit was conducted due to the COVID-19 Pandemic.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures. Consultant discussed with provider to ensure dates are being documented correctly on medication forms.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

A virtual visit was conducted on this date due to the COVID-19 Pandemic.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

A virtual visit was conducted on this date due to the COVID-19 Pandemic

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements with the director on this date.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Defer****Defer**

591-1-1-.36(4)(b)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 2/28/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with the Director.
A virtual visit was conducted on this date due to the COVID-19 pandemic.

Correction Deadline: 2/27/2020

Corrected on 7/16/2020

.30(2)(c) - Citation was observed to be corrected on this date. The consultant did not observe children sleeping in a swing. A virtual visit was conducted on this date due to the COVID-19 Pandemic.

Staff Records

Records Reviewed: 8**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/10/2019	
Staff # 2	Met
Date of Hire: 06/10/2019	
Staff # 3	Met
Date of Hire: 12/30/2020	
Staff # 4	Met
Date of Hire: 06/10/2019	
Staff # 5	Met
Date of Hire: 06/10/2019	

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 6	Met
Date of Hire: 01/27/2020	
Staff # 7	Met
Date of Hire: 01/15/2020	
Staff # 8	Met
Date of Hire: 06/10/2019	

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Consultant observed documentation of required annual staff training for the 2019 year.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.
A virtual Visit was conducted on this date due to the COVID-19 Pandemic.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.
virtual Visit was conducted on this date due to the COVID-19 Pandemic.