



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/15/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:30 AM

CCLC-51338

Candler County Head Start

151 South Register Street Metter, GA 30439 Candler County
 (912) 685-3385 cclarke@myactionpact.org

Regional Consultant

Brianne Walters

Phone: (912) 544-9775

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brianne.walters@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

| Compliance Zone Designation | | |
|------------------------------------|-------------------------|---------------|
| 07/15/2020 | Initial Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|---------|---------------------------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-----------|
| Main | A-EHS 2 | | 0 | 0 | C | 18 | C | NA | NA | |
| Main | B- EHS1 | One Year Olds and Two Year Olds | 2 | 5 | C | 18 | C | NA | NA | Free Play |
| Main | C- HS1 | Three Year Olds | 1 | 1 | C | 32 | C | NA | NA | Free Play |
| Main | D- HS2 | | 0 | 0 | C | 30 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 98 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 6 | | | Total Capacity @35 sq. ft.: 98 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A- EHS | 63 | C |
| Main | B- HS | 105 | C |

Comments

The facility was issued permission to operate this date. The center did have liability insurance. A copy of the most recent Governor's Executive Order and Covid-19 checklist was emailed.

Plan of Improvement: Developed This Date 07/15/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Katherine Hunter, Program Official

Date

Brianne Walters, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool on site.

Facility

591-1-1-.06 Bathrooms

Not Met

Comment

The center will submit a variance request for the distance to the restrooms from the 2 Early Head Start Classrooms.

Correction Deadline: 8/14/2020

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the two hall restrooms lacked properly ventilations as required.

POI (Plan of Improvement)

The Center plans to install mechanical exhaust fans to ventilate bathroom areas.

Correction Deadline: 8/26/2020

591-1-1-.19 License Capacity(CR) **Met**

Comment

There were no capacity limitations at the time of the licensing visit.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed adding lattice or some other type of material to the bottom of the storage shed accessible on Playground A.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

All meals and snacks are brought to the center from Toombs County Head Start Center. Food safety measures were discussed for transporting food. A food service permit and inspection was observed.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed. Diapering areas in rooms were observed clean and in good repair.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation or field trips at this time. Consultant discussed with the director that prior to providing transportation and/or field trips, staff are required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of transportation training. In addition, prior to providing transportation, the regional consultant will be contacted to discuss and review all transportation requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position. Cribs were observed to meet CPSC regulations.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 09/05/2006 | |
| Staff # 2 | Met |
| Date of Hire: 11/07/2016 | |
| Staff # 3 | Met |
| Date of Hire: 07/29/2015 | |
| Staff # 4 | Met |
| Date of Hire: 11/19/1998 | |
| Staff # 5 | Met |
| Date of Hire: 07/18/2005 | |
| Staff # 6 | Met |
| Date of Hire: 01/03/2017 | |
| Staff # 7 | Met |
| Date of Hire: 08/08/2007 | |
| Staff # 8 | Met |
| Date of Hire: 02/05/2008 | |
| Staff # 9 | Met |
| Date of Hire: 04/30/2018 | |

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete for all current staff.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for use of the hall restrooms.