



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/7/2019 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 5:00 PM

CCLC-51291

Leaping4Education Learning Academy

1990 Stone Mountain-Lithonia Road Lithonia, GA 30058 DeKalb County
 (470) 294-3111 silerbrittany7@gmail.com

Regional Consultant

Tamra Thomas
 Phone: (770) 405-7962
 Fax: (404) 591-6172
 tamra.thomas@decals.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
06/07/2019	Complaint Investigation & Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Left	One Year Olds and Two Year Olds	1	5	C	11	C	NA	NA	Diapering, Floor Play, Lunch
Main	B-2nd left	Infants and One Year Olds	2	6	C	17	C	NA	NA	Feeding, Floor Play
Main	C-1st Front Right	Three Year Olds and Four Year Olds	1	13	C	28	C	NA	NA	Transitioning, Lunch
Main	D-3rd Left	Five Year Olds and Six Year Olds and Over	1	11	C	47	C	NA	NA	Music, Art
Main	E-4th Left		0	0	C	14	C	NA	NA	
Main	F-2nd Right	Two Year Olds	1	10	C	20	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	A-Infant and Toddlers	6	C
Playground	B-3 and up	69	C
Playground	C-Two Year	15	C

Comments

The purpose of the visit was to conduct an initial licensing visit. The provider has a permit that expires June 13, 2019, so a Temporary license will be issued pending submittal of an annual Fire Marshal inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Brittany Siler, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

Date: 6/7/2019 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:15 AM **Departure:** 5:00 PM

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Comment

591-1-1-.03(2) The consultant observed current week lesson plans posted on this date. The consultant discussed with the provider to ensure to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center will ensure toys and supplies are available to support all domain areas.

Correction Deadline: 6/7/2019

Technical Assistance

591-1-1-.03(7) - The staff in the 2nd left classroom stated, the infant aren't taken outside. The consultant discussed with the provider to ensure the infants are allowed one hour of outdoor time weather permitting. The provider stated, a stroller will be purchased to assist with infant outdoor transitions.

Correction Deadline: 6/7/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) -T he consultant observed a radio to be stored on top of a mini refrigerator in class A-1st left with the cord hanging off the side. The provider moved the radio and stated all classrooms will be monitored to ensure equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled over.

Correction Deadline: 6/7/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. The consultant discussed with the provider to ensure the regional consultant is notified before swimming activities are offered to review DECAL rules and regulations.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u> .08(3)-Address of Release Person Missing	
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u> .08(1)-Parent Names, Work Numbers,.08(3)-Address of Release Person Missing	

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - The consultant observed two enrollment forms to be missing the address for the release persons. The provider will ensure all information is listed on the enrollment form as required per DECAL rules and regulations.

Correction Deadline: 6/7/2019

Technical Assistance

591-1-1-.08(6) - The consultant observed twenty (20) of forty-five (45) children signed in on this date. The consultant discussed with the provider to ensure all children present are signed in/out on a daily basis, and too create a monitoring system throughout each day.

Correction Deadline: 6/7/2019

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Bathrooms observed to be clean and well maintained. The provider will monitor the restrooms to ensure plungers and other cleaning equipment is not stored reachable to the children.

Technical Assistance

591-1-1-.06(4) - The consultant observed the provider to have exhaust fans on this date, but the suction did not pass the tissue test. The provider will have the exhaust fans serviced to ensure that are operating properly.

Correction Deadline: 7/7/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - The consultant observed the light fixture in classroom E/F to be missing the light shield. The provider will monitor the ceiling tiles for stains.

Correction Deadline: 6/7/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

The consultant discussed with the provider to ensure the trees located from the adjacent property to the left side of the building are monitored to ensure structural issues are not present. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Technical Assistance

591-1-1-.26(3) - The consultant observed shade post with no shade on this date. The provider stated, additional shade will be added to playground A & B playground.

Correction Deadline: 7/7/2019

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation playground B has a tire swing that had three (3) feet of fall zone surface that required eleven (11) feet.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. The provider will ensure the fall zone extend eight more feet from the base of the tire swing in the front and back.

Correction Deadline: 6/17/2019

Technical Assistance

591-1-1-.26(9) - The consultant observed standing water on the right sidewalk route to the two-year-old classroom entrance, and a wasp nest on playground C Toddlers under the wood gray shade structure. The provider stated the playground will be monitored to ensure potential hazards are not present.

Correction Deadline: 6/7/2019

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Technical Assistance

591-1-1-.15(3) - The consultant observed in classroom B the bottles were labeled on this date. The provider will ensure baby bottles and formula to be labeled with the individual child's name; supplied by the parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water

Correction Deadline: 6/7/2019

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(12) - The consultant observed the door to the kitchen was open upon entry, which is located in classroom D. The provider stated, the kitchen door will remain closed to prevent entry by the children being served.

Correction Deadline: 6/7/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation, classroom A-1st left side did not have a exhaust fan in the diapering area.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area. The provider stated, an exhaust fan will be added above the changing table to the left side entry area.

Correction Deadline: 6/21/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The provider currently does not dispense/administer medication. The provider will ensure DECAL medication procedures are followed upon dispensing medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

591-1-1-.21(3) The consultant observed the emergency drill form for for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 6/12/2019

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises. The consultant discussed with the provider DECAL rules pertaining to having animals on the premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. The consultant discussed with the provider to ensure the regional consultant is contacted before field trips are offered to review DECAL rules pertaining to Field Trips.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation. The provider will contact the DECAL consultant before transportation can be provided to review transportation requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed. The consultant discussed with the provider to schedule classroom D quiet activities during nap time for classroom C, E and F given the half door open classroom set-up.

Comment

591-1-1-.30(1)(a) The consultant observed the provider to have ten (10) cribs with a date of May 1, 2017. The provider will ensure any additional purchased cribs will meet safety approved compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each infant..

Correction Deadline: 6/17/2019

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 02/20/2019	
Staff # 2	Met
Date of Hire: 12/14/2018	
Staff # 3	Met
Date of Hire: 02/20/2019	
Staff # 4	Met
Date of Hire: 03/21/2019	
Staff # 5	Met
Date of Hire: 05/10/2019	
Staff # 6	Met
Date of Hire: 04/26/2019	
Staff # 7	Met
Date of Hire: 01/14/2019	
Staff # 8	Met
Date of Hire: 05/10/2019	

Staff # 9

Met

Date of Hire: 12/22/2017

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31 -The provider has three (3) staff who were recently hired as Lead Teacher's who have agreed to enroll in a program to meet the lead teacher credential requirements, but no action plan was on file. The provider will ensure an action is signed by the staff and that proof of enrollment is on file within six (6) months of hire and that the staff completes the program within 18 months of hire. The provider will ensure staff meet experience requirements for each position.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan will be created given classroom F enter the center from the right sidewalk directly into the two year old classroom. The provider will create systems to ensure children are signed in/out for the two-year-old classroom and ensure only parent's of the two year old are entering. The provider will create a supervision plan for classroom C given the location of the sink and parent's entering and exiting for classroom D and E.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.