



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/27/2020    **VisitType:** Monitoring Visit    **Arrival:** 10:45 AM    **Departure:** 1:45 PM

**CCLC-51246**

**Family Literacy Connection**

722 Corn Avenue Albany, GA 31701 Dougherty County  
 (229) 888-2414 sandy@familyliteracyconnection.com

**Regional Consultant**

Angelia Boykins

Phone: (678) 717-6025

Fax: (770) 408-5968

angelia.boykins@dec.al.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/27/2020	Monitoring Visit	Good Standing	
07/15/2019	Initial Licensing Study	Good Standing	
05/21/2019	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 3's & 4's	Three Year Olds and Four Year Olds	2	3	C	21	C	NA	NA	Transitioning
Main	B - 1's & 2's	Two Year Olds	2	5	C	21	C	NA	NA	Free Play
Main	C- Afterschool		0	0	C	21	C	NA	NA	Not In Use
Main	D- Afterschool		0	0	C	21	C	NA	NA	Not In Use
Main	E- Afterschool		0	0	C	21	C	NA	NA	Not In Use
Main	F- 6wks- 18mths	Infants and One Year Olds	2	4	C	9	C	NA	NA	Diapering, Free Play, Feeding

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Fire Marshall Limitations

Total # Children this Date: 12

Total Capacity @35 sq. ft.: 76

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- All ages	263	C

**Comments**

The purpose of today's visit was to conduct a followup and monitoring visit. The center did receive rule violations on this date. The consultant discussed the ten day refutation process.

Plan of Improvement: Developed This Date 01/27/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Typhani Roberson, Program Official

Date

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Angelia Boykins, Consultant

Date



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### Findings Report

**Date:** 1/27/2020 **VisitType:** Monitoring Visit **Arrival:** 10:45 AM **Departure:** 1:45 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 7/29/2019**

**Corrected on 1/27/2020**

**.26(4) - The consultant observed fencing around all seven air conditioning that was four feet high.**

**Correction Deadline: 7/15/2019**

**Corrected on 1/27/2020**

**.26(8) - The consultant measured six feet of resilient surfacing in the fall zone around the monkey bars and slide on this date.**

### Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 8/12/2019

Corrected on 1/27/2020

.15(10) - The consultant observed an inspection completed on October 2, 2019 with a score of 100 (A).

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

**Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that on January 27, 2019, one infant, under the age of one was asleep in a deep sleeper that was placed on the floor of the classroom.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 1/27/2020

**Staff Records**

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Staff # 2 Met

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 01/05/2007

Staff # 3 Met

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 08/02/2020

Staff # 9 Met

Date of Hire: 09/20/2019

Staff # 10 Met

Date of Hire: 06/03/2019

Staff # 11 Met

Staff # 12 Met

Date of Hire: 12/17/2020

Staff # 13 Met

Staff # 14 Met

Date of Hire: 05/21/2019

Staff # 15 Met

Date of Hire: 08/16/2014

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 01/27/2010

Staff # 19 Met

Staff # 20 Met

**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

The director provided all criminal background checks for staff employed and all employees had a comprehensive background in Koala.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 8/14/2019**

**Corrected on 1/27/2020**

**.14(2) - The consultant observed all staff with direct care of children with up to date CPR/1st aid.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.