



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/19/2020 **VisitType:** Monitoring Visit

Arrival: 11:30 AM

Departure: 3:00 PM

CCLC-51231

White Oak Learning Academy #1

4760 Martin Road Cumming, GA 30041 Forsyth County
 (770) 887-4466 angiec@whiteoakacademy.com

Regional Consultant

Mandi Sloan

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mandi.sloan@dec.al.ga.gov

Mailing Address

2982 Grizzle Road
 Dawsonville, GA 30534

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/19/2020	Monitoring Visit	Good Standing	
11/13/2019	Complaint Investigation Follow Up	Good Standing	
11/13/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	One Year Olds	2	10	C	19	C	NA	NA	Lunch
Main	B-2L	Infants	2	12	C	13	C	NA	NA	Diapering, Floor Play, Nap
Main	C-3L	One Year Olds and Two Year Olds	2	15	C	21	C	NA	NA	Transitioning, Nap
Main	D-4L Back	PreK	2	22	C	20	NC	NA	NA	Centers
Main	D-4L Front	PreK	2	18	C	21	C	NA	NA	Transitioning, Centers
Main	E-L Far Back	Two Year Olds	3	17	C	26	C	NA	NA	Nap
Main	G-3R Back	PreK	2	21	C	23	C	NA	NA	Lunch
Main	G-3R Front	PreK	2	15	C	26	C	NA	NA	Lunch
Main	H-2R	Three Year Olds	2	20	C	34	C	NA	NA	Nap
Main	I-1R	Three Year Olds and Four Year Olds and Five Year Olds	3	26	C	32	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 235					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 176					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

The purpose of today's visit was to conduct a Monitoring Visit and to follow-up on citations from the previous visit.

Plan of Improvement: Developed This Date 02/19/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Angie Carlisle , Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26 - Consultant discussed with provider to ensure that areas of standing water on the playground are removed once the children are able to return outside after recent rains and flooding.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on review of records that one of four tricycles on the front right playground were not in good repair as one tricycle was missing one of two bike pedals, exposing the sharp metal rod.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/29/2020

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that areas of uneven surface to include an exposed green drain vent, were present on the third playground (toddler) on the right side of the building, causing a potential tripping hazard. Further, a large and steep ledge was present near the fencing between the second and third playground, causing a potential tripping hazard.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 2/19/2020

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - Consultant discussed with provider the diapering of the three-year-old children in Room H - 2R as a portable diaper changing table has been moved into the classroom. Program stated that the diaper changing table is used for emergency changes only and the windows are opened when needed to provide proper ventilation. Staff also stated that diapers are typically changed in the restrooms, which were each observed to have working ventilation. Consultant discussed with provider that Room H-2R is not currently licensed for diapering and asked program to submit an amendment application.

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the center did not document with a mark/symbol to account for each child listed on the passenger transportation checklist during morning transportation for one of thirteen children to Silver City Elementary School on February 10, 2020 and February 11, 2020. The center did not document with a mark/ symbol to account for each child listed on the passenger transportation checklist during morning transportation for two of eight children to Coal Mountain Elementary School on February 3, 2020. The center did not document with a mark/symbol to account for each child listed on the passenger transportation checklist during morning and afternoon transportation for one of eight children to Coal Mountain Elementary School on February 4, 2020, February 5, 2020, February 6, 2020 and February 7, 2020.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 2/20/2020

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that center or designated person did not document in writing the time the vehicle returned to the center from Coal Mountain Elementary School on February 6, 2020.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 2/20/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with provider to ensure that children are placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 2/19/2020

Staff Records

Records Reviewed: 38	Records with Missing/Incomplete Components: 0
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Staff # 1

Met

Staff # 2

Met

Date of Hire: 11/09/2018

Staff # 3 Date of Hire: 05/29/2019	Met
Staff # 4 Date of Hire: 08/02/2019	Met
Staff # 5	Met
Staff # 6 Date of Hire: 11/11/2019	Met
Staff # 7 Date of Hire: 08/02/2010	Met
Staff # 8 Date of Hire: 01/02/2015	Met
Staff # 9 Date of Hire: 01/03/2005	Met
Staff # 10 Date of Hire: 07/31/2017	Met
Staff # 11 Date of Hire: 10/15/2007	Met
Staff # 12 Date of Hire: 07/28/2015	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 04/29/2019	Met
Staff # 16 Date of Hire: 01/23/2017	Met
Staff # 17 Date of Hire: 02/03/2016	Met
Staff # 18	Met
Staff # 19 Date of Hire: 02/11/2019	Met

Staff # 20 Date of Hire: 08/02/2003	Met
Staff # 21 Date of Hire: 07/27/2016	Met
Staff # 22 Date of Hire: 08/06/2019	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25 Date of Hire: 08/21/2000	Met
Staff # 26 Date of Hire: 08/26/1998	Met
Staff # 27 Date of Hire: 07/07/2003	Met
Staff # 28 Date of Hire: 10/17/2019	Met
Staff # 29 Date of Hire: 06/17/2013	Met
Staff # 30	Met
Staff # 31 Date of Hire: 08/26/2016	Met
Staff # 32	Met
Staff # 33 Date of Hire: 04/19/2019	Met
Staff # 34	Met
Staff # 35 Date of Hire: 05/20/2019	Met
Staff # 36	Met
Staff # 37	Met

Staff # 38

Met

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided six file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 11/13/2019****Corrected on 2/19/2020****.32(7) - The previous citation was corrected on this date as children were observed to be supervised at all times. Further, staff members were observed to provide watchful oversight.**