



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/18/2020 **VisitType:** Licensing Study **Arrival:** 2:45 PM **Departure:** 4:00 PM

**CCLC-51231**

**White Oak Learning Academy #1**

4760 Martin Road Cumming, GA 30041 Forsyth County  
 (770) 887-4466 angiec@whiteoakacademy.com

**Mailing Address**

2982 Grizzle Road  
 Dawsonville, GA 30534

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/18/2020	Licensing Study	Good Standing	
02/19/2020	Monitoring Visit	Good Standing	
11/13/2019	Complaint Investigation Follow Up	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	One Year Olds	2	9	C	19	C	NA	NA	Nap
Main	B-2L	Infants	2	10	C	13	C	NA	NA	Feeding,Nap,Flo or Play
Main	C-3L	Two Year Olds	2	12	C	21	C	NA	NA	Nap
Main	D-4L Back	PreK	2	21	C	20	NC	NA	NA	Story
Main	D-4L Front	PreK	2	22	C	21	NC	NA	NA	Story
Main	E-L Far Back	Two Year Olds	3	18	C	26	C	NA	NA	Nap
Main	G-3R Back	PreK	2	21	C	23	C	NA	NA	Story
Main	G-3R Front	PreK	2	14	C	26	C	NA	NA	Story
Main	H-2R	Three Year Olds	4	14	C	34	C	NA	NA	Nap
Main	I-1R	Four Year Olds	1	5	C	32	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Building Department

Total # Children this Date: 146

Total Capacity @35 sq. ft.: 253

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

**Comments**

An Administrative Review was conducted on August 18, 2020. Staff files, children's files, training and background checks were all reviewed. A virtual inspection was conducted on August 21, 2020 with the Director. An in-person visit was not conducted due to the COVID 19 pandemic. Compliance with the Executive Order issued on August 16, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Angie Carlisle, Program Official

Date

---

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/18/2020 **VisitType:** Licensing Study

**Arrival:** 2:45 PM

**Departure:** 4:00 PM

**CCLC-51231**

**White Oak Learning Academy #1**

4760 Martin Road Cumming, GA 30041 Forsyth County  
(770) 887-4466 angiec@whiteoakacademy.com

**Mailing Address**

2982 Grizzle Road  
Dawsonville, GA 30534

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

---

<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
---	------------

**Comment**

Licensed capacity observed to be routinely met by center.

---

<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
--	------------

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center appeared to be clean and well maintained upon virtual walk through.

---

<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Met</b>
------------------------------------	------------

**Correction Deadline: 2/29/2020**

**Corrected on 8/18/2020**

.26(6) - The previous citation was corrected on this date as playground equipment was observed to be in good repair. Further, tricycles were observed to be in good repair and no longer missing bike pedals.

**Correction Deadline: 2/19/2020**

**Corrected on 8/18/2020**

.26(9) - The previous citation was corrected on this date as playgrounds were observed to be kept free from hazards such as rocks, exposed tree roots and exposed sharp edges of concrete. Further, the steep ledge near the fencing between the second and third playground was observed to be filled in with mulch and no longer posed a potential tripping hazard.

<b>Food Service</b>
---------------------

---

<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
---	------------

**Comment**

Center menu observed for the week of August 10, 2020 meets USDA guidelines.

---

<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
---------------------------------------	------------

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appeared to be clean and well organized. Meal service was stated to take place in classrooms rather than in a congregated or communal setting.

<b>Health and Hygiene</b>
---------------------------

---

<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Met</b>
--	------------

**Comment**

Handwashing and sanitizing requirements for diapering were discussed with the Provider on this date.

---

<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
--------------------------------	------------

**Comment**

Handwashing requirements were discussed with the Provider on this date.

---

<b>591-1-1-.20 Medications(CR)</b>	<b>Met</b>
------------------------------------	------------

**Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
---------------

---

**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Provider on this date.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. The vehicle with tag number DWF 854 was observed to have a vehicle inspection report completed on May 27, 2020. The vehicle with tag number P1287268 was observed to have a vehicle inspection report completed on July 2, 2020. The vehicle with tag number DWF 449 was observed to have a vehicle inspection report completed on May 28, 2020.

**Correction Deadline: 2/20/2020**

**Corrected on 8/18/2020**

**.36(7)(c)2. - The previous citation was corrected on this date as transportation records were observed to be complete. Further, a mark/ symbol was observed to be present for each child listed on the passenger transportation checklist.**

**Correction Deadline: 2/20/2020**

**Corrected on 8/18/2020**

**.36(7)(c)3. - The previous citation was corrected on this date as transportation records were observed to be complete. Further, the program was observed to have documented in writing the time the vehicle departed and returned to the center on school transportation records.**

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Sleeping and Resting was not directly observed during the virtual walk through. Regulations regarding proper sleeping and resting were discussed with the Provider on this date.

---

**Staff Records**

---

---

**Records Reviewed: 50****Records with Missing/Incomplete Components: 0**

---

Staff # 1

Met

Date of Hire: 02/21/2020

Staff # 2

Met

Staff # 3

Met

Date of Hire: 11/09/2018

Staff # 4

Met

Date of Hire: 08/06/2007

Staff # 5 Date of Hire: 05/29/2019	Met
Staff # 6 Date of Hire: 08/02/2019	Met
Staff # 7	Met
Staff # 8 Date of Hire: 11/11/2019	Met
Staff # 9 Date of Hire: 08/02/2010	Met
Staff # 10 Date of Hire: 08/07/2020	Met
Staff # 11 Date of Hire: 01/02/2015	Met
Staff # 12 Date of Hire: 01/03/2005	Met
Staff # 13 Date of Hire: 07/31/2017	Met
Staff # 14 Date of Hire: 10/15/2007	Met
Staff # 15 Date of Hire: 02/03/2020	Met
Staff # 16 Date of Hire: 07/28/2015	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 04/29/2019	Met
Staff # 20 Date of Hire: 01/23/2017	Met
Staff # 21	Met

Date of Hire: 02/03/2016

Staff # 22 Met

Date of Hire: 01/14/2020

Staff # 23 Met

Staff # 24 Met

Date of Hire: 02/11/2019

Staff # 25 Met

Staff # 26 Met

Date of Hire: 08/02/2003

Staff # 27 Met

Date of Hire: 07/27/2016

Staff # 28 Met

Date of Hire: 08/06/2019

Staff # 29 Met

Date of Hire: 08/06/2018

Staff # 30 Met

Date of Hire: 10/07/2014

Staff # 31 Met

Staff # 32 Met

Date of Hire: 08/21/2000

Staff # 33 Met

Date of Hire: 08/26/1998

Staff # 34 Met

Date of Hire: 07/07/2003

Staff # 35 Met

Staff # 36 Met

Staff # 37 Met

Date of Hire: 06/22/2020

Staff # 38 Met



**Records Reviewed: 50****Records with Missing/Incomplete Components: 0**

Staff # 39	Met
Date of Hire: 10/17/2019	
Staff # 40	Met
Staff # 41	Met
Date of Hire: 06/17/2013	
Staff # 42	Met
Staff # 43	Met
Date of Hire: 08/26/2016	
Staff # 44	Met
Staff # 45	Met
Date of Hire: 04/19/2019	
Staff # 46	Met
Staff # 47	Met
Date of Hire: 05/20/2019	
Staff # 48	Met
Staff # 49	Met
Staff # 50	Met

**Staff Credentials Reviewed: 13****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met****Comment**

591-1-1-.31(3)(a) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 16, 2020.

**Correction Deadline: 8/18/2020****Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Adequate supervision observed on this date.