



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/19/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:00 AM **Departure:** 9:00 AM

CCLC-51181

Learning Ladder Wiz Kids Academy

1290 Atlanta Highway Auburn, GA 30011 Barrow County
(678) 377-1552 llwizkidsacademy@gmail.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
07/19/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-1R		0	0	C	15	C	NA	NA		
Main	B-1L		0	0	C	13	C	NA	NA		
Main	C-2L		0	0	C	0	C	NA	NA		
Main	D-3L		0	0	C	10	C	NA	NA		
Total Capacity @35 sq. ft.:						38	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 0			Total Capacity @35 sq. ft.:			38	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Playground	Main Playground	33	C

Comments

The purpose of the visit was to conduct a Change of Location initial licensing visit. The provider was issued permission to operate effective July 22, 2019 at the provider's request.

The provider has a Family Daycare FR-23930 that will be closed effective July 22, 2019 given the provider is listed as the Director at this location. The regional consultant will be notified of the change of location and family daycare closing.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Andrea King, Program Official

Date

Tamra Thomas, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/19/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:00 AM **Departure:** 9:00 AM

CCLC-51181

Learning Ladder Wiz Kids Academy

1290 Atlanta Highway Auburn, GA 30011 Barrow County
(678) 377-1552 llwizkidsacademy@gmail.com

Mailing Address
Same

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.ga.gov

The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed current week's lesson plans and daily schedules posted. The provider will ensure updated lesson plans for each week are prepared and on site that reflect appropriate instruction practices and activities to support children's development. The center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas.

Correction Deadline: 7/19/2019

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

591-1-1-.12(4) The consultant discussed with the provider to ensure any equipment and furniture is secured, if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. The provider had a TV mounted in classroom A-1R that was secured properly on this date.

Correction Deadline: 7/19/2019

Technical Assistance

591-1-1-.12(5) - The consultant observed in classroom B-1L the tables and chairs were not adequate height for one to two year old children. DECAL requires center staff to provide table space for each child who is able to sit at a table unassisted appropriate sized chairs and tables, which are six to eight inches in height for this age group. The provider stated, the appropriate size tables and chairs will be purchased before children are served.

Correction Deadline: 8/18/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

The provider stated the center does not provide swimming activities. The provider will contact the regional consultant before any swimming activities are offered to review DECAL rules and regulations.

Children's Records

591-1-1-.08 Children's Records**Met****Comment**

The provider is completing a change of location and children records were not available for review. The consultant discussed with the provider to ensure enrollment forms meet DECAL requirements.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

The restrooms were clean on this date. The provider will monitor bathrooms for necessary supplies and ensure the ventilation fans continue working properly.

591-1-1-.19 License Capacity(CR)**Met****Comment**

The provider is completing a Change of Location and will be licensed for thirty-eight (38) children at this location. The provider is moving from CCLC-46134, and the Family Daycare FR- 23930 is being closed given the owner will be listed as the Director at this location.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

The consultant discussed with the provider to ensure items that pose a hazard are stored inaccessible to children and in a locked storage space. The provider will ensure room C-2L Special Use room is monitored to ensure hazardous items are not accessible given this is used as a route to classroom D-3L.

Comment

591-1-1-.25(3) DECAL requires the center and surrounding premises to be kept clean, free of debris and in good repair. The provider was in the process of painting the kitchen floor and touching up the walls in other areas. The provider will ensure the facility is in good repair at all times.

Correction Deadline: 7/19/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(3) requires that the playground be adjacent to the Center or in an area which can be reached by a safe route or method approved by the Department. Except in School-age Centers, the playground shall have shaded areas. It was based on observation, the exit route from classroom A-1R, B-1L and D-3L had a five to seven inch step off posing a tripping hazard.

POI (Plan of Improvement)

The center will identify a safe route or method to reach any non-adjacent playground and submit it for approval. The provider stated an extra step will be added to ensure no tripping hazards are present, and will fill in the concrete area to prevent the uneven areas.

Correction Deadline: 8/18/2019

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

591-1-1-.15(2) The consultant discussed with the provider to ensure all infants must have an updated signed written feeding plan for children less than one (1) year of age shall be obtained from parent(s) and that instructions from the parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies.

Correction Deadline: 7/19/2019

591-1-1-.18 Kitchen Operations

Met

Comment

The provider will use disposable dishes, cups and silverware. The consultant discussed with the provider to ensure proper steps for dish washing of pots and pans.

Comment

591-1-1-.18(12) The consultant discussed with the provider to ensure classroom C-2L is only used for Special Use and the route to classroom D-3L. The provider will ensure children are prohibited from being in the kitchen except as part of a planned, supervised learning experience.

Correction Deadline: 7/19/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no children present during this visit. The consultant observed a porous pad with hole designs in classroom B-2L. The provider stated the porous pad will be replaced before children are served at this location.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

591-1-1-.21(3) The provider is completing a change of location. The consultant discussed with the provider to ensure the center conducts drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years.

Correction Deadline: 7/24/2019

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation. The consultant informed the provider to contact the regional consultant before transportation can be provided to review DECAL transportation rules and regulations.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The consultant observed three (3) cribs dated June 1, 2015. The provider stated, additional cribs will be added as infants enroll. The provider will ensure all cribs meet the current CPSC standards.

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/02/2015

Staff # 2

Met

Date of Hire: 11/11/2018

Staff # 3

Met

Date of Hire: 08/02/2015

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training**Defer****Correction Deadline: 9/26/2018****Corrected on 7/18/2019**

.33(3) - The provider had proof of Health and Safety Orientation training for three staff employed at this time. The provider will ensure all staff hired has the required training according to DECAL rules and regulations.

Defer

591-1-1-.33(4)-The consultant will evaluate annual training at the end of the year for 2019 to ensure all staff has obtained ten (10) hours.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 9/26/2018

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Comment

The consultant discussed with the provider that she will need to hire Lead Teacher's who meet the credential requirement or complete a written action plan for any newly hired lead teachers, and allow six months to provide proof of enrollment, and completion within 18 months of enrollment. The staff that is being transferred to this location are not allowed to complete an action plan given they are beyond six months of hire date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children present on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.