



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/1/2021    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 9:30 AM

**CCLC-51065**

**Charlton County Head Start**

244 Mary M. Bethune Drive Folkston, GA 31537 Charlton County  
(912) 496-3041 dreed@myactionpact.org

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@decals.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                         |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------------|---------------|--|
| 02/01/2021                         | Licensing Study         | Good Standing |  |
| 09/03/2020                         | Monitoring Visit        | Good Standing |  |
| 11/22/2019                         | Initial Licensing Study | Good Standing |  |

**Ratios/License Capacity**

| Building                       | Room   | Age Group                                   | Staff                          | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                          |
|--------------------------------|--------|---|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|--------------------------------|
| Main                           | A- EHS | Infants and One Year Olds and Two Year Olds | 3                              | 7        | C    | 22                            | C            | NA         | NA           | Centers, Floor Play, Diapering |
| Main                           | B- PS1 |   | 0                              | 0        | C    | 25                            | C            | NA         | NA           |                                |
| Main                           | C- PS2 | Three Year Olds and Four Year Olds          | 4                              | 13       | C    | 25                            | C            | NA         | NA           | Art, Centers                   |
| Total Capacity @35 sq. ft.: 72 |        |   |                                |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                                |
| Total # Children this Date: 20 |        |   | Total Capacity @35 sq. ft.: 72 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |                                |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A- HS      | 124                  | C                     |
| Main     | B- EHS     | 48                   | C                     |

**Comments**

An Administrative Review was conducted on February 1, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on February 2, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

Dorothy Reed, Program Official

Date

Jerica Davis, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center during the Virtual Visit.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized during the Administrative Review.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center during the Virtual Visit.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards were observed accessible to children during the Virtual Visit.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

The center menu was reviewing during the Administrative review and meets USDA guidelines.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures were discussed during the Virtual Visit.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing procedures were discussed during the Virtual Visit.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the Virtual Visit. Regulations regarding proper discipline were discussed with the Director on this date.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position during the Virtual Visit.

**Staff Records**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

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|  |     |
|--|-----|
| Staff # 1<br>Date of Hire: 12/16/2019  | Met |
| Staff # 2<br>Date of Hire: 09/24/2018  | Met |
| Staff # 3<br>Date of Hire: 03/18/2013  | Met |
| Staff # 4<br>Date of Hire: 11/18/2019  | Met |
| Staff # 5<br>Date of Hire: 08/22/2019  | Met |
| Staff # 6<br>Date of Hire: 12/04/2018  | Met |
| Staff # 7<br>Date of Hire: 10/05/2020  | Met |
| Staff # 8<br>Date of Hire: 01/06/2005  | Met |
| Staff # 9<br>Date of Hire: 01/27/2015  | Met |
| Staff # 10<br>Date of Hire: 09/24/2018 | Met |
| Staff # 11<br>Date of Hire: 12/16/2019 | Met |

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**Staff Credentials Reviewed: 4**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided one file for an employees hired since the last visit.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of at least 50% of center staff certified in First Aid and CPR during the Administrative Review.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required annual staff training hours during the Administrative Review.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios during the Virtual Visit.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs during the Virtual Visit.